



ସମନ୍ୱିତ ଆଦିବାସୀ ଉନ୍ନୟନ ସଂସ୍ଥାପୁଲବାଣୀ

ଅନୁସୂଚିତ ଜନଜାତି ଅନୁସୂଚିତ ଜାତି ଉନ୍ନୟନ ବିଭାଗ

ଓଡ଼ିଶା ସରକାର

OFFICE OF THE PROJECT ADMINISTRATOR, ITDAPHULBANI

ST & SC Development Department Tel: (06842)254149

GOVERNMENT OF ODISHA E-Mail: itdaphulbani@gmail.com

Notice Inviting Expression of Interest (Eoi)

Eoi No. 1130 / Date: 15.05.2025

Selection of NGOs/FPOs/AGENCIES for management of 03 nos. of Processing unit under ITDA Phulbani of Kandhamal District.

Sealed Tenders are invited from eligible NGO/FPO/AGENCIES for the assignment as defined under the terms of reference (TOR) section by the Project Administrator, ITDA, Phulbani for selection of NGO/FPO/Agencies to be engaged at GP levels and in District Level for handling Processing units under ITDA Phulbani as per following Terms and Condition. The Details of Processing units are:

1. Centre of Excellence at Phulbani Town in premises of Dept. of Horticulture.
2. Mango Processing unit at village Gagadapadar, GP Sumarbandh, Phiringia block.
3. Jackfruit Processing unit at village Kaladi, GP- Panga Uparsahi, Phiringia block.

Qualifying Criteria: The NGO/FPO/AGENCIES-

1. Should be a registered legal entity of at least 03 years' experience in value addition.
2. Should have field experience in implementing/ facilitating Livelihood development, Natural Resources Management, Mango / Jack fruit / Turmeric/ Deseeded Tamarind and Mohua Processing unit and Enterprise development projects.
3. Should not have been blacklisted by CAPART or any other Department of Government of India or State Government.

General Instructions to Bidders

1. Eligibility Criteria

The following criteria are prescribed as the eligibility criteria for bidders interested in undertaking the project. The bidder shall fulfil the following preconditions and must also submit the documentary evidence in support to fulfil of these conditions while submitting the Technical Bid. Claims without documentary evidences will not be considered.

SI No	Parameters	Eligibility Criteria	Supporting documents required
1	Legal Entity	<p>i. A company incorporated in India under the Companies Act, 1956, 2013 and subsequent amendments thereto/Firm/LLP</p> <p>ii. Should have a valid GST Registration Number and have filed GST for the previous 6 months</p> <p>iii. Should have a valid PAN Number</p>	<p>i. Copy of Certificate of Incorporation and Copy of Memorandum of Associations (MOA), Articles of Associations (AOA)</p> <p>ii. GST Registration Copy</p> <p>iii. PAN Card Copy</p>
2	FinancialStrength (Turnover)	The bidder should have minimum annual turnover of Rs. 10.00 lakhs from Value addition of natural resources like Mango, Jackfruit, Turmeric, TamrindMahula etc in Odisha in the last three financial years ending 31 March 2024.	Certificate from the Chartered Accountant along with the copies of audited Balance sheet for last three financial years
3	Experience	The Bidder should have minimum 5 years of experience in effective implementation, efficient monitoring and sustainability of livelihood development projects in the District. Bidders with previous experience with the Government will be given preference (not mandatory)	Relevant documents (Copy of Agreement / LOI) should be submitted along with the Technical Bid
4	Non-Blacklisting	The Bidder should not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government (Central, State or District), Semi-Govt & PSU in India in last five years (from the date of submission of Bid)	Self-Declaration Letter duly signed by authorized signatory on company letter head as per format given in Annexure-I

Terms Conditions: Each Expert will be required to abide by the following terms & conditions.

