



GOVT OF ODISHA

**OFFICE OF THE COLLECTOR, KANDHAMALA, PHULBANI**  
**(ST & SC Development Section)**  
e-mail:- [dwo.kandhamal@gmail.com](mailto:dwo.kandhamal@gmail.com)

No. GA/VI-5626/2026

Dt:- 19.02.2026

**TENDER CALL NOTICE**

Sealed Tenders are invited under Two Bid System from reputed and experienced Agencies / Firms / Suppliers of Odisha for supply of Washing Machines of reputed brand to the SSD M&BCW Deptt Hostels in Kandhamal district. The details of the bidding process are as follows:-

| Sl. No. | Bidding Schedule                     | Dateline         |
|---------|--------------------------------------|------------------|
| 1       | Date of Issue                        | 19-02-2026       |
| 2       | Last Date and Time of receipt of Bid | 27-02-2026, 2 PM |
| 3       | Opening of Technical Bid             | 27-02-2026, 3 PM |
| 4       | Opening of Financial Bid             | 27-02-2026, 5 PM |

Bidders are required to submit the Technical and Financial bids separately. The bids in sealed cover-I containing "Technical Bid" and the sealed cover-II containing "Financial Bid" should be placed in a third sealed cover super-scribed "Bid for supply of Washing Machines to the SSD M&BCW Deptt Hostels in Kandhamal district" and must reach the O/o DWO Kandhamal as per the schedule above by Speed Post/Registered Post only. The Bid documents containing eligibility criteria, terms and conditions of the tender can be downloaded from the district website [www.kandhamal.odisha.gov.in](http://www.kandhamal.odisha.gov.in). The Authority reserves the right to cancel /modify the Tender/Procurement Process without assigning any reason thereof. The Authority also reserves the right to reject any or all the Tender/Tenders without assigning any reason thereof.

**Complete Address for submission of Bid:**

The DWO, Collectorate,  
At/Po:- Phulbani,  
Dist-Kandhamal, Odisha,  
Pin Code: 762001.

  
**Collector & District Magistrate,**  
**Kandhamal.**  
**Collector**  
**Kandhamal Phulban'**

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*B. B. Singh*  
19/2/26

**District Welfare Officer,  
Kandhamal, Phulbani**

## **Section I**

### **General Terms & conditions**

The Bidder must submit EMD of Rs. 2,00,000/- (Rupees Two Lakh) only in shape of Demand Draft in favor of District Welfare Officer, Kandhamal payable at Phulbani failing which the bid will be outrightly rejected. The EMD of the selected Bidder will be retained till the expiry of the whole-body warranty period; and others will be refunded after the tender process is over.

The Bidder must submit the copy of the Tender Paper ( each page must be signed and sealed by the Bidder ) alongwith all required documents and Demand Draft of Rs.5,000/- (Five Thousand) only (Non-Refundable) towards Tender Paper cost in favor of District Welfare Officer, Kandhamal payable at Phulbani. The Tender Paper can be downloaded from the District Website [www.kandhamal.odisha.gov.in](http://www.kandhamal.odisha.gov.in). Any deviation from the prescribed procedures, required information, formats, conditions shall result in outright rejection of the bid. Any conditional bid shall also be outrightly rejected. All entries in the pages of the bid document must be neatly computerized, be legible and be signed by the Bidder. If the space for furnishing information is insufficient, a separate sheet duly signed by the Bidder should be attached.

The Bidder must submit valid GST Registration Certificate & latest returns ( GSTR3B & GSTR1 ) for the preceding 03 months, PAN details, IT Returns for the last 03 Financial Years (FY 2022-23 to FY 2024-25), TAN Certificate, valid Trade License, Professional Tax Certificate for last 03 financial years from 2022-23 to 2024-25, and documents in support of his Annual Turn Over for last 03 financial years (FY 2022-23 to FY 2024-25) on CA Letter Head with UDIN number as mentioned in the Application Form. Annual Turn Over of the Bidder must be 4 Crore (Four Crore) or more during each of the last 03 (three) Financial Years from 2022-23 to 2024-25. The Bidder must have valid ISO 9001:2015 Certification in its favour.

The price offered by the Bidder must include machine cost, all taxes, transportation, demo & installation charges to & at Hostel points as will be provided in the list.

Bidder must provide Escalation Matrix of Telephone Numbers of Bidder as well as OEM for Service Support having authorized Service Center in Kandhamal district. Preference will be given to Bidders having Sales & Service facility in their name.

  
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The Bidder must submit valid OEM authorization in its favour in OEM Letter Head with Seal, Signature, Name, Email ID, Designation and Contact Number of the OEM. It must contain the Bidder's name with details of communication address. The Bidder must provide the OEM Product safety Certificate. The annual turn over of the OEM must be 100 crore ( Hundred Crore ) or more during each of the immediately preceding 03 ( three ) financial years.

