

G.UDAYAGIRI NAC

e-TENDER

FOR

**SANITATION WORKS IN NOTIFIED AREA COUNCIL, G.UDAYAGIRI
(MANPOWER WITH MACHINARIES, VEHICLE & EQUIPMENTS)**

TO

**The O/o Executive Officer,
G UDAYAGIRI NAC,**

E-PROCUREMENT NOTICE

**TENDER TITLE : SANITATION WORKS IN WARD NO. 1 to 13
OF G.UDAYAGIRI NAC
(MANPOWER WITH MACHINARIES, VEHICLE &
EQUIPMENTS)**

TENDER REFERENCE NO : GUDGR-NAC-02/2024-25

TENDER VAUE : Rs. 1,48,27,956 /- (FOR ONE YEAR)

TENDER LAST DATE : 28.03.2025

OFFICE OF THE NOTIFIED AREA COUNCIL: G.UDAYAGIRI

E-Procurement Notice

Bid Identification No: G UDR-NAC-02/2024-25

Letter No: 991 **Date:** 18 /03/2025

Name of the work for which e-Tender invited – Supply of labour, Vehicles, machineries & equipments for Sanitation Works including collection of solid waste from Door to Door, Road sweeping, Night Sweeping, Drain Cleaning, Bush Cutting, Bed level de-silting & Water Logging from Ward No. 1 to 13 of G UDAYAGIRI NAC area for the F.Y. 2025-26.

1. Estimated cost of work (Annually) – Rs. 1,48,27,956 /-
2. Eligible Intending Registered & Financially Sound Manpower Service Provider Agency/Firms/ Trust/ N.G.O shaving similar nature of work experience of at least Five years and fulfilling the other criteria as given in the D.T.C.N.
3. The Bid documents will be available in the web-site i.e <http://www.tendersodisha.gov.in> from **11.00 A.M of 19.03.2025 to 5.00 P.M of 28/03/2025** for online bidding.
4. Bid identification No: G UDR-NAC-02/2024-25
5. Last date & time of receipt of Bid through online: **28/03/2025 of 5.00 P.M**
6. Deposit original financial documents online: **11.00 A.M of 19/03/2025 up to 28/03/2025 of 5 P.M**
7. Opening of Bid on **29/03/2025 at 11.00 Hrs** at G UDAYAGIRI NAC.
8. The bidder has to participate in online bidding only.
9. For further detail information any one can visit the-procurement portal of the Govt. of Odisha i.e <http://www.tendersodisha.gov.in>


Executive Officer,
G UDAYAGIRI NAC.

Memo No: 992 **Date:** 18 /03/2025

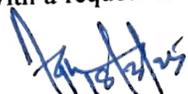
Copy in duplicate forwarded to Deputy Director,(Advt) & Deputy Secretary to Govt. For Information and Public Relation Dept., Odisha, Bhubaneswar for information with a request to publish this DTCN in two Odia & one English local daily newspaper for wide circulation as required under provision of OPWD code amended vide Works Department Letter No- 17823, Dt-1/10/2006, it is requested to ensure the publication of above DTCN before 20/03/2024 copy of the newspapers wherein the advertisement is published may pleased be send to this office for necessary action.

Encl:- As above –in duplicate


Executive Officer,
G UDAYAGIRI NAC.

Memo No: 993 **Date:** 18 /03/2025

Copy submitted to the Collector & District Magistrate, Kandhamaal/ PD, DUDA, Kandhamaal / District Labour Officer, Kandhamaal / District Labour Commissioner / DGM Kandhamaal for favour of kind information and necessary with a request of host the tender in the District Portal for wide publicity with a request to kindly display the same in their respective office notice board for wide publicity.


Executive Officer,
G UDAYAGIRI NAC.

