



email-ddakandhamal.dag@nic.in

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER KANDHAMAL, PHULBANI.

To Letter No 4699 /Agril.dated the 2.12.2024

The District e-Governance Manager,
National Informatics Centre,
Kandhamal, Phulbani.
(Mail.-degm.kandhamal@odisha.gov.in)

Sub:- Publication of Expression of Interest for District Level Farm
Mechanisation Mela- 2024-25.

Sir,

With reference to the above cited subject, I am to inform you that, there is an advertisement on "Expression of Interest" for organisation of District Level Farm Mechanisation Mela-2024-25

Hence, the details may kindly be uploaded in the district NIC website so that the bidders can easily access and apply accordingly. This advertisement will **start from 03.12.2024 and ended on dt 10.12.2024, 5.00 PM.** and enable us to fix the **10th December 2024** may be treated as the cutoff date of advertisement in the district website.

Enclosure:-

Expression of Interest

Yours faithfully,

Chief District Agriculture Officer,
Kandhamal, Phulbani.

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER KANDHAMAL, PHULBANI
SHORT TENDER CALL NOTICE

Order No- 4675

Dated— 2.12.2024

The Chief District Agriculture Officer (CDAO), Kandhamal, Phulbani invites Expression of Interest (EoI) from the intending bidders for District Level Farm Mechanization Mela 2024-25 in sealed cover on behalf of Governor of Odisha for the following work as detailed in the table.

Sl. No	Name of the work with location	EMD Value	Cost of the tender paper	Period of Completion in days
1.	TENTAGE & ALLIED WORKS FOR FARM MECHANIZATION MELA, PHULBANI	₹ 10,000.00	₹ 4,000.00	7 days
2.	ELECTRIFICATION WORKS FOR FARM MECHANIZATION MELA, PHULBANI	₹ 2,000.00	₹ 600.00	7 days
3.	PH & SANITATION WORKS FOR FARM MECHANIZATION MELA, PHULBANI	₹ 2,000.00	₹ 600.00	7 days

Bid documents consisting of detailed schedule of quantities and set of terms and condition of contract and other necessary documents can be obtained and deposited in the office of the undersigned as per the following date line.

1. Date & time of availability of sale of bid documents-

**From 03.12.2024 to 10.12.2024
between 10.00 AM to 4.00 PM**

2. Date of final receipt of tender paper-

Up to 4.00 PM of 10.12.2024

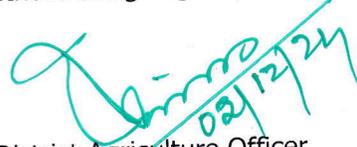
3. Date of opening of tender paper-

10.12.2024 at 5.00 PM

The bid shall be opened in the presence of the bidders or their authorized agents who wish to attend.

PTO

The Earnest Money Deposits in shape of any of the form i.e. Fixed deposit receipt of Scheduled Bank/Bank draft etc. must be accompanied with the bid documents. The authority reserves the right to reject any or all the tenders so received without assigning any reason thereof.


Chief District Agriculture Officer
Kandhamal, Phulbani

Memo No- 4676 /Agri/Dated- 2.12.2024

Copy forwarded to Executive Engineer (Agril.), Kandhamal Division, Phulbani for information and necessary action. He is requested to display in his notice board for wide publication.


Chief District Agriculture Officer
Kandhamal, Phulbani

Memo No- 4677 /Agri/Dated- 2.12.2024

Copy forwarded to ADO, G.Udayagiri / K.Nuagaon / Phulbani/ Baliguda for information. They are requested to display in their notice board for wide publication.


Chief District Agriculture Officer
Kandhamal, Phulbani

Memo No- 4678 /Agri/Dated- 2.12.2024

Copy forwarded to BAO/AAO, Phulbani/ Khajuripada/ Phiringia/ Baliguda/Tumudibandha/Kotagarh/G.Udayagiri/K.Nuagaon/ Daringbadi/Raikia/Tikabali/Chakapad for information. They are requested to display in their notice board for wide publication.


Chief District Agriculture Officer
Kandhamal, Phulbani

Memo No- 4679 /Agri/Dated- 2.12.2024

Copy to office Notice Board.


Chief District Agriculture Officer
Kandhamal, Phulbani

TENDER PAPER FOR PH WORKS FOR DISTRICT LEVEL FARM MECHANISATION MELA 2024-25 TO BE ORGANISED FROM 17TH TO 21ST DECEMBER 2024 BY CDAO, KANDHAMAL

COST OF TENDER PAPER (Non-Refundable) : Rs. 600.00 (Rupees Six Hundred) only.

