



ଜିଲ୍ଲା ପରିଷଦ, କନ୍ଧମାଳ

ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟଜଳ ବିଭାଗ
ଓଡ଼ିଶା ସରକାର

ZILLA PARISHAD, KANDHAMAL
Panchayati Raj & Drinking Water Department
Government of Odisha

THROUGH FAX/E-Mail/POST

ZP, KANDHAMAL
Phulbani-762001

Tel:-06842(STD Code)
253696(Off.), 253709(Res)
255297, 253905(Fax)

E-mail ID:- ori-dphulbani@nic.in

Tender Call Notice No 603 //Date: 18 / 12 /2026

To

The Deputy Director, Advertisement,
Information & Pubic Relation Department,
Government of Odisha, Bhubaneswar

Sub: Corringendum-1 to Tender Call Notice No-561 dated-10.12.2025 .

Sir,

With reference to the subject cited above, I am furnishing herewith the copy of Corringendum-1 to Tender Call Notice No-561 dated-10.12.2025 for tentage and allied work of Kandhamal Mahotsav and Pallishree Mela-2026. You are therefore requested to publish the same in any two daily newspapers for wide publication.

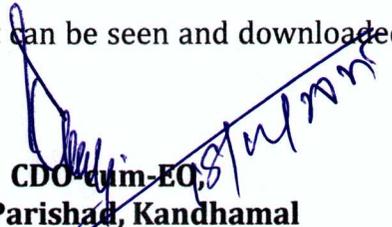
CORRINGENDUM-1

Ref/Clause No/Page No	Existing Description as per Tender Document	Modification (Revised Content)
Sl No-A of Finncial Bid page No-15 of tender document	Tender for tentage and allied work of Kandhamal Mahotsav and Pallishree Mela-2026 (Rate to be quoted from Sl No-A to N)	The tender for tentage & allied work of Kandhamal Mahotsav and Pallishree Mela-2026 (Sl No-B to N to be quoted separately and Sl No-A to be quoted separately as per Corringendum-1)

The other terms & Conditions will remain the same

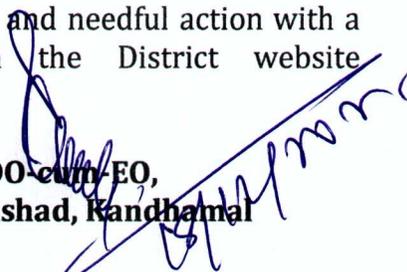
For and on behalf of Govt. of Odisha the undersigned invites sealed tenders in duplicate super scribing the Corringendum-1 of tender notice number and date from reputed potential suppliers, Event management firms, tent houses and electrical decorators to take up the tent and allied work of Kandhamal Mahotsav and Pallishree Mela-2026 to be held at Kandhamal Stadium, Phulbani for the period from 7th to 11th Jan, 2026.

The detailed Tender Call Notice and Tender Document can be seen and downloaded from www.kandhamal.odisha.gov.in.


CDO cum-EO,
Zilla Parishad, Kandhamal

Copy Communicated to:-

Copy to the DeGM, Kandhamal, Phulbani for information and needful action with a request to web hoist the detailed advertisement in the District website www.kandhamal.odisha.gov.in immediately.


CDO cum-EO,
Zilla Parishad, Kandhamal

Sealed Tender are invited from potential agencies/event management firms for erection of stage and installation of light & sound in stage for Kandhamal Mahotsav & Pallishree Mela-2026 to be held at Kandhamal Stadium, Phulbani for the period from 7th to 11th Jan, 2026. The evaluation forms & format of Tender completed in all respect should reach the "CDO-cum-EO, Zilla Parishad, Kandhamal, At/po-Phulbani, Dist-Kandhamal, pin-762001" on or before dt:24/12/2025 by 5.00 PM by mode of Regd. Post or Speed Post only and shall be opened on-24/12/2025 at 5.30PM in presence of the bidders or their authorized representatives. The Event management agencies/ local entrepreneurs/experienced tent owners are encouraged to participate in tender process.

The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.