OFFICE OF THE NOTIFIED AREA COUNCIL: G.UDAYAGIRI NAC

e-Procurement Notice

Bid Identification No: GUDR-NAC-02/2024-25

Preface:

e-Tender on behalf of the Notified Area Council, G.Udayagiri are invited by the Executive Officer, Notified Area Council, G.Udayagiri under two Bids system i.e. Technical Bid & Financial Bid from intending experienced, financial sound registered & authorized Manpower Service Provider Agency/Firms/Trust/NGOs having similar nature of work experience of at least **Three (3) years including last working ULB's performance certificate** as outsourcing the service of man power to Sanitation Works including collection of solid waste from Door to Door collection, Day & Night Road sweeping, Drain Cleaning, Bush Cutting, Bed level de-silting and water logging from G UDAYAGIRI NAC area on the terms & conditions mentioned in the tender document. Further details can also be seen from the Website i.e. <http://www.tendersodisha.gov.in>. In case of any addendum /corrigendum/cancellation/clarification/extension regarding this tender, the same will be published in the above-mentioned official websites only. The authority reserves right to reject any or all bids without assigning any reason thereof.

1. Details of the e-Tender: (Table-1)

Sl. No.	Name of the work	Estimate cost of work (Annually)	E.M.D@1% of estimated value	Cost of tender paper	Agency/ Firm etc.	Period of contract
1	2	3	4	5	6	7
1	Providing Daily door to door collection (by music with vehicle) Daily Road sweeping, Night Sweeping, Daily Drain cleaning, Daily Garbage lifting, Spraying disinfectants and sanitation service including collection of garbage, solid wastes from various sources to Dumping Yard, Bush cutting, Daily drain cleaning, transportation of all kinds of garbage/ waste from source to dumping yards/MCC/MRF Centre identified by the Municipal authority in 13 Nos. of Wards of G UDAYAGIRI NAC i.e. Ward No.01 to 13.	Rs. 1,48,27,956 /-	Rs. 1,48,279 /-	Rs.10,000/- (Excluding GST)	Registered firms/ Service Provider/ NGOs those are experience in similar nature of work at least for five year in Central Govt./State Govt. or any Govt. undertaking Institution.	1 (One) Years This may extend basing upon satisfaction Performance

- i. The Bid documents will be available in the web-site i.e <http://www.tendersodisha.gov.in> from **11 A.M of 19/03/2025 to 28/03/2025 of 5 P.M** for online bidding.
- ii. The EMD as indicated in column - 4 of table 1 should be deposited in the shape of Demand Draft in favour of Executive Officer, G UDAYAGIRI NAC drawn in any Nationalized Bank and payable at G.Udayagiri. The scanned copy of "Cost of tender paper" will be submitted in website at the time of submission of bid "ONLINE".
- iii. The cost of Tender paper as indicated in column - 5 of table 1 should be deposited in the shape of Demand Draft in favour of Executive Officer, G UDAYAGIRI NAC drawn in any Nationalized Bank and payable at G.Udayagiri. The scanned copy of E.M.D. will be submitted in website at the time of submission of bid "ONLINE".

v. Successful bidder should deposit 1% of estimated cost (For one year) as an SD (Security Deposit) within 7 days.

2. Submission of the e-Tender:

i. This Tender is an e-Tender; offer will not be accepted in hard copy.

3. Schedule for Invitation for Bids:

i. Date of publish of Tender Document	:	19/03/2025
ii. Last date of receipt of Tender	:	28/03/2025
iii. Date & Time of Opening of Tender (Technical Bid)	:	29/03/2025. (11.00 A.M)
iv. Date & Time of Opening of Financial Bid	:	29/03/2025 (01.00 P.M)

(subject to the decision of the Tender committee)

v. Bid will be opened at the Office Chamber of the Executive Officer, G UDAYAGIRI NAC through e-Procurement.