ISSUED TO (Address in Detail) : M/S. _____

Against Money Receipt No. _____ Dated _____

Signature of Accountant

E.M.D (Refundable) : (i) The tenderer has to deposit a earnest money deposit (EMD) of Rs. 2,000/- (Rupees Two thousand) only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of **Chief District Agriculture Officer, Kandhamal** for participating in the tender process.

(ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process.

LAST DATE & TIME FOR RECEIPT OF TENDER PAPER : 10.12.2024 latest by 4.00 PM

DATE & TIME OF OPENING OF TENDER PAPER : 10.12.2024 at 5.00 PM at CDAO Office, Kandhamal

PLEASE DELIVER AT

O/o the Chief District Agriculture Officer, Kandhamal

TERMS AND CONDITIONS OF TENDER FOR PH WORKS

Period – 17th to 21st December 2024, District Level Farm Mechanization Mela

1. Chief District Agriculture Officer, Kandhamal on behalf of A & FE, Govt. of Odisha invite proposal with certain term & condition with sealed tenders from reputed & registered firms, decorators and tent houses having the work experience of minimum one year of executing works of exhibitions or similar work and Audited Statement of minimum average turnover of Rs.1.00 lakh for last Financial year 2023-2024, GST Clearance certificate & copy of GSTR-3B return (June 2024) can only apply for PH & Sanitation allied work.
2. The tenderer should have registered his firm under GSTIN No. The tenderer must submit the GST registration Certificate & copy of GSTR-3B return (June 2024) documents as proof along with the tender paper. The tenderer must submit IT return filing documents for last 1 year along with the tender paper that is Financial Year 2023-2024. TDS will be deducted on the tendered amount from the finalised Party.
3. The tenderer should have the capacity for PH & Sanitation works in **Coronation Ground, Phulbani**. The work will be assigned to a firm for Farm Mechanization Mela (which will be organized from – **17th to 21st December 2024**) only. So, the rate inclusive of all taxes offered by the tent houses / firms should be valid for the given period.
4. The tender paper, technical bid, tender fees, required documents and EMD shall be put in a sealed envelope with superscription as “Technical Bid (Annexure-A)”. The price bid shall be put in a separate sealed envelope with superscription as “Price Bid (Annexure-B)”. Both the envelopes shall be put in a separate envelope with superscription as “Tender for PH & Sanitation works for Farm Mechanization Mela”. There are two parts in the tender paper to be filled up by bidder that is Annexure-A submission/verification of required documents part (technical bid) & Annexure-B financial part. If the bidder is fulfilling the criteria of documents submission/ verification in Annexure-A then only the particular bidder will be eligible for verification of financial part in Annexure-B. If the party do not fulfill the technical bid that is Annexure-A then the party will not be allowed for participate in the financial part that is Annexure-B.
5. The duration of the Exhibition will be for **5 days** as per the details given below. In case of any extension of Mela period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before of the scheduled inauguration date and time of the exhibition and handed over all the works as per specification, to the in-charge of exhibition.

Details of Exhibition / Farm Mechanization Mela

The Exhibitions Farm Mechanization Mela to be organized in the **Coronation Ground, Phulbani** as per the details enlisted below, is purely tentative. Any place or period as proposed below may change / vary in course of action. The details of programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

Sl. No.	Name of the District	Name Of the Sub-Division	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of days of Exhibition	No. of Stalls
1	Kandhamal	Phulbani	Coronation Ground, Phulbani	Farm Mechanization Mela	17th to 21st December 2024	5	40

6. On completion of the Exhibition, the contractor shall have to take away all the materials within 3 days & vacate the site with the same condition while occupying the ground.
7. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
8. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela in-charge. Part payment / release of advance will be made only after inauguration of the said Exhibition on the satisfaction of the authority. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge which should be submitted with the bill.
9. Tenderer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the Exhibition. The undersign will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable step for insurance of his goods used in the Exhibition for the above purpose.
10. No part of the contract will be sub-let without the prior written permission of the authority.