(Agencies that have applied earlier are required to apply separately for the stage)

Preparation of Proposals:

The Proposal as well as all related correspondence communicated by the Agencies and the Client, shall be written in English

In preparing their Proposal, Agencies are expected to examine in detail the documents comprising the Tender. Material deficiencies in providing the information requested may result in rejection of a Proposal.

The Proposal consists of two parts (i) Technical Proposal and (ii) Financial Proposal

Minimum Eligibility Criteria:

Agencies failing to meet criteria or not submitting requisite proof for supporting of minimum eligibility criteria are liable to be rejected summarily.

Table No.1

Sl No.	Criteria	Documentary Evidence to be Submitted in Technical Bid
1	Name & Address of the Agency (Sole-proprietorship/ Registered Partnership Firm / Company)	Should have the nationality of India
2	Registration details:	Registration Certificate. PAN Card GST Registration Certificate Bank account & RTGS details (Cancelled Cheque).
3.	Requisite clearance/document and filing testimonies from relevant tax authorities	GST Return for last two Quarters for the F.Y2025- 26, Income Tax return for the FY 2024-25, Trade license issued from Competent Authority
4.	Minimum 2 years' experience in event management in Govt./ Public/ Private sector	Work Orders and Completion Certificates/Invoice issued by/ to the Client

5.	The Agency should have minimum average turnover of Rs.1crore during last two financial years ending 2024-25.	Copy of audit report along with the Annual turnover certificate certified by a Chartered Accountant must be Enclosed as per Technical Form-3
6.	Brief write-up of the relevant business activities under taken and overview of the expertise/potential available with the Agency.	To be submitted
7.	The Agency should not have been black listed/banned by the Central/State Governments or PSU.	Affidavit to be furnished with stamp paper.
8.	Submission of undertaking for acceptance of Bid terms & conditions	Submission of letter head
9.	EMD of Rs. 50,000/- (Rupees fifty thousand) only in shape of Demand Draft/Fixed Deposit/Bank Guarantee in favour of "CDO-cum-EO, Zilla Parishad, Kandhamal" payable at Phulbani.	To be submitted with Technical Bid Document.
10.	Tender document fee in shape of Demand Draft from any scheduled commercial bank in favour of "CDO-cum-EO, Zilla Parishad, Kandhamal "payable at Phulbani for Rs.6,000+12%GST=Rs 6,720/-	To be submitted with Technical Bid Document.

Technical Proposal Format and Content:

Applicant Agencies are required to fill the Technical Evaluation Form. The filled up Technical Evaluation Form and the corresponding Tech Form (in Section 8) should be enclosed in a separate envelop along with all necessary/supporting document to justify the minimum eligibility criteria. The supporting documents have to be produced in original by the Agencies, if and when demanded by the Client. Submission of the wrong type of Technical Proposal will result in the Proposal being deemed non-responsive.

The formats of the Technical Proposal (Section-8) to be submitted are:

- Tech Form1: Covering Letter
- Tech Form2: Agency detail
- Tech Form3: Agency Financial detail
- Tech Form4: Agency past Experience Detail
- Tech Form5: Format for Affidavit

Financial Proposals

The Financial Proposal shall be prepared using the attached Financial Proposal Form (in Section -9) The financial proposal shall not include any conditions attached to it and if received, then any such conditional financial proposal shall be rejected.

Tender Fee/BidCost

A Bid Cost of Rs.6,000+12%GST=Rs 6,720/- (Rupees six thousand seven hundred twenty) only in the form of Demand Draft (D.D.) made from any scheduled commercial bank in favour of "CDO-cum-EO, Zilla Parishad, Kandhamal" payable at Phulbani must be submitted along with the Proposal.

Earnest Money Deposit:

An Earnest Money Deposit (EMD) of Rs. 50,000/- (Rupees fifty thousand) only in shape of the form of Demand Draft/Fixed Deposit/Bank Guarantee in favour of "CDO-cum-EO, Zilla Parishad, Kandhamal" payable at Phulbani must be submitted along with the Proposal. The Fixed Deposit shall be duly pledged in favour of "CDO-cum-EO, Zilla Parishad, Kandhamal". Proposals received without Bid Cost and EMD shall be rejected as non-responsive. Exemption of EMD for bidders registered as MSME/ Start-up is applicable as per guidelines of Finance Department. EMD of unsuccessful agencies will be returned within one month of signing of the agreement.