4. Period for Validity of Tender Document: One year from the date of opening of the Tender.

5. Type of Bid: Two Bid System (Technical & Financial) i.e Two Separate Cover System.

6. Scope of Work :

6.1. Sweeping & Door to door Collection with source Segregation:

(A) Sweeping of all the roads, lanes of entire ward is to be made daily; domestic refuses shall have to be collected daily from all households, shops and vending zones. The MSW generated from road sweeping and door to door collection is / are to be accumulated in the dustbins/garbage bins(dry waste and wet waste separately) and transfer it to temporary stations / MCC / MRF at Wealth Centre and any other site identified by G UDAYAGIRI NAC as per the scope of work mentioned in item-6.3.

(B) Evening/night Cleaning & sweeping should be made in the market area, Bus stand / Public places and main road area which is a mandatory condition in the sanitation work.

6.2. Cutting of bushes & cleaning of drains:

The bushes & shrubs from roadside beams and conservancy lanes are to be cleaned by the agency, the road side drains are also to be cleaned i.e. removal of silt polythene, paper, foreign material and other floating materials to avoid chocking of the drains and the MSW generated are to be accumulated in the dustbins/garbage bins and transfer it to temporary stations/ MCC/MRF at Desilcenter and any other site identify by G UDAYAGIRI NAC as per the scope of work mentioned in item.6.3

6.3. Collection & Transportation of Solid Wastes:

The Municipal solid wastes which are generated from various sources and accumulated as mentioned in item-7.1 and item-7.2 noted above is required to be collected and lifted from different collection points/dustbins of that particular ward/lanes and transported to the designated place/temporary transfer station /MCC/MRF centre as decided by the G UDAYAGIRI NAC. The collection points are to be disinfected by spreading of disinfectants like bleaching powder etc.

The Municipal Solid Waste includes the following:

1. Garbage arising from street sweeping and cleaning of drains.
2. Domestic refuses in segregation.
3. Garbage from roadside dustbins.
4. Garbage accumulated at temporary collection points identified by G UDAYAGIRI NAC
5. Garbage generated from bush and grass cutting from road side bushes ensuing proper garbage lifting and conservancy lanes.
6. Unidentified Dead animal (Dead body of unidentified hurrah bing).

6.4. During any Local festivals, National Day Celebration or V.I.P Programme, Special Cleaning work and spreading of bleaching/lime stone shall be made by the Agency as per instruction of the NAC Authority/Sanitary Inspector/Sanitary Supervisor of this NAC, A special drive cleaning of drain shall be done by the agency before rainy season to avoid flash flood.

Service delivery performance criteria

The performance monitoring and evaluation of service delivery has been institutionalized through Service Level Benchmarking and purpose and objective of the assignment should be to improvement and achievement the National Level Benchmark. With this target as well as the underlying constraints. In mind the operator has to achieve the performance levels.

Parameter Description	Minimum Achievement Target	Actual monthly Achievement	Non-Compliance Penalty
Street Sweeping	95% coverage	Total road length in the service area	0.5% of monthly bill for every 5% short fall or part thereof.
Drain Cleaning	95%	Total drain cleaning covered during the month	0.5% of monthly bill for every 5% short fall or part thereof.
Bush cutting, de weeding	95% coverage	Total bush cutting, uprooting & de weeding covered during the month	0.5% of monthly bill for every 5% short fall or part thereof.
Compliant Redresses	90% within 24hrs	During the month total no. of Complaint redressed within 24hrs. Total Complain received during the month	0.5% of monthly bill for every 5% short fall or part thereof.

1. The service provider in close coordination with employer shall undertake sample survey to access the extent of waste generated. Secondary data from employers past experience can be referred to conclude the assessment. The sample should comprise of all income groups equally spread over the service area and stretched over a period of lime, lo give a fair average.
2. A details performance monitoring, reporting and evaluation system shall have to be developed in consultation with to employer. The broad outline of the computation is provided in table above

Signature f the Bidder

Eligibility criteria:

The technical bid shall be accompanied with self-attested photo copy of following requisite documents failing which the bid shall be rejected out rightly.