11. For convenience and effective delivery, the tender is to be treated as a package of services. Hence, the firm quoting the lowest quotes and submitted required documents mentioned in **SI. No. 1 & 2** will be selected for the purpose.
12. (i) The tenderer has to deposit earnest money deposit (EMD) of Rs. 2,000/- (Rupees two thousand) only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of **Chief District Agriculture Officer, Phulbani** for participating in the tender process.
(ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process. The E.M.D amount of the successful tenderer will be kept with till the completion of the Exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority.
13. The undersigned also reserves the right to negotiate with all or any tenderer after sealed tenders are opened in the interest of Government.
14. The successful tenderer will be required to execute an agreement with the CDAO, Kandhamal for the PH & Sanitation work of Farm Mechanization Mela.
15. **The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reasons thereof.**

CONCEPT OF THE MELA

The Exhibition / Farm Mechanization Mela will be designed to create the atmosphere for dealers and Manufacturers of Farm Implements to display, demonstrate and market their products. This will be a single platform for spot booking, Issue of Permit(s), Assistance of Financial Loan through Bank and Spot Delivery of Agricultural Machineries. The entire layout, design and landscaping will be vernacular in approach. It will be a congregation of stalls grouped as per their classification harmoniously. The overall objective of the Mela is to popularize the Farm Implements and Machineries in the Districts and create opportunities for the buyers by accessing bank loan for purchasing their need-based machineries.

In general, the following works will be required to be taken up:

1. Mineral Water supply in Stage, stall & VIP Lounge all round the clock.
2. Temporary Toilets (One inside the VIP lounge and two separate toilets for Ladies and gents.
3. Provision of Water tankers for supply to Buffet Area
4. Arrangement of Washing powder, soap and sanitizer
5. Cleaning and all other sanitary measures around the Mela premises.

1. **Temporary Toilet:**

2 nos. of Gents and 2 nos of Ladies Temporary urinals / toilets for the participants and 1 no.of Gents and 1 no of Ladies urinal/toilet in the VIP Lounge

(a) Structure: 3 side closed, 6' height

(b) Door: One door shall be made for each toilet.

Name & Address of the firm

Signature with seal

DECLARATION

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by **CDAO, Kandhamal**. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:
Date :

Signature of the Tenderer with seal

ANNEXURE-A (DOCUMENTS SUBMISSION & VERIFICATION PART-TECHNICAL BID)
TENDER APPLICATION FORM FOR PH & SANITATION WORKS OF EXHIBITIONS / FARM MECHANIZATION MELA
(Last date for submission of tender form on Dt: 10.12.2024 on or before 4.00 PM)

To _____

Sl. No.	PARTICULARS	Submitted as per the requirement asked in the tender advt./mentioned in tender paper (Yes/No)	License active or expired
1	Tender Paper purchased money receipt in original		
2	EMD of Rs.2,000.00 only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of Chief District Agriculture Officer, Kandhamal		
3	GSTIN Registration certificate		
4	Copy of GSTR-3B return (June 2024)		
5	Last year annual turnover of minimum Rs.1.00 Lakh (Audit report of the particular firm) Financial Year: 2023-2024		
6	Income Tax return filing documents for last 1 Financial Year (IT return file to be submitted for FY 2023-2024)		
7	Work experience of minimum one year of executing works of exhibitions or similar work		

Signature of the Tenderer
With seal

ANNEXURE-B (FINANCIAL PART)

TENDER APPLICATION FORM FOR PH & SANITATION WORKS OF EXHIBITIONS / FARM MECHANISATION MELA
(Last date for submission of tender form on Dt: 10.12.2024 on or before 4.00 PM)

To

Sl. No.	Item Particulars	No of units	Rate per unit	Amount (In Rs.)
1.	Mineral Water supply in Stage, stall & VIP Lounge all round the clock	1		
2.	Temporary Toilets (One inside the VIP lounge and two separate toilets for Ladies and gents.)	3		
3.	Provision of Water tankers for supply to Buffet Area	1		
4.	Arrangement of Washing powder, soap and sanitizer			
5.	Cleaning and all other sanitary measures around the Mela premises.			
	Total			

(Rupees) only

**Signature of the Tenderer
With seal**

**TENDER PAPER FOR TENTAGE & ALLIED WORKS FOR FARM MECHANIZATION MELA
TO BE ORGANISED FROM 17TH to 21ST DECEMBER' 2024 BY CDAO, KANDHAMAL**

**COST OF TENDER PAPER
(Non -Refundable)** : Rs. 4,000.00 (Rupees two thousand) only.

ISSUED TO (Address in Detail) : M/S. _____

Against Money Receipt No. _____ Dated _____

Signature of Accountant

E.M.D (Refundable)

- (i) The tenderer has to deposit a earnest money deposit EMD of Rs. 10,000/- (Rupees Ten Thousand) only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of **Chief District Agriculture Officer, Kandhamal** for participating in the tender process.
- (ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process.

