

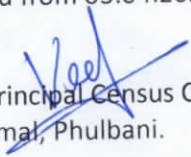
**OFFICE OF THE COLLECTOR, KANDHAMAL, PHULBANI
(GEN. & MISC. SECTION)**

No. 517 / Dated 04.04.2026 /

Quotation

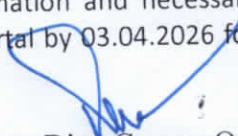
Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators/Individuals for providing 01 (One) No of vehicles having sitting capacity not more than 07 (eight) including driver, which shall conform to the Terms and conditions (Annexure-A)) for official use in CENSUS OPERATION- 2027 under the disposal of the Dy. Collector-Cum-Dy. Dist. Census Officer, Kandhamal (Gen. & Misc. Section, Collectorate, Kandhamal) on monthly rent basis:

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5,000/- (Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Collector-Cum-Principal Census Officer, Kandhamal and submitted along with the quotation as EMD. After completion of quotation process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency of 10 KM per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Appendix-B).
10. The Quotation completed in all respect should reach the **ADM-Cum-Dist. Census Officer, Kandhamal on or before by 10.04.2026 at 03.00 P.M.** and shall be **opened on the same day at 05.00 P.M.** in presence of the bidders or their authorized representatives in the chamber of the ADM-Cum-Dist. Census Officer, Kandhamal. The quotation papers shall be received through Regd. Parcel/Post only. No quotation shall be received/ entertained after the fixed date and time.
11. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Kandhamal Dist. Web Portal "www.Kandhamal.Odisha.Govt.in" which can be downloaded from 03.04.2026 onwards.
- 12.


Collector-Cum-Principal Census Officer,
Kandhamal, Phulbani.

Memo No. 518 / Dated 04.04.2026


Copy to the DeGM, Collectorate, Phulbani for information and necessary action. She is instructed to upload the above quotation in the Dist. Web Portal by 03.04.2026 for information of all concerned.


A.D.M.-Cum-Dist. Census Officer,
Kandhamal, Phulbani.

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month. The vehicle will be engaged on Census-2027 for April, 2026 to July 2026 and November, 2026 to April, 2027.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Collector-Cum-Principal Census Officer,
Kandhamal, Phulbani.

General Information

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Certified that the information submitted above is true to the best of my knowledge and believe.

Signature with date of the Service Provider.