



OFFICE OF THE PRINCIPAL

ODISHA ADARSHA VIDYALAYA, PHIRINGIA

AT-Dindiragaon, Po-Phiringia, Dist-Kandhamal, Pin-762011

CBSE Affiliation No: - 1520117 School No: - 17203

U-DISE Code: - 21210806202 Email:- phiringia@oav.edu.in



Advertisement:

Date: 10/03/2025

EMPANELMENT OF CONTRACTUAL TEACHERS

Applications from eligible candidates are invited for the empanelment of teachers in different OAVs of Kandhamal District, on purely contractual basis for the academic session 2025-26 or till the vacancies are filled up whichever is earlier. The interested candidates below 65 years of age with requisite qualifications are requested to submit applications to the **Principal, OAV Dindiragaon, At:Dindiragaon, Po:Phiringia, Dist: Kandhamal, Pin:762011** in the prescribed format along with all supportive documents (self attested Xerox Copies) by Register post/Speed post so as to reach this office on or before 24.03.2025. Envelop should be super scribed in Capital Letters on the top as "POST APPLIED FOR _____".

Name of OAVs OF KANDHAMAL DISTRICT	Name of the Post	Essential Qualification	Maximum Salary per Month
OAV PHIRINGIA OAV PHULBANI OAV KHAJURIPADA OAV TIKABALI OAV CHAKAPAD OAV G UDAYAGIRI OAV RAIKIA OAV K.NUAGAON OAV DARINGBADI OAV BALIGUDA OAVTUMUDIBANDH OAV KOTAGARH	PGT CHEMISTRY PGT COMPUTER SCIENCE PGT MATHEMATICS PGT ENGLISH PGT BIOLOGY PGT PHYSICS	For PGT: Post Graduate in concerned subject with 50% marks in aggregate &B.Ed from a recognized university with NCTE affiliation.	Rs. 25,000/- (Normal Station) Rs. 30,000/- (Hard Station)
	TGT SST TGT ODIA TGT HINDI TGT SANSKRIT TGT ENGLISH TGT MATHS TGT SCIENCE	For TGT: Post Graduate in concerned subject with 50% marks in aggregate &B.Ed from a recognized university with NCTE affiliation.	Rs. 20,000/- (Normal Station) Rs. 25,000/- (Hard Station)

For application form & detailed guidelines, visit

<https://kandhamal.odisha.gov.in>

N.B:-

- Candidates will be informed through telephone for appearing before the selection board.
- No TA/DA will be given for appearing before the selection board.
- No application will be received by any other mode & after last date.
- Applicants without B.ed degree may apply but their candidature will be taken into consideration in case of non-availability of B.Ed Applicant for respective posts.
- B.Ed is not Compulsory for PGT Computer Science

Documents to be attached:

1. Filled Application Form
2. Self attested copies of all certificates/mark sheets.
3. Two self attested photographs
4. One photo identity proof

SL NO.	BLOCK NAME	NAME OF THE SCHOOL	PGT BIO	PGT CHEM	PGT PHY	PGT MATHS	PGT ENG	PGT COMP	PGT MATHS	TGT SCI	TGT SST	TGT ENG	TGT ODA	TGT HINDI	TGT SANS	TGT
1	BALIGUDA	OAV, DANDAPADAR				1							1		1	
2	CHAKAPAD	OAV, CHAKAPAD							1					1		
3	KHAJURIPADA	OAV, DUTIMENDI														
4	PHIRINGIA	OAV, DINDIRIGAON	1											1		
5	PHULBANI	OAV, DHOBATOTA				1	1					1		1	1	
6	RAIKIA	OAV, RAIKIA									1	1		1		
7	TIKABALI	OAV, SALAPAGAON				1	1	1						1		
8	TUMUDIBANDHA	OAV, TUMUDIBANDH	1	1						1				1	1	
9	KOTAGARH	OAV, KOTAGARH								1					1	
10	K.NUAGAON	OAV, KUDUTULI	1	1		1						1		1		
11	G. UDAYAGIRI	OAV, G.UDAYAGIRI		1	1	1	1	1						1		
12	DARINGIBADI	OAV, DARINGIBADI						1						1	1	


 Principal
 Odisha Adarsha Vidyalaya
 Dindiragam, Phiringia
 Phiringia, Kandhamal

Application form for the post of Teachers for Odisha Adarsha Vidyalayas in Kandhamal District

1.Post Applied for

2.Name of the Applicant

3.Father's/Husband name

4.Permanent Address

.....

5.Present Address

.....

6.Contact No.....

7.Date of Birth Mail Id

8.Age as on 06.03.2025

9.Category

10.Educational Qualification

SL NO.	Exam	Name of the Institute	Board/ University	Year of Passing	Full Mark(without extra optional)	Mark Secured(without extra optional)	% marks secured	Remarks
1	10 th							
2	Bachelor Degree							
3	Master Degree							
4	B.Ed							
5	M.Phill							
6	PhD							
7	Others							

11. Experience if any

SL NO.	Name of the school	Post held	Subject taught	From	To	Classes taught	Remarks

Declaration

I do hereby declare that all the statements made in the application form are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time my candidature for appointment may be cancelled without any notice.