**LAST DATE & TIME FOR RECEIPT
OF TENDER PAPER** : **10.12.2024 up to 4.00 PM**

**DATE & TIME OF OPENING OF
TENDER PAPER** : **10.12.2024 at 5.00 PM at CDAO Office, Phulbani**

PLEASE DELIVER AT

O/o the Chief District Agriculture Officer, Phulbani, Kandhamal

TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS

Period – 17th to 21st December 2024, District Level Farm Mechanization Mela

1. CDAO, Kandhamal on behalf of A & FE, Govt. of Odisha invite proposal with certain term & conditions with sealed tenders from reputed & registered firms, decorators and tent houses having the work experience of minimum two years of executing works of exhibitions or similar work and Audited Statement of minimum average turnover of Rs.5.00 lakhs for last 2 Financial years 2022-2023 & 2023-2024, GST Clearance certificate & copy of GSTR-3B return (June' 2024) can only apply for tentage & allied work.
2. The tenderer should have registered his firm under GSTIN No. The tenderer must submit the GST registration Certificate & copy of GSTR-3B return (June 2024) documents as proof along with the tender paper. The tenderer must submit IT return filing documents for last 2 years along with the tender paper that is Financial Year 2022-2023 & 2023-2024. TDS will be deducted on the tendered amount from the finalised Party.
3. The tenderer should have the capacity to erect the stalls and allied works in **Coronation Ground, Phulbani**. The work will be assigned to a firm for Farm Mechanization Mela (which will be organized from – **17th to 21st December 2024**) only. So, the rate inclusive of all taxes offered by the tent houses / firms should be valid for the given period.
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5. The duration of the Exhibition will be for **5 days** as per the details given below. In case of any extension of Mela period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before of the scheduled inauguration date and time of the exhibition and handed over all the works as per specification, to the in-charge of exhibition.

Details of Exhibition / Farm Mechanization Mela

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Sl. No.	Name of the District	Name Of the Sub-Division	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of days of Exhibition	No. of Stalls to be erected
1	Kandhamal	Phulbani	Coronation Ground	Farm Mechanization Mela	17th to 21st December 2024	5	40

6. On completion of the Exhibition, the contractor shall have to take away all the materials within 3 days & vacate the site with the same condition while occupying the ground.
7. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
8. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela in-charge. Part payment / release of advance will be made only after inauguration of the said Exhibition on the satisfaction of the authority. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge which should be submitted with the bill.
9. Tenderer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the Exhibition. The undersigned will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable step for insurance of his goods used in the Exhibition for the above purpose.

	Ceiling & Wall	Two sides including partition walls of stall will be covered with white new cloth and back side with new cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. The GI Sheets will be covered in the Back side of the Stall upto 5' from the Ground.
	Facia	A wooden batten frame for Running Facia will be erected by the contractor. The frame will have 2' front projection & 3' height. The facia will be covered with cloth. The selective cloth colour like Terracotta colour will be used. A running white cloth jhallor of 1' width will be put in the front side, below to the fascia frame.
5	Furniture	Counter table in wooden batten and planks / steel table size 8' x 2.6' x 3' height and wrapped with new white cloth. Plastic moulded Chair – 3 nos. in each stall.
6	Numbering of Stall	All stalls should be numbered.
7	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the tenderer.

General Specification: The Ground lay out should be prepared in a compact manner from security point of view. In case of requirement of any wall with tin fencing & facia work no extra charge will be entertained. The tenderer will have to cover the entire front portion i. e the entry and exit point of the gate with side wall screens or in cloth & batten frame walls with painting / Flex Banners / Applique decoration to cover the tin walls.

3. VIP Lounge with furnitures as mentioned:

Sl. No.	Particulars	Lounge Specification
1.	Flooring	Floor carpet Matting
2.	Furniture	Single Sofa Seat with Low height Table 6 nos
3.	Decoration	Flowers and balloons

4. Auditorium arrangement for 150 nos of participants in front of the Stage.

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure 100' X 50' X15' with tarpaulin water proof roofing.
2	Flooring	Floor Carpet Matting 5000 sq ft
3	Ceiling & Wall	Two sides of Auditorium will be covered with Green new cloth with green new cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. The GI Sheets will be covered in both side of the Auditorium up to 5' from the Ground.
4	Furniture	Plastic moulded Chair – 110 nos., VIP Sofa Seats - 10 nos & Plastic Moulded Chair with wrapping of white cloth 40 nos

5. Erection of Gate (Entrance & Exit) Big Size

Sl. No	Particulars	Work Specifications
1	Structure	Bamboo Structure, Wooden Batten framing, Square & box type structure with lighting.
2	Iron Gate	2 nos. of temporary Iron Gate should be installed at the entrance & exit point.

