

**OFFICE OF THE ASSISTANT REGISTRAR OF COOPERATIVE SOCIETIES
BALLIGUDA CIRCLE, BALLIGUDA**

No. 2370 / Date. 08.10.2024

QUOTATION TENDER CALL NOTICE

Sealed Quotation Tenders are invited from interested reputed Travel Agencies/Tour Operators or Private Individuals for providing one No. of diesel TUV300/Bolero/Sumo Gold or Ertiga vehicle having sitting capacity not more than Seven including driver which shall confirm to the terms and conditions at (Annexure-A) for official use in the office of the A.R.C.S. Balliguda on monthly rent basis.

1. The vehicle must be in Road worthy condition, shall not be more than (3) three years old from the date of initial registration and must have Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contact Carriage permit, proof of up-to date tax payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have valid Driving Licence for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The sum of Rs.5000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of account payee Bank draft drawn in favour of the Assistant Registrar of Cooperative Societies, Balliguda and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted maximum up-to Rs.31,000/- in the general bid information. (Excluding fuel and lubricants)
6. The vehicle must achieve fuel efficiencies of 10 Kms per litter.
7. The Details of the make and year of manufacture of the Vehicle, Registration number, mileage (Kms covered per litter) and name of the Driver with Driving Licence Number and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
8. The Quotation completed in all respect should reach the undersigned on or before **19.10.2024 by 12 P.M** and the same shall be opened on the same day at 1 P.M in presence of the bidders or their authorised representatives.
9. The application form of Quotations /Tender containing General bide information and terms and conditions for Hiring of vehicle etc. will be available in the office of the A.R.C.S. Balliguda or can be downloaded from (www.kandhamal.nin.in) on payment of Rs.100/- by a demand draft towards the cost of application form from **09.10.2024 to 19.10.2024.**

[Handwritten signature]

10. Payment of monthly hire charges will be made on receipt of funds from Government from time to time.

11. The undersigned reserves the right to cancel or rejected any or all the quotation without assigning any reason thereof.

Encl:-Terms and conditions for hiring of vehicle etc.

Memo No. 2371 /dtd. 08.10.24

Copy to the D.I.O, NIC, Phulbani with a request to get published the tender notice immediately in the official Website of NIC Kandhamal.

Assistant Registrar
of C.S
Cooperative Societies
Balliguda

Memo No. 2372 /dtd. 08.10.24

Copy submitted to all District level Officers of Kandhamal District for information with a request for General Publicity through their Notice Board.

Assistant Registrar
of C.S
Cooperative Societies
Balliguda

Memo No. 2373 /dtd. 08.10.24

Copy submitted to the Deputy Registrar of Cooperative Societies (Kandhamal Division) Phulbani for favour of kind information.

Assistant Registrar
of C.S
Cooperative Societies
Balliguda

Memo No. 2374 /dtd. 08.10.24

Copy submitted to the Registrar of Cooperative Societies, Odisha, Bhubaneswar for favour of kind information.

Assistant Registrar
of C.S
Cooperative Societies
Balliguda

Memo No. 2375 /dtd. 08.10.24

Copy submitted to the Collector, Kandhamal for favour of kind information.

Assistant Registrar
of C.S
Cooperative Societies
Balliguda

Copy to Notice Board of this Office.

Assistant Registrar
of C.S
Cooperative Societies
Balliguda

TERMS AND CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hire vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of Up-to-date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall responsible for all such litigations.
2. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the Salary of the Driver shall borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a Vehicle of the same or better model shall be provided by the owner of the bidder.
5. In case the vehicle has to be sent for repair, etc. the agency has to arrange an alternative vehicle for the period. Such periodical maintenance and repair should be undertaken by the owner of the vehicle only on Govt. holiday with prior permission from the authority. In case of accident, the vehicle should be repaired within 48 hours.
6. In case of the Vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. If the service are found to be unsatisfactory, the undersigned shall give one month notice and terminate the agreement.
9. In case of the bidder intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
10. All any of the tenders (or bides) submitted can be rejected without assigning any reasons thereof. No claims, whatsoever, shrift be admissible for the alleged loss/damage suffered by the bidder on account of such rejection.
11. The authority will not be responsible for any minor or major repair of the Vehicle.
12. No advance payment will be made to the bidder. The billing will be done on a monthly basis and it should be submitted by the firm by the first week of following month. Payment will be made only for those log books and duty slips which have been signed by the authorized person.
13. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
14. If the bidder violates any of the terms of contract. Govt. shall forfeit the entire amount of security deposit.

Assistant Registrar
Cooperative Societies
Balliguda
C.S.

Annexure-B**GENERAL INFORMATION FOR HIRING VEHICLE**

Sl. No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No. and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of the owner of Vehicle	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name / Address of the Driver	
16	D.L No. & Validity of the D.L of the Driver	
17	Proposed hire Charge of the Vehicle per month excluding fuel cost	
18	Rate of fuel consumption /Mileage per litre	
19	Contact Number of the Service Provider (Tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."



Seal & Signature of
The Quotationer / Tenderer