Place:

Date:

Signature



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ସଙ୍ଗଠନ
ODISHA ADARSHA VIDYALAYA SANGATHAN
N-1/9, Nayapali, PO: Sainik School, District- Khurda,
Bhubaneswar, Odisha - 751005, Website: oav.edu.in
Email: oavsbhs.od@gov.in/ info@oav.edu.in



No. 7708/OAVS.

Date: 14.08.2023

File No. 664/2019

From

Ms. Monalisha Panda, OAS (SB)
OSD, (Admin)

To

All Nodal Principals of OAVs in the State

Sub: Revised Guidelines for Empanelment of Teachers to meet urgencies for
OAVs.

Madam/Sir,

Inviting a reference to the subject cited above, I am directed to enclose herewith the Revised Guidelines for Empanelment of Teachers to meet urgencies for OAVs for reference.

You are authorized to fill-up the vacancies lying in your OAVs by following the revised guidelines.

Enclosed: Revised Guidelines

Yours faithfully,

Memo No. 7709/OAVS Date 14.08.2023

Copy forwarded to the all Principals of OAVs in the State for information & necessary action.

OSD (Admin.) 14.08.2023

Memo No. 7710/OAVS Date 14.08.2023

Copy forwarded to all the Collector & District Magistrate / District Education Officer, for information & necessary action.

OSD (Admin.) 14.08.2023

Memo No. 7711/OAVS Date 14.08.2023

Copy forwarded to the P.S. to Commissioner-cum-Secretary to Govt., S & ME Department for favour of kind information of the Commissioner-cum-Secretary to Govt.

OSD (Admin.) 14.08.2023

Memo No. 7712/OAVS Date 14.08.2023

Copy forwarded to the A.P.S to Adviser, OAVS for favour of kind information of the Hon'ble Adviser.

OSD (Admin.) 14.08.2023

OSD (Admin.) 14.08.2023



OAVS-ESTT-PYMT-0006-2022/3/2023

ODISHA ADARSHA VIDYALAYA_ SANGATHAN
N-1/9, NAYAPALLI, PO-SAINIK SCHOOL, BHUBANESWAR-
751005

REVISED GUIDELINES FOR EMPANELMENT OF TEACHERS TO MEET
URGENCIES FOR ODISHA ADARSHA VIDYALAYAS (OAVs)-2023

3 POST OF PGTs/TGTs:

The posts of TGTs, PGTs can be filled up on part time Contractual basis in case any such vacancy exists / arises or when teachers proceed on long leave. Contractual appointments are made till the end of the session or till the regular teacher joins, whichever is earlier.

Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Odisha Adarsha Vidyalaya Sangathan.

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The following must be ensured, while making contractual appointment

- i. The teacher should possess the required educational qualifications proscribed for direct recruitment to the post.
- ii. Minimum and maximum age limit shall be 18 and 65 years respectively.
- iii. She/he would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier.
- iv. Candidature of a contractual teacher who has served in a OAV in a year may be considered in subsequent year(s) by selection committee for a fresh appointment as contractual teachers, by following due procedure.
- v. The teachers engaged should be addressed by the Principal in OAVs.

3. Tenure of engagement:

Till such time regular Principal/teachers joins or the end of the academic session whichever is earlier.

4. Documents to be produced by the retired employee:

- a) Self attested copies of all certificates/mark sheets.
- b) Proof of retirement from service.(for retired candidates)
- c) Awards/certificates of merit received during service career.
- d) Two self attested photographs(passport size)
- e) Other relevant documents
- f) Undertaking to be effect that:
 - I. No proceeding is pending against him/her at any level
 - II. He/she has never been convicted by any court of law.
 - III. He is not a member of any political party.
- g) One Identity proof
- h) A declaration to the effect that he/she is receiving full pension. In case of provisional pension, reason to be cited.(for retired candidates)

5. Mode of application:

- a) One advertisement will be floated in the local dailies inviting application from the candidates. The candidates who can conveniently attend the schools in such locations need to apply for empanelment.
- b) The candidate will submit application to the concerned Nodal Principal of the district in the prescribed format along with documents by Registered post/Speed post so as to reach the office within stipulated dateline.