1. The bidder must be a registered Firm/Company/Organization must be registered under Partnership Firms registered under Indian partnership Act 2013/Company registered under companies Act 2013/Organization registered under the societies registration Act 1860,A Limited Liability Partnership (LLP) registered under the LLP Act, 2008/ Proprietorship Firm should submit the registration certificate.
2. Consortium is not allowed.
3. Paper cost & EMD to be paid through online mode. No exemption in Paper cost & EMD is allowed.
4. Credibility & experience certificate issued from the concerned authority/Employer of a Govt. /ULB/PSU of repute at least for 03 (Three years) under whom the work is done for performing cleaning & sanitation work.
5. Average annual financial turnover more than Rs. 05Crore (Five crore) & Audited Balance sheet for last 03 financial years i.e. (2021-22, 2022-23& 2023-24).
6. EPF Registration Certificate and EPF deposit (Payment Confirmation Receipt only) for minimum 500 no's of workers for the month of January 2025.
7. ESI Registration Certificate and ESIC deposit (Payment Confirmation Receipt only) for the month of January 2025.
8. Copy of valid Labour Contract License for at least 200 no's of persons.
9. ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 certification.
10. PAN Card.
11. GST Registration Certificate and GST 3B& GST R1 for the month of November 2024 to January 2025.
12. IT returns for last 3 financial years.
13. All undertakings, affidavits given in the prescribed format.
14. The Bidder must not have been ever blacklisted or debarred either by the tender inviting authority or by any State Govt. or Govt. of India organization or by any PSUs or by any other department& no criminal case or no criminal proceeding is pending against organization / agency and in the name of owner. The agency shall submit affidavit from Executive magistrate regarding the same on Non-Judicial Stamp paper of Rs. 100/-. If it is detected in the course of bidding evaluation that, a bidder has ever blacklisted /terminated / debarred from anywhere in India, then the bidder shall be disqualified on that ground. Revocation of blacklisting / termination/debarment is not allowed.
15. The bidder must be given an undertaking (On letterhead) towards execution of transportation of waste as per the estimate prepared by the authority for each package at the time of submission of bid documents
16. Must have own bank account. Statement of last six months must be submitted in support.

CRITERIA FOR EVALUATION

Evaluation of Technical Proposals

Evaluation of proposals shall be made by the district authority. In the first stage, the Technical Proposal will be evaluated on the basis of bidder's fulfillment of eligibility criteria. Only those bidders whose Technical Proposals becomes responsive based on the eligibility criteria, shall qualify for further detail technical evaluation for presentation and awards of marks based on the following Criteria:

SI. No.	Evaluation Parameters	Total Mark	Criteria for award of Mark			
1	Years of Experience in Cleaning & sanitation work in any Govt departments of Odisha. (to be determined from the work order / contract copies/Experience Certificate)	20	<ul style="list-style-type: none"> • 3 - 10 Years: 10 marks • > 10 Years : 20 marks 			
2	Service rendered for particular number's of year and number of population in sanitation work in single ULB under single contract package or multiple contract packages in any state of India. (to be determined from the work order / contract copies/Experience Certificate)	10	Years	0 years to 2 years	2 years to 3 years	>3 years
			Population			
			30,000 to < 1,50,000	2	5	8
			>1,50,000	6	8	10
3	Experience in providing Numbers of sanitation workers in single work order (To be determined from Work order Only)	15	<ul style="list-style-type: none"> • $\geq 50 < 150$: 5 marks • $\geq 150 < 250$: 10 marks • ≥ 250 : 15 marks 			
4	No of projects in Cleaning & sanitation work in different ULBs	10	<ul style="list-style-type: none"> • Less than 02 projects: 05 marks • More than 02 projects: 10 marks 			
5	Annual Average Turnover FY (2021-22, 2022-23 & 2023-24)	20	<ul style="list-style-type: none"> • 5 – 10 Crore : 5 marks • 10 – 15 Crore : 10 marks • > 15 Crore : 20 marks 			
6	Current strength of the organization. (to be determined from payment confirmation slip of EPF for the month of January 2025).	10	<ul style="list-style-type: none"> • 500 to 100 persons : 5 marks • > 1000 persons : 10 marks 			
7	Valid ISO Certification	10	<ul style="list-style-type: none"> • ISO 9001 : 4 marks • ISO 14001 : 3 marks • ISO 45001 : 3 marks • All of three : 10 marks 			
8	Performance/ Credential Certificates of any previous ULB related assignment from similar nature of work.	5	<ul style="list-style-type: none"> • Satisfactory Work Performance Submitted: 5 marks • Otherwise 0 marks 			