6. Buffet Area of Size 60'X50'

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure, Size of stall 60'X50'
2	Flooring	Floor Matting 3000 sq. ft..

Name & Address of the firm

Signature with seal

10. No part of the contract will be sub-let without the prior written permission of the authority.
11. For convenience and effective delivery, the tender is to be treated as a package of services. Hence, the firm quoting the lowest quotes and submitted required documents mentioned in **Sl. Nos. 1 & 2** will be selected for the purpose.
12. (i) The tenderer has to deposit a earnest money deposit (EMD) of Rs. 10,000/- (Rupees Ten thousand) only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of **Chief District Agriculture Officer, Kandhamal** for participating in the tender process.
(ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process. The E.M.D amount of the successful tenderer will be kept with till the completion of the Exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority.
13. The undersigned also reserves the right to negotiate with all or any tenderer after sealed tenders are opened in the interest of Government.
14. The successful tenderer will be required to execute an agreement with the CDAO, Kandhamal for the tentage and allied work of Farm Mechanization Mela.
15. **The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reasons thereof.**

CONCEPT OF THE MELA

The Exhibition / Farm Mechanization Mela will be designed to create the atmosphere for dealers and Manufacturers of Farm Implements to display, demonstrate and market their products. This will be a single platform for spot booking, Issue of Permit(s), Assistance of Financial Loan through Bank and Spot Delivery of Agricultural Machineries. The entire layout, design and landscaping will be vernacular in approach. It will be a congregation of stalls grouped as per their classification harmoniously. The overall objective of the Mela is to popularize the Farm Implements and Machineries in the Districts and create opportunities for the buyers by accessing bank loan for purchasing their need-based machineries.

In general, the following works will be required to be taken up:

1. Stage 30' X 27' with proper decoration and arrangement
2. Erection of Stalls (40 nos)
3. VIP Lounge (10'x27') behind the stage with other arrangement of furniture
4. Auditorium arrangement for 150 nos. of participants in front of the Stage. (Incl. 20 VIPs Sofa Seats and 20 moulded chairs wrapped with white cloth)
5. Main Entrance Gate & Exit Gate.
6. Buffet Area of Size 60'X50'

1. Stage with all arrangement

Sl. No.	Particulars	Stage Specification
1	Structure	Bamboo & cloth structure, Size of the stage- 30' X 27'X15' with tarpaulin water proof roofing.
2	Flooring	Floor carpet Matting
3	Ceiling and wall	Three sides of the wall will be covered with new cloth
4	Furniture	Single Sofa Seat with Low height Table 10 nos
5	Decoration	Flowers and balloons

2. Erection of Stall (including entire fittings):

Stalls will be erected in Farm Mechanization Mela as per the requirement. The tenderer will quote their lowest possible price. The details of specifications are given below:-

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure, Size of each stall - 10' X 10' X10' with tarpaulin water proof roofing.
2	Flooring	Floor Carpet Matting 4000sq. ft. in stall and in open space floor carpet Matting 20,000 sq. ft.

DECLARATION

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by **CDAO, Kandhamal**. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:
Date :

Signature of the Tenderer with seal

ANNEXURE-A (DOCUMENTS SUBMISSION & VERIFICATION PART-TECHNICAL BID)
**TENDER APPLICATION FORM FOR TENTAGE & ALLIED WORKS OF EXHIBITIONS / FARM MECHANIZATION
MELA**

(Last date for submission of tender form on Dt: 10.12.2024 on or before 4.00 PM)

To

Sl. No.	PARTICULARS	Submitted as per the requirement asked in the tender advt./mentioned in tender paper (Yes/No)	License active or expired
1	Tender Paper purchased money receipt in original		
2	EMD of Rs. 10,000.00 only in shape of Demand Draft/Fixed deposit in bank in favour of Chief District Agriculture Officer, Kandhamal.		
3	GSTIN Registration certificate		
4	Copy of GSTR-3B return (June' 2024)		
5	Last 2 years annual turnover of minimum Rs.5.00 Lakhs (Audit report of the particular firm) Financial Year :2022-2023 & 2023-2024		
6	Income Tax return filing documents for last 2 Financial Years (IT return file to be submitted for FY 2022-2023 & 2023-2024)		
7	Work experience of minimum two years of executing works of exhibitions or similar work		