The EMD shall be forfeited by the Agency in the following events:

- If Proposal is withdrawn during the validity period or any extension by the Agency thereof.
- If the Proposal is varied or modified in a manner not acceptable to the Client after opening of Proposal during the validity period or any extension thereof.
- If the Agency tries to influence the evaluation process.
- If the selected Agency withdraws its proposal during negotiations.

Performance Bank Guarantee

CDO- Cum- EO shall issue a letter of award (LoA) along with the Draft Contract Agreement to the selected Bidder within 03 days from the opening of the financial proposals. Within 07 days of such issuance, the selected Registered Agency/ Registered Firm is required to submit a Performance Security in the form of Bank Guarantee for an amount equivalent to 3% of the contract value with a validity period of 60 days of completion of assignment and enter into the contract agreement with CDO-Cum-EO and start the work on an immediate basis. MSMEs/ Start-ups are allowed concessional payment of Performance securities @25% of Performance security for normal bidder.

Submission, receipt and opening of proposals

The proposal (Technical Proposal and Financial Proposal) shall contain no interlunation or overwriting except as necessary to correct errors made by the Applicant Agencies themselves. The under-signee person for the proposal must provide his initial beside such corrections. Submission letters for the Technical Proposal and Financial Proposals should respectively be in the format specified.

An authorized representative of the Applicant Agencies shall initial all pages of the original Technical and Financial Proposals. The authorization shall be in the form of a written power of attorney accompanying the Technical and Financial Proposals or in any other form demonstrating that the representative has been dully authorized to sign.

The Tender Fee / Bid Cost, Declaration for EMD, including all the Tech Forms and supporting documents shall be placed in a separate sealed envelope clearly marked "TECHNICAL PROPOSAL".

Similarly, the Financial Proposal including the Fin Form shall be placed in a separate sealed envelope clearly marked "FINANCIAL PROPOSAL" All the two sealed envelopes shall be placed in an outer large envelope and sealed. This outer envelope shall bear the submission address and shall be clearly superscripted with "Selection of a Registered Agency/ Registered Firm/ Company/ Contractor for on ground delivery and event management at Kandhamal Mahotsav & Pallishree Mela-2026".

The Client shall not be responsible for misplacement, loss or premature opening if the outer envelope is not sealed and/or marked as stipulated. The circumstances may also be deemed as fit case for Proposal rejection. If the Proposal is not submitted in separate sealed envelopes duly marked as indicated above, this will constitute grounds for declaring the Proposal non- responsive.

The Proposals must be sent to the address indicated and received by the Client no later than the time and the date of submission, or any extension to this date in accordance with corrigendum. Any proposal received by the Client after the deadline for submission shall be returned unopened.

From the time, proposals are opened to the time the Contract is awarded, the Agencies should not contact the Client on any matter related to its Technical and/or Financial Proposal, Any effort by Agencies to influence the Client in the examination, evaluation, ranking of proposals and recommendation for award of Contract may result in the rejection of the Agencies Proposal.

Proposals are to be submitted through speed post /registered post (India Post)/ Courier only. Proposals submitted by any other means will not be accepted.

Evaluation of Technical Proposal

A Bid Evaluation Committee (BEC) will be constituted by the Client for the purpose of evaluation the proposals.

The BEC shall open & evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and by applying the evaluation criteria, sub-criteria specified in the Table No-2. Each responsive Proposal will be given a Technical Score (Ts).

The Bid Evaluation Committee while evaluating the Technical Proposals shall have no access to the Financial Proposals until the technical evaluation process is concluded, and the competent authority accepts the recommendations.