Financial proposal shall be opened after the technical evaluation is completed and only those bidders who score at least 70 marks out of 100 marks in technical evaluation shall qualify for financial bid opening.

GENERAL TERMS AND CONDITIONS

01. The bidders are required to inspect and assess the entire geographical area of the NAC and quote their rates of the labour charges for sweeping, bush cutting, drain cleaning, collection wastes from door to door including lifting & transportation of Solid Waste where ever necessary inside Municipality area and disinfecting collection points and spreading disinfectants like bleaching powder etc. The Bidders are expected to examine all the instruction, terms and specification in the bid documents, Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidder's risk and shall result in rejection of the bid.
02. The bidder must have appropriate resources, Necessary expertise, Requisite manpower and supervisory ability to undertake the work.
03. Four Nos. Of TATA ACE vehicles will be provided on hire basis @ Rs.10,000/- PM and 2 Nos. Of Tractor vehicles will be provided on hire basis @ Rs.15,000/- PM. Necessary Bleaching powder, phenyl, mosquito oil, spray machine, fogging machine & other tools & implement will be provided by NAC authority.
04. In any day during inspection of work by the NAC authority if not found satisfactory deduction as calculated will be deducted from the pay bill of the agency.
05. The successful bidder shall execute as agreement with the Executive Officer of G UDAYAGIRI NAC immediately after the date of receipt of letter acceptance from G UDAYAGIRI NAC failing which the tender will be rejected and the EMD for security deposit will be forfeited.
06. In case of the service of the bidder is not satisfactory to NAC Authority the Notified Area Council, G.Udayagiri has liberty to close the contract with a single 15 days' notice served by G UDAYAGIRI NAC to the bidder.
07. G UDAYAGIRI NAC reserves the right to extend the period of the contract if required with manual consent of the bidders after closing of the contract period.
08. G UDAYAGIRI NAC shall have the right to add / delete any condition to the agreement respectively as and when required for smooth management of the sanitation service and lifting of garbage.
09. Preferably the existing DLR staff of the G UDAYAGIRI NAC shall be engaged for Sanitation Work.
10. In case of any dispute arising out of the contract the matter shall be decided either mutual understanding between the two or as per law inside the jurisdiction of G.Udayagiri.
11. Notwithstanding the above, the G UDAYAGIRI NAC reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders at any time prior to award of tender.
12. The authority reserves the right to negotiate and engage the second lowest bidder in case of default of cancellation of contract.