**Signature of the Tenderer
With seal**

ANNEXURE-B (FINANCIAL PART)

TENDER APPLICATION FORM FOR TENTAGE & ALLIED WORKS OF EXHIBITIONS / FARM MECHANISATION
MELA

(Last date for submission of tender form on Dt: 10.12.2024 on or before 4.00 PM)

To

Sl. No.	Item Particulars	No of units	Rate per unit	Amount (In Rs.)
1.	Stage with all arrangement	1		
2.	Erection of Stall (including entire fittings)			
3.	VIP lounge with furniture as mentioned	40		
4.	Auditorium arrangement for 150 nos of participants in front of the Stage.	1		
5.	Erection of Gate (Entrance & Exit) Big Size	1		
6.	Buffet Area of Size 60'X50'	2		
		1		
	Total			

(Rupees only)

Signature of the Tenderer
With seal

**TENDER PAPER FOR ELECTRIFICATION WORKS FOR DISTRICT LEVEL FARM MECHANISATION MELA
2024-25 TO BE ORGANISED FROM 17TH TO 21ST DECEMBER 2024 BY CDAO, KANDHAMAL**

COST OF TENDER PAPER (Non-Refundable) : Rs. 600.00 (Rupees Six Hundred) only.

ISSUED TO (Address in Detail) : M/S. _____

Against Money Receipt No. _____ Dated _____

Signature of Accountant

E.M.D (Refundable) : (i) The tenderer has to deposit a earnest money deposit (EMD) of Rs. 2,000/- (Rupees two thousand) only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of **Chief District Agriculture Officer, Kandhamal** for participating in the tender process.

(ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process.

LAST DATE & TIME FOR RECEIPT OF TENDER PAPER : **10.12.2024 latest by 4.00 PM**

DATE & TIME OF OPENING OF TENDER PAPER : **10.12.2024 at 5.00 PM at CDAO Office, Phulbani**

PLEASE DELIVER AT

O/o the Chief District Agriculture Officer, Kandhamal, Phulbani

TERMS AND CONDITIONS OF TENDER FOR ELECTRIFICATION WORKS

Period – 17th to 21st December 2024, District Level Farm Mechanization Mela

1. Chief District Agriculture Officer, Kandhamal on behalf of A & FE Deptt., Govt. of Odisha invites proposal with certain term & condition with sealed tenders from reputed & registered firms, decorators and tent houses having the work experience of minimum two years of executing works of exhibitions or similar work and Audited Statement of minimum average turnover of Rs.1.00 lakh for last 2 Financial years 2022-2023 & 2023-2024, GST Clearance certificate & copy of GSTR-3B return (June 2024) can only apply for tentage & allied work. The Firm applying for Electrification work must have valid minimum C-class certificate of electrical contract.
2. The tenderer should have registered his firm under GSTIN No. The tenderer must submit the GST registration Certificate & copy of GSTR-3B return (June 2024) documents as proof along with the tender paper. The tenderer must submit IT return filing documents for last 2 years along with the amount from the finalised Party.
3. The tenderer should have the capacity for electrification works in **Coronation Ground, Phulbani**. The work will be assigned to a firm for Farm Mechanization Mela (which will be organized from – **17th to 21st December 2024**) only. So, the rate inclusive of all taxes offered by the tent houses / firms should be valid for the given period.
4. The tender paper, technical bid, tender fees, required documents and EMD shall be put in a sealed envelope with superscription as "Technical Bid (Annexure-A)". The price bid shall be put in a separate sealed envelope with superscription as "Price Bid (Annexure-B)". Both the envelopes shall be put in a separate envelope with superscription as "Tender for Electrification work for Farm Mechanization Mela". There are two parts in the tender paper to be filled up by bidder that is Annexure-A submission/ verification of required documents part (technical bid) & Annexure-B financial part. If the bidder is fulfilling the criteria of documents submission/verification in Annexure-A then only the particular bidder will be eligible for verification of financial part in Annexure-B. If the party do not fulfill the technical bid that is Annexure-A then the party will not be allowed for participate in the financial part that is Annexure-B.
5. The duration of the Exhibition will be for **5 days** as per the details given below. In case of any extension of Mela period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before of the scheduled inauguration date and time of the exhibition and handed over all the works as per specification, to the in-charge of exhibition.