TableNo.2

Criteria, sub-criteria and point system for the Detailed Evaluation of Technical Proposals

Sl. No	Parameter	Total Marks
	FINANCIAL CAPACITY OF BIDDER	25
1	Financial Statement (audited) of two year (2023-24 & 2024-25) and the agency should have an average annual turnover of Rs.1.00 crore from Event Management/ Tentage business during any two financial years ending 2024-25. Upto 3 Crore- 5marks More than 3 crore to 5 Crore- 15marks More than 5 Crore- 25marks	25
	PROOF OF EXPERIENCE IN EVENT MANAGEMENT	20
2	Number of Similar Assignments undertaken/completed (Past Experience of handling Event Management/ Tentage Assignments of similar nature for Central/ State Government Departments/Semi-Govt/ PSU's/ Corporate Bodies / National / International Organisations) during last 5 years including 2025-26 till date. Similar Work/Assignment [Event Management/Tentage works for National/ State/ District Level Exhibitions] completed works/assignments costing More than 30Lakhs – 2 Marks for each assignment More than 40 lakhs – 3 Marks for each assignment More than 50 lakhs – 5 Marks for each assignment. Marks will be awarded maximum for 4(four)assignment.	20
	PRESENTATION ON APPROACH AND METHODOLOGY	55
3	Parties should present 3 numbers of thematic design for the event with detail including Innovation, Creativity and best practices in delivery of the event	45
	General approach & methodology and activity wise time line for execution of work along with minimum 15 anchor list(Both Female& Male)	10
	Total	100

- Agencies shall also make a presentation on its relevant skill, competencies, past experiences including the plan and modalities for the assignment before the Bid Evaluation Committee, which will be evaluated.
- A Proposal may be rejected at any stage if it does not respond to important aspects of the Tender and particular the Terms of Reference or if it fails to achieve the minimum technical score indicated below.
- The Committee shall determine the approach and methodologies for the issues, which may arise during the evaluation exercise and have not been addressed in this Tender. The decision of the Committee shall be final and binding on all the Bidders.
- Bid Evaluation Methodology:
- Evaluation of the Technical and financial proposals will be based on Quality cum

Cost Based Selection mode. Those who qualify minimum eligibility criteria described at table -1 above will be evaluated as per table -II given above. Those who will secure minimum qualifying mark of 70 in Technical Bid, their financial proposal will be opened.

- In the first phase the Technical Proposals shall be evaluated on the basis of eligibility criteria as mentioned in this tender at Table-I.
- In the second phase the Registered Agency/ Registered Firm/Company which satisfy the eligibility criteria shall be given marks based on Table: 2 of this Tender document. Accordingly, Registered Agency/ Registered Firm/Company will be ranked based on the marks allotted to them.
- Opening of Financial Proposal
- The financial proposal of those bidders qualified in the Technical Score shall be opened and evaluated in presence of such bidders in the following manner.
- **A: STAGE ARRANGMENT (Scope of Work)**

Sl No.	Particulars	Work Specification
i.	Erection of temporary stage	60ft X 40ft size with 5ft height from ground.
ii	Stage back drop (Thematic)	60ft X 16ft
iii.	Ramp	12ft X 8ft
iv.	Stage truss (four sided)	60ft X 40 ft
v.	LED in back drop	20ft X 12 ft
vi.	Podium	As per the Theme
vii.	Flower Decor	Facia & Table Top
viii.	Line array Sound Setup	JBL VRX (100 watt to 400 watt-12 Pcs. JBL VRX LOW- 8 Pcs Side fill- 2 Pcs Centre Fill -2 Pcs JBL Top Delay- 6 Pcs Cordless and corded microphone- 6 Pcs Stand Microphone- 10 pcs. Podium, Collar Microphone- 2 Pcs Digital Audio Mixture- 1 Pc.
ix.	Intelligent Lighting	SHARPY- 20 Pcs. PALCO- 40 Pcs. Paracane-64-20 Pcs. Metal Lights- 20Pc Blinder- 4 Pcs Cold PyroSparcular Machine- 2 Pcs Paper Blaster- 2 Pc Smoke- 2 Pcs Avolite- 1 Pc
x.	Thematic Gate	As per the Design
xi	Artist	Ollywood Night: Day 1(07.01.2026)- Pappu Pom Pom Day 2 (08.01.2026)- Mantu Churiya Day 3 (09.01.2026)-Ira Mohanty/Aseema Panda or equivalent Artist.

