

Standard Bidding Document
Government of Odisha



DISTRICT EXCISE OFFICE: KANDHAMAL: PHULBANI
[e-mail id - *super-phulbani@gov.in*]

No. **1511** /Ex., Dated **07/11/2024**

QUOTATION/TENDER CALL NOTICE FOR HIRING OF VEHICLE

In pursuance to the O.M. No.30464/F., Dated 06.09.2019 of Finance Department, Odisha and as per Letter No.10192/Ex., Dated 02.11.2024 of the O/o the Excise Commissioner, Odisha, Cuttack, Sealed quotations / Tender are invited from the interested reputed travel agencies /service providers / individuals for providing **04 (four)** numbers of (diesel driven) **MAHINDRA BOLERO (NEO+p4)** with driver for its use in enforcement work under different Excise Stations under the Administrative Control of Superintendent of Excise, Kandhamal, Phulbani as per the following terms and conditions.

TERMS AND CONDITIONS:

1. The vehicles must be in road worthy condition, shall not be more than 3 years old from the date of initial registration, and must have valid Registration Certificates, Insurance certificates, Fitness Certificates, valid contract carriage permits, proof of up-to date tax payment etc. which are mandatory for plying the vehicle.
2. The driver must have valid driving license (DL) and must be a well behaved one.
3. The maximum offer price (hire charges) shall be Rs.31,000/- (Rupees thirty one thousand) only per month excluding diesel cost. The lowest offer price will be accepted.
4. A sum of Rs.5,000/- (Rupees five thousand) only shall be deposited by the each intending bidders in shape of account payee bank draft drawn in favour of the Supdt. of Excise, Kandhamal submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidder.
5. The rate to be quoted for the vehicle on monthly engagement basis inclusive of all taxes and duties.
6. The service provider / the vehicle owner will provide driver and make payment of all statutory dues including the salary of the driver.
7. All the expenditure of the vehicle towards maintenance and repair of the vehicle, replacement of the spare parts, lubricating oil of engine, gearbox, different coolant, tires, tubs, batteries etc., and payment of road tax shall be borne by the vehicle owner.
8. The contract will be valid for one year from the date of signing of agreement, which may be extended basing on the quality of service provided.
9. In case the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
10. The monthly bill for hiring charges shall be submitted to the Supdt. of Excise, Kandhamal at the end of each month and the cost of hiring charges shall be paid by the Supdt. of Excise, Kandhamal after receiving allotment from the Govt./ availability of the funds under the head. No claim or any interest for delay in making payment shall be entertained.

11. In the event of any accident the Supdt. of Excise, Kandhamal shall not be liable for any compensation to anybody affected. The office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for such litigation.
12. If the bidder violates any of the terms and contract, Govt. shall forfeit the entire amount of security deposit.
13. The vehicle must achieve a fuel efficiency of minimum 10 (Ten) kms per liters.
14. The vehicle will be engaged for 24 hours duty whenever required and no extra payment shall be demanded.
15. The contract may be revoked / cancelled at any time, before expiry of agreement by the authority, without assigning any reason thereof.
16. If any dispute arises, Collector is the final conciliation authority and the decision of the Collector will be final.
17. In the event of break-down, servicing and repairs of the assigned vehicle the service provider at his own cost shall make alternate arrangements by providing similar or higher class of vehicle (s) for which agreement is entered into. Failure to do so will evoke penalty or possible terminate of contract.
18. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
19. The details of the vehicle like year of manufacture, Registration No., Mileage (Kms. covered per liter), name of the driver with driving Licence No. and period of validity etc., should be specifically provided in the general bid information to be furnished with quotation/ tender.
20. The last date of receipt of sealed tender application / quotation is 22/11/2024 up to 3.00 P.M. at District Excise Office, Kandhamal and the sealed quotations will be opened on the same day in 5.00 P.M. at District Excise Office, Kandhamal.

[Signature]
22/11/2024
Superintendent of Excise
Kandhamal, Phulbani

Memo No. 1512 /Ex., dated 02/11/2024

Copy forwarded to O.I.Cs of Excise Stations / Range Inspectors /SI & IE, District Mobile Unit, Kandhamal for information and wide publicity.

Copy forwarded to the DI &PRO / NIC, Kandhamal for information and wide publicity.

[Signature]
02/11/2024
Superintendent of Excise
Kandhamal, Phulbani

Memo No. 1513 /Ex., dated 02/11/2024

Copy submitted to the Collector, Kandhamal / Excise Commissioner, Odisha, Cuttack for favour of kind information.

Copy submitted to the Addl. Secretary to Govt. Excise Department, Odisha, Bhubaneswar for favour of kind information.

Copy to the Notice Board, District Excise Office, Kandhamal / Collectorate, Kandhamal for information of general public and wide publicity.

[Signature]
02/11/2024
Superintendent of Excise
Kandhamal, Phulbani

GENERAL INFORMATION FOR HIRING VEHICLES

1.	Registration No. of vehicle	
2.	Type of Vehicle (AC/Non-AC)	
3.	Year of Manufacture	
4.	Model	
5.	Date of registration	
6.	Name & complete address of the owner of vehicle	
7.	Fitness Certificate validity	
8.	Permit validity	
9.	Insurance validity	
10.	Name / Address of the Driver	
11.	D.L. No. & Validity of the D.L. of the Driver	
12.	Proposed hire Charge of the vehicle per month excluding fuel cost	
13.	Rate of fuel consumption / mileage per liters.	
14.	Contact Number of the Service provider (Tenderer / Quotationer) Mobile..... Telephone.....	

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the owner of the vehicle