Data Sheets of the product offered in the bid are to be submitted along with the Bid documents. Buyer can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection. The technical specifications of the Product include:- Top loading, fully automatic, 12 Kg washing capacity, 3 years whole-body warranty and 12 years warranty on motor, with in-built heater for hot & cold wash, drum size - 18 inch dia or more, with Soft closing door, water protected Rear Control Panel, Zero pressure technology, anti-wrinkle, quick wash, delay wash & auto re-start program, with adjustable legs, child lock facility, rat protection facility, AI powered optimization of wash, rinse, & energy consumption & 5 star energy rating,

The Bidder must submit the Notarized Affidavit regarding the non-blacklisting of his/her Agency/Firm by any Government Department / Organisation in Non-Judicial Stamp Paper of Rs. 100/-.

The tender papers will be opened as per schedule given above in Sadbhabana Sabhagruha of Collectorate Kandhamal.

The Bidders or their Authorized Representatives have to remain present there with the sample of each item at the time of opening of the Financial Bid. Multiple samples will not be allowed for one item. In addition to price, quality of the items to be supplied will also be assessed by the Committee members.

The Bidder must have valid Aadhar Udyam Registration Certificate.

If the selected Agency supplies items of poor/ sub-standard quality contrary to the approved sample, the supply order will be outrightly cancelled. The EMD shall be forfeited and steps shall be taken for blacklisting the Bidder in addition to other legal actions. And non-compliance to any of the requirements or conditions mentioned above will lead to the disqualification of the bid.

  
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The selected Bidder shall have to supply the items-alongwith warranty certificate to each of the enlisted Hostels- within 30 days of the receipt of the supply order.

Order will be placed after the tender process is over and quantity of article for supply order may change subject to availability of funds.

Payment will be made only after successful installation of supplied items.

## **Section II**

### **Schedule of Requirement**

Tentative requirement of Washing Machines to be supplied and installed in the SSD M&BCW Deptt Hostels in Kandhamal district will be as under:-

| Sl. No. | Description     | Requirement                                    |
|---------|-----------------|--|
| 1       | Washing Machine | As per assessment to be done by the authority. |

*Rmbis*  
19/2/22

**District Welfare Officer,  
Kandhamal, Phulbani**

### **Section III**

#### **Instruction to Bidders**

##### **General Information:**

- The office of the DWO, Kandhamal requires Washing Machines of reputed brands for its Hostels.
- Sealed tender is invited under two bid system from reputed Agencies / Firms / Suppliers of Odisha to supply the washing machines. The Authority reserves the right to cancel /modify the Tender/Procurement Process without assigning any reason thereof. The Authority also reserves the right to reject any or all the Tender/Tenders without assigning any reason thereof.
- Bidders are required to submit the technical & financial bids separately. The bids in Sealed Cover-I containing 'Technical Bid' and Sealed Cover-II containing 'Financial Bid' should be placed in a Third Sealed Cover Super- Scribed "Bid for supply of Washing Machines to the SSD M&BCW Deptt Hostels in Kandhamal district" must reach the O/o-DWO Kandhamal as per the schedule above by Speed Post/ Regd. Post only.
- The proposal complete in all respect as specified above must be accompanied with a Non-refundable amount Rs. 5,000/- (Rupees Five thousand) only towards Tender paper Cost and EMD of Rs. 2,00,000/- (Rupees Two Lakhs only) in the form of Demand Draft in favour of **DWO, Kandhamal** drawn in any scheduled commercial bank and payable at Phulbani failing which the bid will be out rightly rejected.
- The authority will not be responsible for any postal delay. Bids without Tender paper Cost, EMD and the specified documents & certificates shall be rejected. Bids submitted after due date & time will be summarily rejected. EMD of unsuccessful bidders will be returned without interest after the award of Supply Order.

*B. Mohan*  
19/2/26  
District Welfare Officer,  
Kandhamal, Phulbani

**Section IV**

**TECHNICAL BID**

**BIDDER'S INFORMATION IN BIDDER LETTER HEAD**

To

The District Welfare Officer,  
Kandhamal.

Sub: Supply of Washing Machines to the SSD M&BCW Deptt Hostels  
in Kandhamal district [Technical Proposal]

Sir,

I, the undersigned, offer to participate in the tender process to Supply of Washing Machines to the SSD M&BCW Deptt Hostels in Kandhamal district in accordance with your Tender Notice No: \_\_\_\_\_ Dated \_\_\_\_\_. I am hereby submitting my proposal, which includes Technical Proposal and Financial Proposal sealed in separate envelopes.

I hereby declare that all the information and statements provided in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal.

I, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the tender document. In case any provision of this tender are found violated, then your office shall have the rights to reject my proposal including forfeiture of the earnest money deposit absolutely.