		Bollywood Night: Day 4 (10.01.2026)- Rituraj Mohanty / Nikita Gandhi/Krishna Beura or Equivalent. Day 5 (11.01.2026)- Salman Alli/ Mohd. Danish or equivalent Artist.
xii.	Two days bollywood night	Tech Rider as per the Artist
xiii.	Silent Genset with Fuel	125 KV-1 , 82KV-1

The score shall be computed as follows:

Financial Score: The financial Bids of the technically qualified bidders only shall be opened at this stage in the presence of the bidder's representative. The Financial Bids in respect of the selected agency in achieving the bench mark score of 70 Mark in "Technical Bid" would be opened on the scheduled date & time.

Financial Score (Fs): The lowest financial proposal will be given a financial score of 100 points. The financial scores of other proposals will be computed as follows:

$F_s = 100 \times FM1 / F1$ (F1=amount of Financial Proposal as proposed by the bidder;
FM1=Lowest financial quote)

7.22 Combined Evaluation & Scoring:

Combined Score-Proposals will finally be ranked according to their combined technical (Ts) and financial (Fs) scores as follows:

$$S = (T_s \times T_w) + (F_s \times F_w)$$

(Where S is the combined score, and Tw and Fw are weights assigned to Technical Proposal and Financial Proposal that shall be 0.70 and 0.30 respectively).

- The Selected Applicant shall be the First Ranked Applicant (having the highest combined score).
- The Bidder to obtain the Highest Combined Score shall be identified as the Preferred Bidder.
- The decision of CDO-Cum-EO as regards to acceptance/rejection of eligibility for parties who apply shall be final and binding.
- Notwithstanding the above, CDO-Cum-EO reserves the right to accept or reject any or all bids.

Negotiations:

Negotiation will be held at the address indicated above. The invited Agency will, as a pre-requisite for attendance at the negotiations, confirm availability of all Professional staff. Failure in satisfying such requirements may result in the Client Proceeding to negotiate with the next-ranked Agency. Representatives conducting negotiations on behalf of the Agency must have written authority to negotiate and conclude a Contract.

Technical Negotiations

Negotiation will include a discussion of the Technical Proposal including the proposed approach and methodology, work plan, and organization and staffing, and any suggestions

made by the Agency to improve the terms of reference. The Client and the Agency will finalize the Terms of reference, staffing schedule, work schedule, logistics, and reporting. These documents will then be incorporated in the Contract as "Description of Services". Special attention will be paid to clearly defining the inputs and facilities requires from the Client to ensure satisfactory implementation of the assignment. The Client shall prepare minutes of negotiations which shall by the Client and the Agency.

Financial Negotiations

After the technical negotiations are over, financial negotiation will be carried out in order to discuss any change in financials due to change in scope of work or due to clarification on any aspect of the technical proposal during the technical negotiations. Under ordinary circumstances, the financial negotiation shall not result in an increase in the price originally quoted by the Agency. Unless there are exceptional reasons, the financial negotiations will involve neither the remuneration rates for staffs or proposed until rates.

Conclusions of Negotiation

Negotiation will conclude with a review of the draft Contract. To complete negotiations the Client and the Agency will initial the agreed Contract. If negotiations fail, the Client will invite the next-ranked Agency to negotiate a Contract, if necessary.

Award of Contract:

After completing negotiations, the Client shall issue a Letter of Intent to the selected Agency.

- The Agency will sign the agreement after fulfilling all the formalities/pre- conditions within 7 days of issuances of the letter of intent.
- The CDO-cum-EO, Zilla Parishad, Kandhamal reserves the right to accept or reject any or all bids to cancel /withdraw the invitation or to annul the bidding process at any time prior to Award of Contract, without assigning any reason thereof. CDO-cum-EO, Kandhamal shall bear no liability whatever the consequent upon such a decision nor shall CDO-cum-EO, Kandhamal have any obligation to inform the affected bidder or bidders against any action.

Confidentiality:

Information relating to evaluation of Proposals and recommendations award shall not be disclose to the Agencies who submitted the Proposals or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Agency of confidential information related to the process may result in the rejection of its Proposal.

Termination of the Contract:

- The competent authority may, by a written notice of termination to the Bidder, suspend/terminate the contract if the Bidder fails to perform any of its obligations under this contract (including the carrying out of the services) provided that such notice of suspension
- Shall specify the nature of the failure.
- Shall request the Bidder to make good such failure within a specified period from

the date of receipt of such notice of suspension by the Bidder.