13. The bidder should not reduce the number of labourers and prescribed the minimum wages of labourers as per Odisha Gazette Notification No.6432 Bhubaneswar Dt.30.09.2024 of labour and ESI department, Odisha.
14. The bidders are required to take attendance on **Muster Roll** basis of the labourer in presence of S.I in charge at G UDAYAGIRI NAC.
15. The successive Agency have to submit the copy of wages register / Bank statement of release of monthly wages of the workers along with online EPF, ESI challan and online GST paid receipt to the G UDAYAGIRI NAC authority. So that Monthly Bill will be calculated.
16. The quoted rate shall stand valid up to end of the Current Financial Year& enhance rate would be allowed to contractor during this period subject to instruction & order of the Govt. Of Odisha in Labour Department.
17. The bid is meant for carrying out the work for a period of one year, G UDAYAGIRI NAC shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
18. Notified Area Council, G.Udayagiri shall have the right to terminate the contract on the ground of improper performance and violation of the terms of the contract without assigning any reason by giving 15 days prior notice
19. Conditional and incomplete bid shall be liable for rejection.
20. Letter of authorization for representing the registered firm/entrepreneur / Private company/NGOs and to sign the bid document should be enclosed along with the bid document.
21. The rate should be clearly mentioned in the tender paper including EPF,ESI etc.
22. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the EMD & Performance guarantee or any other amount deposited against this tender will be forfeited and steps shall be taken for black listing to the bidder.
23. The bidders have to submit all documents as per eligibility criteria shown in the bid documents along with quoted rates.
24. The bidders are required to inspect and assess the entire geographical area and quote their Rates inclusive of the labour charges conservancy material for day & night sweeping, bush cutting, drain cleaning including lifting of MSW and other miscellaneous expenditures as may be required. O.H charges are mentioned details in scope of work. The cost of documentation like taking photographs whenever necessary will be borne by the agency as per direction of officer-in-charges.
25. The Jadu, Kanta,Kudi,Fawda, Gangula, Daa etc will be provided by the agency.

26. Bids containing overwriting, additions, alterations, erasures, obliteration and other discrepancies should be properly attested all corrections made by them.
27. The bidders shall sign every page of the tender documents and submit all of them.
28. The agency/organization shall be solely responsible for re-dressel of grievance
29. The NAC shall be responsible for nay financial loss or any injury to any person deployed by the agency.
30. The Agency /Organization shall not be allowed to transfer, assign, pledge or sub-contract its right and liabilities under this agreement to any other agency or organization.
31. The Agency /Organization shall nominate a coordinator which shall be responsible for immediate interaction within the office so that optimal service could be availed without any disruption.
32. In case of any dispute arising out of the contract the matter shall be decided either mutual understanding between the two or as per law inside the jurisdiction of G.Udayagiri.
33. The Contractor will be responsible for providing uniform to Sanitation workers.
34. Night cleaning is mandatory in G UDAYAGIRI NAC area.
35. The agency should open local office mandatory in Municipality area for receipts of public complaints, suggestions and good services to public.
36. The agency should maintain a public complain & suggestion register showing daily record of cleaning with remark of inhabitants in their office which may be checked by the Officer-In-Charge of G UDAYAGIRI NAC.
37. In case of any disputes arising out of the contract the matter shall be decided either mutual understanding between the two or as per law inside the jurisdiction G.Udayagiri.
38. **The Sanitation Expert of G UDAYAGIRI NAC will supervise the sanitation work.**


Executive Officer,
G UDAYAGIRI NAC

SPECIAL CONDITIONS:

1	Payment shall be made by the agency to his employees/workers as per their category and nature of work which shall not be less than the estimated labour charges mentioned in Bid document following to minimum wages Act by Govt. of Odisha. It might be increased in Labour Charges, whether Govt. will hike the minimum wages during contract period.
2	The successful bidders shall execute an agreement with the G UDAYAGIRI NAC within 7 days from the date of receipt of letter or acceptance from G UDAYAGIRI NAC. The EMD and APS shall be retained as security deposit till closure of the contract without any interest. The EMD and APS which will be kept as security deposit can be replaced by submitting Bank Guarantee of equal amount. The EMD of the unsuccessful tenders shall be refunded back on application only after finalization of the bid and execution of agreement with the successful bidder. In case of failure to execute agreement in time, the EMD and other deposits will be forfeited. The tender call notice shall form a part of the agreement.
3	Details of Terms & Conditions will be incorporated in the agreement.
4	The labours engaged by the agency for sanitation work will perform their duty in uniform, dresses, jacket with all types of protective equipment i.e. gum boot, hand gloves, face mask, helmet etc.
5	G UDAYAGIRI NAC shall have the right to add or delete any conditions(s) to and from the agreement as and when necessary for smooth management of sanitation work.
6	The transportation of MSW will be done with due care and transporting vehicles shall be covered as per norms specified by the Odisha State Pollution Control Board.
7	If the agency will not perform the sanitation work to the satisfaction of G UDAYAGIRI NAC authorities in any particular day then the G UDAYAGIRI NAC is at liberty to engage and substitute man power for sweeping, bush cutting, drain cleaning, engage own vehicle, hired vehicles for lifting the pending MSW and may impose penalty up to 10% of agreement value in which the decision of the Executive Officer will be final and binding which shall be recovered from the monthly bill of the agency.
8	The waste collectors engaged by the agency shall collect solid waste from various households on daily basis in particular fixed timing area wise as may be finalized by the agency in consultations with the Officer-in-charge (Sanitation Expert) of Notified Area Council, G.Udayagiri.
9	In case of any dispute arising out of the contract, the matter shall be decided as per law and as per the decision of Executive Officer of G UDAYAGIRI NAC.
10	In case, labour rate is hiked by Govt. of Odisha, payment will be made accordingly, <i>considering the engagement of labour in the work duly certified by the Officer-In-Charge(Sanitation Expert) of the work.</i>
11	Evening/night cleaning at market, bus stand and main road area. The agency shall start the work by 5.00 PM to minimize the work load during day time. <u>SANITATION WORKING HOUR:</u> (A) MORNING SWEEPING: 5 AM to 9 AM & NIGHT SWEEPING: 8 PM to 10 PM (B) GARBAGE COLLECTION/ LIFTING & DUMPING/ GRASS CUTTING/ CONSTRUCTION & DEMOLITION WASTE COLLECTION/ DEATH ANIMAL LIFTING: TIME- 5AM to 9 AM & 2 PM to 6 PM. IN EMERGENCY PERIOD MAY CALL TO PERFORM DUTY.
12	The agency has to maintain a register clearly indicating the number of labour
13	The Agency must deposit the EPF, ESI & Labour Cess against the labour concerned and submit the copy of EPF deposit ESI of all the employees engaged with in 20 th of the succeeding month positively in the office of the undersigned for record.
14	The labour engaged by the agency should not have any criminal background. If he/she engages in any type of unlawful activities during performance of duty, then the agency will be held responsible, the undersigned will not be held responsible in such circumstances.
15	<i>The labour engaged by the agency should not participate in any strike, lockout, Hartal of any kind in any circumstances. Disobeying which the authority has the right to terminate the agreement with the service provider without any prior notice/information.</i>


 Executive Officer,
 G UDAYAGIRI NAC

FINANCIAL BID

- **Quoted rate per year** : Rs. _____/- (in figure) (in words)
- The bidders are instructed to quote the rate in the BoQ through online mode.
- As per Finance department, Govt of Odisha guideline each bidder must quote his rate which should be equal or more than 3.85% and maximum up to 7% of the estimated cost, otherwise the bid shall be treated unresponsive and will not be considered for further valuation and will be disqualified.
- The bidder must quote his rate up to only two digits after decimal.
- Wrong computation in Financial Bid will be liable for rejection.
- NB. In the financial bid, the bidder with the lowest price shall be awarded the contract. However, in case two bidders quote the same lowest price, then the bidder with the higher mark in the technical bid shall be awarded the contract. However, if their technical marks also become equal, then in that case, the selection of the tender shall be decided on the basis of highest current experience (Number of population) on the date of issue of RFP in similar nature of work and the decision of the Tender Committee will be final.