- i) The engagement of NGO/FPO/ AGENCIES is coterminous with the Projects under SCA and its continuance of engagement is based on the appraisal of its performance by ITDA against deliverables of value-added products and its marketing of said Processing units.
- ii) This engagement does not confer any right to a regular possession of Processing units under ITDA, Phulbani. The engagement is purely temporary and annual renewable contract in nature and shall not invite any legal recourse now or in the future.
- iii) During the tenure of engagement, the NGO/FPO/ AGENCIES shall abide by the rules and regulations of the ITDA/District Administration/ SSD Dept. in force.
- iv) The expression misconduct would mean improper/unprofessional behaviour, bad management of the said units etc. Whether an act is misconduct or not would be construed by the PA, ITDA.
- v) The NGO/FPO/ AGENCIES shall be held responsible for any loss; damage of machineries and value-added products and the loss will be realized from the concerned NGO/FPO/ AGENCIES.
- vi) This contractual engagement can be terminated prematurely by the NGO/FPO/ AGENCIES or by the PA ITDA, Phulbani after giving at least thirty days prior notice.
- vii) Selection of NGO/FPO/ AGENCIES shall be made through selection committee including CDO-cum-EO Zilla Parishad, Kandhamal, Project Administrator, ITDA, Phulbani, BDO Phiringia, BDO Phulbani, AGM NABARD Kandhamal, GM DIC Kandhamal
- viii) The Agency should submit security deposit amount of Rs.20000/- (Rupees Twenty Thousand only) in space of cheque / Demand Draft in favour of PA, ITDA, Phulbani which is refundable after selection of the agency can be submitted by the interested Agencies through speed Post / Registered Post / by person only so as to reach the undersigned latest by 29.05.2025. The R.F.P sent through any other means of communication will not be accepted. The detailed request for proposal is available at District web site www.kandhamal.odisha.gov.in

The Tender will receive from **16.05.2025 to 30.05.2025** and process will be closed on dated **30.05.2025**. The Tender will open on dated **31.05.2025**.

(Annexure-I)

DECLARATION OF VALIDITY OF APPROVED RATE

I on behalf of firm/ company declared that the validity of the approved rate of Jack Fruit Processing unit finalized by the tender committee vide tender call notification No. _____ dtd. _____ will be valid for a period of at least _____ years within this period no additional charges will be claimed by the firms/ company. I abide by the terms & conditions of the tender committee during the validity period as mentioned above.

Place

Date

**Authorized Signatory of the
FPO/NGO/AGENCY**

Name: -

Designation: -

Seal: -



APPLICATION FORMAT

FOR SUBMISSION OF INFORMATION BY THE AGENCY

PROPOSAL SUBMITTED FOR ITDA- _____

1. Organization Name: _____
2. Head Office Address: _____

- District _____ State _____ Pin _____
3. Location _____ Office _____ Address: _____

- District _____ State _____ Pin _____
4. Contact Person
Name: _____
Designation: _____
Telephone No: _____ Mobile No. _____
E-Mail Address: _____

5. Year of Registration under Society Act: _____

Copy of Society Act Registration Certificate to be annexed

6. Operational since (Year) _____ GST No. _____

7. Experience in Implementing Relevant Projects in Odisha (No. of Years): _____

8. Details of Projects undertaken in previous 2 Financial Years (in Odisha) ending 31st March 2022 in effective implementation, efficient monitoring, and sustainability of livelihood development projects in Odisha:

Sl.	Project Name	Donor Agency Name	Duration of Assignment (MM/YY)		Amount of Agreement entered	Geographical area of implementation (Name of Districts)	ITDA District (Name of Districts)	Information about the purpose of project
			From	To				

Handwritten signature and date: 15.05.25
Project Administrator,
ITDA, Phulbani

Memo No. 1131 /Date: 15.05.2025

Copy submitted to Deputy Director (Advt.) & Deputy Secretary to Govt. Information & Public Relation Department, Odisha, Bhubaneswar for information with a request to arrange necessary for Publication in one National English & one odiya daily newspaper. Copy of the papers where advertisement is published may please be sent to this office for reference & record.

Memo No: 1132 /Date: 15.05.2025

Copy to the DIC, NIC, Kandhamal for information and necessary action. He is requested to host the above EOI. In the District website www.kandhamal.odisha.gov.in till 30.05.2025.

Project Administrator,
ITDA, Phulbani

Memo No: - 1133 /Date: - 15.05.2025

Copy to the All BDO, Kandhamal / GM DIC Kandhamal for favour of kind information and necessary action.

Project Administrator,
ITDA, Phulbani

Memo No: - 1134 /Date: - 15.05.2025

Copy to AGM NABARD, Kandhamal for information and necessary action.

Project Administrator,
ITDA, Phulbani

Memo No: - 1135 /Date: - 15.05.2025

Copy to ITDA, Office Notice Board for wide publication.

Project Administrator,
ITDA, Phulbani

Memo No: - 1136 /Date: - 15.05.2025

Copy submitted to CDO-cum-EO Zilla Parishad for favour of information and necessary action.

Project Administrator,
ITDA, Phulbani

Memo No: - 1137 /Date: - 15.05.2025

Copy submitted to the Collector and District Magistrate, Kandhamal Phulbani for favour of kind information.

Project Administrator,
ITDA, Phulbani