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6. Selection Procedure:

- I. The candidate will be required to appear before the selection board for empanelment. The Board will ascertain the suitability of the candidate.
- II. The Board will consider the career mark for empanelment.
- III. Computation of marks for empanelment of principals and Teachers will be as follows:
 - a) The computation of marks will be made taking 10% of the percentage of marks secured in HSC(without extra optional), Bachelor degree and BED level taken together for TGTs and HSC(without extra optional), Bachelor degree, Master Degree, M.Phil. & PhD and BED level taken together for principals & PGTs. For example: if one candidate has secured 67% in HSC examination, 6.7 marks will be taken into consideration and similarly in bachelor Degree level. If one candidate has secured 67%,62% and 70% in HSC, Bachelor degree and BED examination respectively, his computation of marks will be $6.7+6.2+7.0=19.9$ Since M.Phil. & PhD degree are extra qualification, 5 marks extra for each may be added in computation of marks. The panel will be prepared taking into account marks computed as above.
 - b) The selection committee will finalize the list of selected teachers to be engaged as per the vacancies available in the OAVs in the district. The Nodal Principals indicating the name of the OAV in which he/she is to be engaged will be intimated to the principal & Principal will issue engagement order.
- iv) The engagement of a teacher will automatically come to an end once a regular teacher is appointed/ engaged against the vacant post in OAV. The concerned teacher may be allotted by the Nodal Principal in any other OAV preferably in the concerned block area as per the available Vacancy against sanctioned vacant post.
- v) The Retired teacher, who has been awarded punishment in a vigilance case or Departmental proceeding or criminal Prosecution. Shall not be considered for engagement under the scheme. The retired teachers who has been a

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Member of any political party after his/her retirement shall also not be eligible for engagement under the scheme.

- vi) The Maximum age limit of such retired teachers shall not exceed 65(sixty five) years. In exceptional cases the selection committee may relax the upper age limit maximum by one more year specifying the reason of such relaxation.
- vii) The Nodal Principals are authorized advertise throughout the year as per requirement in the OAVs of their district, incase of non-availability of teachers in the panel.

7. Execution of agreement -

An Agreement needs to be signed by the selected candidate and OAVs. The agreement should be in duplicate on non-judicial stamp paper of appropriate value. On behalf of OAVS, Principal would sign the agreement. The agreement signed should be strictly complied with and it is the responsibility of the Principal to ensure that agreement is properly executed and the original agreement is kept in her/his custody.

8. Duties and responsibilities of Contractual teachers:

Teachers appointed on contractual basis will discharge following duties

- a) Regular classroom activity/Copy checking.
- b) Invigilation duty/Evaluation work.
- c) Helping students and colleagues in preparation and organization of different curricular /Co-curricular activities in the Vidyalaya.
- d) Any other works assigned by the principal

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9. Payment and remuneration to contractual teacher:-

Consolidated payment on monthly basis shall be made to the contractual teachers. If regular incumbent joins before completion of one month of the contractual teacher, then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

Fund - The payment to all categories i.e. TGT/PGT engaged against the regular vacancy will be met out of School Fund. The Principals to make advance requestion of fund to OAVS for this purpose as per their requirement.

Sl No	Designation	Station	Consolidated pay
		Normal	25,000/-
	PGT of all subjects	Hard/ Very Hard	30,000/-
	TGT of all Subjects	Normal	20,000/-
		Hard/ Very Hard	25,000/-

* The list of Hard/ Very Hard station is mentioned in Annexure- "A".

10. Terms and Conditions:

- I. Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Odisha Adarsha Vidyalayas.
- II. Teacher appointed on contractual basis will not be entitled for vacation pay during Summer/Autumn/Winter Break. Payment shall be calculated on pro rata basis.
- III. Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.
- IV. Working hours shall be same as regular teacher
- V. The engagement of these contractual teachers will automatically come to an end once a regular/contractual teacher is appointed/ engaged against the vacant post in OAV. The concerned teacher may be allotted by the District Education Officer in any other OAV preferably in the concerned block area as per the available vacancy against sanctioned vacant post.

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- VI. The retired Principal/PGT/TGT will be paid a consolidated remuneration at the rate mentioned above per month and there shall not be any upper limit in taking number of classes. But he or she render service minimum for 20 days in a month excluding public holidays.
- VII. The teachers engaged should not be allowed to take class on holiday and vacations and they shall not also be engaged in any examination duty except internal examinations of the school.
- VIII. The teacher so engaged shall also be entrusted with correction and valuation work of the concerned subject in the OAV and he/she shall not be entitled for extra remuneration for such works.
- IX. The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities amounting to misconduct he/she shall be disengaged forthwith by principal under intimation to District Education Officer.
- X. The retired teacher engaged under the scheme shall be treated as disengaged On attaining the age of sixty five unless there is an extension order from the District Education Officer.
- XI. In terms of Finance Department OM NO. 23689 dated 23.06.2012 contractual Employees shall be eligible (subject to exigencies of Public service) for special leave of 10 days at the time maximum during the period of engagement for one year. The leave will not be carried over to the next year and will lapse on completion of each year of service.
- XII. Unauthorized absence for a continuous period of 15 days or more will automatically terminate his/her engagement.
- XIII. The temporarily engaged personnel shall be entitled to travelling allowance and daily allowance @ of the corresponding rank in regular Govt. Service When he/she discharge official duty/responsibility.


Principal
Jdisha Adarsha Vidyalaya
Dindiragam, Phringla