Yours faithfully,

**Authorized Signatory**[In full and initials]

Name and Designation:

Address of the Bidder:

  
19/12/24

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Kandhamal, Phulbani**

| Sl. No | Items   | Details of the Particulars | Documents submitted at Page No. |
|--------|---|----------------------------|---------------------------------|
| 1      | Name & address of the Agency/Firm/Supplier ( Proof to be submitted )                            |                            |                                 |
| 2      | Details of Tender Paper Cost and Earnest Money Deposit: (Demand Draft Details)                  | DD No:-                    |                                 |
|        |   | Date:-                     |                                 |
|        |   | Amount (Rs.):-             |                                 |
|        |   | Drawn on Bank:-            |                                 |
|        |   | DD No:-                    |                                 |
|        |   | Date:-                     |                                 |
|        |   | Amount (Rs.):-             |                                 |
|        |   | Drawn on Bank:-            |                                 |
| 3      | Name & address of the Proprietor (Self-attested copies of the Voter Id & Aadhar to be attached) |                            |                                 |
| 4      | Full Address of Authorized Service Centre in Kandhamal district ( Proof to be submitted )       | Name of the In-Charge:-    |                                 |
|        |   | Postal Address:            |                                 |
|        |   | Telephone No.:             |                                 |
|        |   | Mobile No.:                |                                 |
|        |   | E-Mail Address:            |                                 |
| 5      | Name & telephone number of the Authorized Person signing the bid                                | Name and Designation:      |                                 |
|        |   | Mobile Number:             |                                 |
| 6      | Bank Details of the Bidder (Proof to be submitted)  | Name of the A/C Holder     |                                 |
|        |   | Account Number:            |                                 |
|        |   | Bank and Branch Name:      |                                 |
|        |   | IFSC Code:                 |                                 |

  
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| Sl. No | Items   | Details of the Particulars | Documents submitted at Page No. |
|--------|---|----------------------------|---------------------------------|
| 7      | PAN No.<br>(Attach self attested copy)  |                            |                                 |
|        | ITR for 2022-23   |                            |                                 |
|        | ITR for 2023-24   |                            |                                 |
|        | ITR for 2024-25   |                            |                                 |
| 8      | GSTIN Certificate in favour of the Firm/Agency<br>(Attach self attested copy) |                            |                                 |
|        | GSTR 3B & GSTR1 for 1/2026  |                            |                                 |
|        | GSTR 3B & GSTR1 for 12/2025   |                            |                                 |
|        | GSTR 3B & GSTR1 for 11/2025   |                            |                                 |
| 9      | TAN No:-<br>(Attach self attested copy)                                       |                            |                                 |
| 10     | Professional Tax for last 3 years (Attach self attested copies)               |                            |                                 |
| 11     | Aadhar Udyam Registration Certificate details<br>(Attach self attested copy)  |                            |                                 |
| 12     | Details of the Valid Trade License  |                            |                                 |
| 13     | ISO Certification details   |                            |                                 |

  
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| Sl. No | Items   | Details of the Particulars | Documents submitted at Page No. |
|--------|---|----------------------------|---------------------------------|
| 14     | Bidder Annual Turnover details for the last 03 years<br>(Proof to be submitted)   | 2022-23                    |                                 |
|        |   | 2023-24                    |                                 |
|        |   | 2024-25                    |                                 |
| 15     | Details of OEM Authorization  |                            |                                 |
| 16     | Details of OEM Product safety Certificate<br>( copy to be enclosed )  |                            |                                 |
| 17     | OEM Annual Turnover details for the last 03 years<br>(Proof to be submitted)  | 2022-23                    |                                 |
|        |   | 2023-24                    |                                 |
|        |   | 2024-25                    |                                 |
| 18     | Details of the non-Blank listing Affidavit  |                            |                                 |
| 19     | Data sheet of the Product offered.  |                            |                                 |
| 20     | Acceptance to all the terms & Conditions of the tender<br>( an undertaking is to be given in Rs.10/- non-judicial stamp paper ) |                            |                                 |

**Seal & Signature of the Bidder**

*Bambiaru*  
19/12/26

**District Welfare Officer,  
Kandhamal, Phulbani**

**Section V**

**FINANCIAL BID IN BIDDER'S LETTER HEAD**

**Name & Address of the Bidder:-**

| Sl No | Name of the Item | Type                                | Name of the Manufacturer & Model | Specification          | Quoted Price per Unit |
|-------|------------------|-------------------------------------|----------------------------------|------------------------|-----------------------|
| 1     | Washing Machine  | 12 kg, Fully Automatic, Top Loading |                                  | As per Tender document |                       |

**Seal & Signature of the Bidder**

*D. Mishra*  
19/12/26

**District Welfare Officer,  
Kandhamal, Phulbani**