Details of Exhibition / Farm Mechanization Mela

The Exhibitions Farm Mechanization Mela to be organized in the **Coronation Ground, Phulbani** as per the details enlisted below, is purely tentative. Any place or period as proposed below may change / vary in course of action. The details of programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

Sl. No.	Name of the District	Name Of the Sub-Division	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of days of Exhibition	No. of Stalls
1	Kandhamal	Phulbani	Coronation Ground, Phulbani	Farm Mechanization Mela	17th to 21st December 2024	5	40

6. On completion of the Exhibition, the contractor shall have to take away all the materials within 3 days & vacate the site with the same condition while occupying the ground.
7. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
8. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela in-charge. Part payment / release of advance will be made only after inauguration of the said Exhibition on the satisfaction of the authority. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge which should be submitted with the bill.

9. Tenderer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the Exhibition. The undersigned will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable step for insurance of his goods used in the Exhibition for the above purpose.
10. No part of the contract will be sub-let without the prior written permission of the authority.
11. For convenience and effective delivery, the tender is to be treated as a package of services. Hence, the firm quoting the lowest quotes and submitted required documents mentioned in **Sl. No. 1 & 2** will be selected for the purpose.
12. It shall be the responsibility of the successful tenderers / contractors to obtain requisite permission for electricity connection / fire services for the Exhibition period from statutory bodies. The tenderer has to supply the fire protection equipment like extinguisher as per the requirement from the Fire Officer of the concerned area and adhere to the fire safety norms.
13. In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician / contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
 - (i) The tenderer has to deposit an earnest money deposit (EMD) of **Rs. 2,000/- (Rupees Two Thousand)** only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of **Chief District Agriculture Officer, Kandhamal** for participating in the tender process.
 - (ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process. The E.M.D amount of the successful tenderer will be kept with till the completion of the Exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority.
14. The undersigned also reserves the right to negotiate with all or any tenderer after sealed tenders are opened in the interest of Government.
15. The successful tenderer will be required to execute an agreement with the CDAO, Kandhamal for the Electrification work of Farm Mechanization Mela.
16. **The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reasons thereof.**

CONCEPT OF THE MELA

The Exhibition / Farm Mechanization Mela will be designed to create the atmosphere for dealers and Manufacturers of Farm Implements to display, demonstrate and market their products. This will be a single platform for spot booking, Issue of Permit(s), Assistance of Financial Loan through Bank and Spot Delivery of Agricultural Machineries. The entire layout, design and landscaping will be vernacular in approach. It will be a congregation of stalls grouped as per their classification harmoniously. The overall objective of the Mela is to popularize the Farm Implements and Machineries in the Districts and create opportunities for the buyers by accessing bank loan for purchasing their need-based machineries.

In general, the following works will be required to be taken up:

1. VIP Lounge (10'x27') behind the stage with 2 nos AC.
2. Auditorium arrangement for 150 nos of participants in front of the Stage.
3. A) Ground Electrifications (General)
B) Additional Electrical Requirements-Tube Light, Pedestal etc.
C) Street Light inside the entire Mela Ground
D) Two nos. of LED of size 12'X8'
4. Generators: Sufficient light back up at the time of Power failure in the entire Farm Mechanization Mela Ground, Public announcement system including Control Room.
5. Electrification in Buffet Area of Size 60'X50'
6. Light and Sound System for cultural program and stage meeting.

7. Wi Fi Jio connection for entire Mela Ground

1. **Stage**

Sl. No.	Particulars	Stage Specification
1.	Electrical Fittings & Sound System	Tube Light – 10 nos. Pedestal Fans- 4 nos, Stand AC – 2 nos, 5 nos. of cordless Microphone with sound system and one LED of 12'X8' size

2. **Stall (including entire fittings):**

Sl. No.	Particulars	Stall Specification
1	Electric Fittings	Tube Light – 4 nos. (2 nos. of tube light should be connected with generator) & an on / off switch for use in night time after closing. 1 no. of 5 Amp Plug Point, Ceiling fan – 1 no
2	Ground Electrification	Street light facility should be provided inside the entire Farm Mechanization Mela Ground. Sufficient Halogen lights should be provided inside the entire Farm Mechanization Mela and 4 nos. of Halogen Tower should be installed in the Farm Mechanization Mela Ground.