Signature of the Bidder

NB: This document (Financial Bid) is to be submitted in separately sealed envelop duty signed by the bidder by latest 28/03/2025, 5 PM

CHECK LIST

Sl. No	Particulars	Yes/No	Page No.	Should be left blank for office use only
1	2		3	4
1	Bid document Cost of			
2	Bid Security Declaration			
3	Registration Certificate			
4	Valid Labour license under contract labour (Regulation and abolition) Act,1970.(minimum 150 labours)			
5	Copy of ISO 9001 certificate			
6	Copy of GST registration and up to date clearance			
7	IT return for last 3 years			
8	Audit Report for last 3 financial year i.e 2018-19,2019-20 & 2020-21			
9	Copy of last three Financial years audited statement			
10	Copy of last three Financial Year IT Return filed			
11	Copy of PAN Card			
12	EPF Registration Certificate and deduction vouchers issued from concerned RPFC (latest copy)			
13	Copy of ESI Certificate			
14	An Affidavit regarding not Blacklisting/Debarred from Tender Inviting Authority or any ULB across State or from any State Govt. / Govt. of India Organization.			
15	Copy of successfully completed works of similar assignment in last five financial Year in any Govt. Organization/ULB/PSUs etc.			
16	EMD of Rs. _____ drawn in favour of EO, NAC, G.Udayagiri.			
17	No criminal case /proceeding is pending against organization/ agency and in the name of owner. It should be Notarized			

Date:

Bidders' Signature

DECLARATION BY THE TENDERER

1. I/We have visited the site and have fully been acquainted myself with the local situation regarding material, labour and the factors to the work for completion in all respect before submitting the tender.
2. I/We have carefully studied the condition of the contract specification and other documents of this work and agreed to execute the same accordingly.
3. I/We solemnly pledge the I/We shall be sincere in discharging my/our duties as responsible executant and complete the work within prescribed time limit. I/We shall submit detailed sanitation programme with target dates for various items of works keeping in view the time limit and shall accordingly arrange for necessary labours, punctually. In case there are any deviations from the sanitation programme. I/We shall abide the decision of the Officer-in—Charge for revision of the programme and shall arrange for labours to maintain the sanitation work.
4. I/We shall follow all rules and regulations of the state in force with regard to engagement of labour for the sanitation work.
5. No one my / our relative is / are working in this office.
6. The documents furnished with the tender are correct to the best of my knowledge and belief and if any information found to be incorrect in further, the Department has the liberty to take any action as deemed fit.
7. I/We shall abide by the decision of the Executive Officer, G UDAYAGIRI NAC for effectiveness of the sanitation programme and the institutions communicated from Housing and Urban Development Department, Odisha, Bhubaneswar.

Signature f the Bidder

FORM OF BID SECURITY DECLARATION

Name of the Work: -

Bid Identification No: -

To

**The Executive Officer,
G UDAYAGIRI NAC.**

We, the undersigned, declare that;

1. We understand that, according to your conditions, bids must be supported by a Bid-Security Declaration.
2. We understand that, the Authority/ Employer/Tender Inviting Authority shall cancel our empanelment / or suspend/ prohibit/blacklist from participating in bidding in any contract of the State for a minimum period of 2 years, if we are in breach of our obligation(s) under the bid conditions, because we;
 - (a) Have withdrawn out Bid prior to the expiry date of the bid validation specified in the Letter of Bid or any extended date provided by us; or
 - (b) Having been notified of the acceptance of our Bid by the Employer prior to the date the bid validity in the letter of Bid or any extended date provided by us;
 - i. Failure of use to furnish the performance security and, Additional performance security, if required in accordance with the ITB/Terms of the Bid Document/RFP, or
 - ii. Fail to agree to the decisions of the contract negotiation meeting or
 - iii. Failure refuses to execute the Contract.
3. We understand this this Bid-Security Declaration shall expire if we are not the successful Bidder, upon the earlier of your notification of the name of successful bidder through award of contract; or after the expire date of the Bid validity.

Name of the Bidder:

Name of the person duly authorized to sign the Bid on behalf of the Bidder

Title of the person signing the Bid:

Signature of the person named above:

Date Signed

Authority Signatory :

Name :

Designation :

Name of the Firm :