

**OFFICE OF THE
DIST. AUDIT OFFICER, LOCAL FUND AUDIT,
PHULBANI, DIST.-KANDHAMAL.**

Govt. of Odisha

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Quotation /Tender Call Notice

Sealed quotation/Tender are invited from interested reputed Travel Agencies/Tour Operators/Private Individuals for providing **01** No. of AC **Petrol** Driven Vehicles (preferably Tiago/Bolt/Celerio (Petrol) etc.) having seating capacity not more than **05** including driver, which shall confirm to the terms & conditions (**Annexure-A**) for official use in District Audit Office, L.F.A. , Phulbani on monthly rent basis.

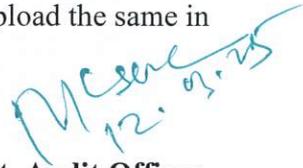
1. The Service Provider shall have a valid OGST Registration to participate in the Tendering.
2. The Service provider, participation in the Bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in Roadworthy condition, shall not be more than 03 years old from the date of initial registration and must have valid registration certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract carriage permit , Proof of up-to-date Tax payment etc. mandatory for plying of vehicle.
4. The Driver of the Vehicle must have a Valid Driving License for driving Light Transport Passenger Vehicle and should be sufficiently experienced in driving transport/passenger Vehicle.
5. The Driver Should be well behaved, gentle and obedient in nature.
6. A sum of Rs.**10000/- (Rupees Ten Thousand)** only shall be deposited by the intending Bidders in shape of account payee Bank draft drawn in favour of the **D.A.O., L.F.A., Phulbani** and submitted along with the tender as security deposit. After completion of Tender process, the amount will be refunded to unsuccessful bidders.
7. The Monthly rate of Hire Charge be quoted separately in the general bid information (excluding fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of **17km/liter**.
9. The details of the make and year of manufacture of the vehicle, registration no. , Mileage (km covered per Liter) and name of the driver, Driving license no. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Appendix-B).

10. The quotation completed in all respect should reach the undersigned on or before **27-03-2025** by **4 P.M.** and shall be open on the same day at **4:30 P.M.** in presence of the bidders or their authorized representatives.
11. The Application form of quotation/tender containing general bid information and terms and conditions for hiring of vehicles etc. will be available with **D.A.O., L.F.A., Phulbani** of the Departments/Heads of Department/Office on payment of Rs.1000/- from **12-03-2025** to **27-03-2025** or can be downloaded from Odisha Govt. website www.Odisha.gov.in from Dt.**12-03-2025** to Dt.**27-03-2025**. In case the application form is downloaded from Govt. Website, the applicants shall furnish a Demand Draft for an amount Rs.1000/- (**Rupees One Thousand**) only towards the cost of application along with the application.


**Dist. Audit Officer,
L.F.A., Phulbani.**

Memo No. 506 /Date. 12-03-2025

Copy to DeGM, Collectorate, Kandhamal. He is requested to upload the same in the District portal for wide Publication/Notice Board.


**Dist. Audit Officer,
L.F.A., Phulbani**

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contact, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid contract Carriage Permit, Proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual fuel consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & tubes, Battery etc. Will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner/bidder.
6. In case of the vehicle do not operate regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not more than 3 years old from the initial registration and also in good condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contact, government shall forfeit the entire amount of security deposit.


12.05.25
**Dist. Audit Officer,
L.F.A. ,Phulbani.**