- The Competitive Authority at any point of time may terminate the contract by a notice of 7 days, if the agency fails to above stated clauses.

Payment Terms & Conditions:

- The payment shall be released to the Agency after successfully completion of the works assigned and submission of bills.
- In case of special event/ necessities arises, the agency has to cover the event and the additional payment will be made after certification of technical Committee.
- TDS including TDS on GST as applicable will be deducted from the invoice as per rule.
- GST will be paid extra as applicable from time to time as per prevalent law.
- Data Security & Prevention of Fraud:
- The agency will undertake that all process and standards are being followed to ensure that the data is secured and is immune to any fraudulent activity.

Legal matter, including copyrights of Content:

Agency will have the responsibility of ensuring that all content featured / published on the basis of this assignment is free of legal encumbrance including of copyrights issue. CDO-Cum-EO will not have any responsibility in this matter.

Other Terms and Conditions.

The selected agency will provide the service/ supply the material as per the requirement of Mohotsav. The list of the material attached in tender document is tentative. The same may change at the time of agreement and subsequent issue of work order time to time.

The Agency will ensure the time fire safety certificate/ clearance from the

Concerned Authority.

The Agency will ensure the temporary electrification for the Mela ground. The temporary electrification and electricity bill will be borne by the Agency.

The Agency will responsible for electrical safety at the entire Mela Ground i.e Ground, stage, Gate, Stalls, Parking etc.

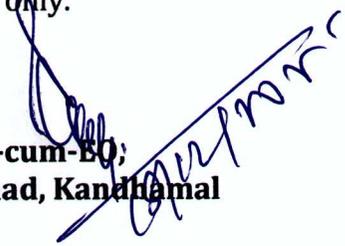
Competent Authority:

The Chief Development Officer -Cum- Executive Officer, Zilla Parishad Kandhamal shall be the competent authority for this project. The powers of the Competent Authority will be as under:

- **Agencies that have applied earlier are required to apply separately for the stage**
- May amend tender documents during the proposal evaluation process. Any amendments will be conveyed to the short-listed organization / Agency;
- Modify scope of work at the time of the award of the contract. Such modifications will be discussed and agreed with the Agency.
- At discretion during evaluation of bids, request an Agency for clarification on its proposal. This request will be in writing and the Agency should respond in writing.

No change in price or substance of the bid shall be sought, offered or permitted at this stage.

- The competent authority reserves the right to accept or reject any / all proposal partially or fully without assigning any reason thereof. The decision of the Competent Authority shall be final and binding on all the Bidders.
- Any dispute in this regard subject to Kandhamal jurisdiction only.


CDO-cum-EO;
Zilla Parishad, Kandhamal

Financial Bid

Tender for erection/installation of stage with light & Sound of stage for Kandhamal Mahotsav & Pallishree Mela-2026 at Kandhamal Stadium, Phulbani
(The last date for submission of duly filled in tender document is 24/12/2025 by 5.00 PM)

To

The CDO-cum-EO,
Zilla Parishad, Kandhamal.

Sir,

I / We do hereby submit item wise quotation below for Tentage & allied works of Pallishree Mela, Kandhamal at Kandhamal Stadium, Phulbani for the year 2026.

A: STAGE ARRANGMENT (Scope of Work)

Sl No.	Particulars	Work Specification	Cost excluding GST
i.	Erection of temporary stage	60ft X 40ft size with 5ft height from ground.	
ii	Stage back drop (Thematic)	60ft X 16ft	
iii.	Ramp	12ft X 8ft	
iv.	Stage truss (four sided)	60ft X 40 ft	
v.	LED in back drop	20ft X 12 ft	
vi.	Podium	As per the Theme	
vii.	Flower Decor	Facia & Table Top	
viii.	Line array Sound Setup	Per Package	
ix.	Intelligent Lighting	Per Package	
x.	Thematic Gate	As per the Design	
xi	Artist	As per Specification	
xii.	Two daysbollywood night	As per Specification	
xiii.	Silent Genset with Fuel	As per Specification	
	TOTAL		

(Rupees.....) only