3. **VIP Lounge with Air Conditioning as mentioned:**

Sl. No.	Particulars	Lounge Specification
1	Electrical Fittings	Tube Light – 6 nos. Pedestal Fans- 2 nos., Stand AC – 2 nos, , Ceiling Fan – 4 nos, Mercury light – 100W

4. **Auditorium arrangement for 150 nos of participants in front of the Stage.**

Sl. No.	Particulars	Stall Specification
1	Electric Fittings	Tube Light – 12 nos. (12 nos. of tube light should be connected with generator) & an on / off switch for use in night time after closing. Pedestal fan 8 nos.
2	LED	1 nos. of LED will be installed of size 12'x8' with Disc connections for display of activities.

5. **Ground Electrification**

- A) Ground Electrifications (General)
- B) Additional Electrical Requirements-Tube Light, Pedestal Fan etc.
- C) Street Light inside the entire Mela Ground
- D) Halogen (500W) -10 nos & Halogen (1000 W)- 5 nos

6. **Generators:**

Generator sets with required fuel shall be provided by the tenderer for the entire Exhibition period. The tenderer should always be prepared for uninterrupted power supply for the Exhibition. The generator circuit should be connected with two tube lights of each stall, few ground lights, control room and public announcement system.

7. **Electrification of Buffet Area of size 60' x 50'**

Sl. No.	Particulars	Stall Specification
1	Electrification	Tube Light – 4 nos. Pedestal Fans- 4 nos

8. **Light and Sound System for cultural programme and stage meeting**
As per requirement

9. **Wi Fi Jio**

Wi Fi Jio connection for entire Mela ground.

Name & Address of the firm

Signature with seal

DECLARATION

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by CDAO, Kandhamal. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:
Date :

Signature of the Tenderer with seal

ANNEXURE-A (DOCUMENTS SUBMISSION & VERIFICATION PART-TECHNICAL BID)
TENDER APPLICATION FORM FOR ELECTRIFICATION WORKS OF EXHIBITIONS / FARM MECHANISATION MELA
(Last date for submission of tender form on Dt: 10.12.2024 on or before 4.00 PM)

To

Sl. No.	PARTICULARS	Submitted as per the requirement asked in the tender advt./mentioned in tender paper (Yes/No)	License active or expired
1	Tender Paper purchased money receipt in original		
2	EMD of Rs.2,000.00 only in shape of Fixed deposit receipt of Scheduled Bank/ Bank draft in favour of Chief District Agriculture Officer, Kandhamal		
3	GSTIN Registration certificate		
4	Copy of GSTR-3B return (June 2024)		
5	Valid minimum C-class certificate of electrical contract		
6	Last 2 years annual turnover of minimum Rs.1.00 Lakh (Audit report of the particular firm) Financial Year: 2022-2023 & 2023-2024)		
7	Income Tax return filing documents for last 2 Financial Years (IT return file to be submitted for FY 2022-2023 & 2023-2024)		
8	Work experience of minimum two years of executing works of exhibitions or similar work		

Signature of the Tenderer
With seal

ANNEXURE-B (FINANCIAL PART)

TENDER APPLICATION FORM FOR ELECTRIFICATION WORKS OF EXHIBITIONS / FARM MECHANISATION MELA

(Last date for submission of tender form on Dt: 10.12.2024 on or before 4.00 PM)

To

Sl. No.	Item Particulars	No of units	Rate per unit	Amount (In Rs.)
1.	Stage Electrification	1		
2.	Stall Electrification	40		
3.	VIP lounge with Air Conditioning	1		
4.	Auditorium Electrification	1		
5.	Ground Electrification A) Ground Electrifications (General) B) Additional Electrical Requirements-Tube Light, Pedestal etc. C) Street Light inside the entire Mela Ground D) Two nos. of LED of size 12'X8'	2		
6.	Generator (with fuel) Sufficient light back up at the time of Power failure in the entire Farm Mechanization Mela Ground, Public announcement system including Control Room.			
9.	Electrification in Buffet Area	1		
10.	Light and Sound System for cultural programme and stage meeting	1		
11.	Wi Fi Jio for entire Ground	1		
12.	Miscellaneous (Electrical)			
	Pedestal Fan	18		
	Ceiling Fan	44		
	Tube light	192		
	Total			

(Rupees) only

Signature of the Tenderer
With seal