

Standard Bidding Document
Government of Odisha
Office of the Regional Transport Officer, Kandhamal, Phulbani.

No. 351 Dated. 05-03-2025

Quotation /Tender Call Notice

Sealed quotation /tenders are invited from interested reputed Travel agencies /Tour operators or private individuals for providing 01 no. of Bolero Neo +9 seater vehicle for use as Interceptor vehicle, which shall confirm to the terms and conditions (Annexure-ii) for official use in Regional Transport Officer, Kandhamal, Phulbani on monthly hiring basis.

SL No.	Type of vehicle (Car) & Model	Minimum Average Fuel Mileage	Maximum Hire Charges per month(excluding taxes)
1	Bolero Neo +9 seater	10 K.M	Rs. 31,000/-

- 1) The vehicle must be in road worthy condition, shall not be more than 1 years old from the date of initial registration and must have valid registration certificate, Insurance certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of account payee Bank Draft drawn in favour of Regional Transport Officer, Kandhamal, Phulbani and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 3) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
- 4) The vehicle must achieve a fuel efficiency of 10 Kms per litre.
- 5) The details of the make and year of manufacturer of the vehicle, registration number, mileage (Kms covered per litre) specifically provided in the general bid information to be furnished with the quotation /Tender
- 6) The quotation completed in all respect should reach the undersigned on or before 20-03-2025 at 5.00 P.M in presence of the bidders or their authorized representatives or by Regd. Post which will be reopened on 21-03-2025 at 11.00 A.M.


 Seal & Signature of
 Quotation/Tender Calling Authority
 Regional Transport Officer
 Kandhamal, Phulbani

Memo No. 352 dated 05-03-2025

Copy to all District level Officers of Kandhamal district for display of the same in their notice board /copy to Notice Board of this office.

Copy to DIO, NIC, Collectorate, Kandhamal, Phulbani for wide publication.


 Regional Transport Officer
 Kandhamal, Phulbani
 Regional Transport Officer
 Kandhamal, Phulbani

TERM & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contact, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department /office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the arrangement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per) Govt. norms of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. Preference will be given to new vehicle.
14. The Authority reserves the right to cancel the tender/quotation or any part of it at any time without assigning any reason thereof.


 Seal & Signature of
 Quotation/Tender Calling Authority
 Designation
Regional Transport Officer
Kandhamal, Phurbani

TENDER /QUOTATION

1. Registration No. of Vehicle:-
2. Type of vehicle (AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of Registration:-
6. Name & Complete address of the owner of the vehicle:-
7. Fitness Certificate validity:-
8. Permit validity:-
9. Insurance validity:-
10. Name /Address of the Driver:-
11. D.L Number & validity of the D.L of the driver:-
12. Proposed hire charge of the vehicle per month excluding fuel cost:-
13. Rate of fuel consumption / mileage per litre:-
14. Contact number of the service provider (Tenderer/Quotationer):-

Mobile..... Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief,”

**Seal & Signature of
Tenderer / Quotationer**

