



ସହକାରୀ ନିର୍ଦ୍ଦେଶକ ରେଶମଶିଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ପୁଲବାଣୀ  
OFFICE OF THE ASST. DIRECTOR OF SERICULTURE, PHULBANI  
At: Kendupadar, Dist: Kandhamal, PIN: 762001 Phone-06842-253365  
Email : adsphulbani@yahoo.com/ads-phulbani@gov.in

Letter No. 1116 /Dated. 23/10/24

To

The Director  
Information and Public  
Relation, Odisha Bhubaneswar

Sub: Request for Publication of Advertisement in one Odia daily News Paper and  
One English daily News Paper – Reg

Sir,

With reference to the above-mentioned subject, this is to inform you that one advertisement of this office is required to be published in one Odia daily News Paper and One English daily News Paper. The contents of the advertisement matter in pdf format are enclosed for your kind information.

Further the above advertisement is for procurements of goods under Govt schemes. Hence it is requested that the advertisement amount may kindly be borne by the I & PR dept.

This is for favour of your kind information and necessary action.

Encl : Copy Of advertisement

Yours faithfully

  
Asst. Director of Sericulture  
Phulbani

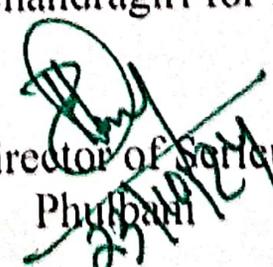
Memo No...1117....Date...23/10/24

Copy submitted to the District e-Governance Manager (DEGM), Kandhamal for information . He is requested to upload the tender in the district web portal for wide publicity.

  
Asst. Director of Sericulture  
Phulbani

Memo No...1118....Date...23/10/24

Copy submitted to the Deputy Director Sericulture, Chandragiri for favour of kind information & necessary action .

  
Asst. Director of Sericulture  
Phulbani

Memo No...1119.....Date...23/10/24  
Copy submitted to the Director of Textiles ,Odisha for favour of kind information  
& necessary action .

Asst. Director of Sericulture  
Phulbani

*[Handwritten signature]*  
23/10/24

*[Faint handwritten text]*

*[Faint handwritten text]*

*[Faint handwritten text]*

OFFICE OF THE ASST.DIRECTOR OF SERICULTURE, PHULBANI

At-Phulbani,762001  
Email-adsphulbani@yahoo.com/

**TenderCallNoticeforREARING AND FARM IMPLEMENTS  
FOR SERICULTURE SECTOR**

TenderReferenceNo. \_\_\_\_\_ Date 23.10.2024 \_\_\_\_\_

Bids in sealed cover are invited under two-bid system from reputed suppliers/ Manufacturers/ SSI Units/ Semi.Govt units for supply of **REARING AND FARM IMPLEMENTS FOR SERICULTURE SECTOR** in Phulbani Zone. The tender schedules of the bidding process are as follows:

Sl	TenderSchedule	Deadline
1	Date of Issue	23.10.2024
2	Tender submission last Date andTime	08.11.2024 by 5.00 PM
3	Opening of Technical Bid	13.11.2024 at 11.30 AM
4	Opening of FinancialBid	13.11.2024 at 03.00 PM

The bid documents containing eligibility criteria, detail of items, terms & conditions of the tender can be downloaded from the website [www.Kandhamal.odisha.Gov.in](http://www.Kandhamal.odisha.Gov.in).

Sd/ P. Choudhury  
Asst. Director of Sericulture,  
Phulbani

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**SECTION-II**  
**Schedule of Requirement:**

Phulbani Sericulture zone requires following materials for its supply to different units under its control.

The supply must be made as per the quantity and specification mentioned below and should be completed within 30 days from the receipt of the order failing which the order will be treated as cancelled. The bills may be raised in favour of the Asst. Director of Sericulture, Phulbani with original challans and way bill in support of the delivery of materials.

**Sericulture rearing & farm Implements:**

Sl. No	Particulars	Tentative requirement in Nos. of Units	Specification
<b>List of equipment</b>			
1	Iron rearing rack(10 shelves)	16	Dimension -5' 6'' (H) 4'2'' (L) x 2'6'' (B) approx. thickness of stand 5mm & other 3mm.
2	Plastic rearing tray	350	Moulded rearing trays :- HDPE virgin grade Outer dimension-915(L) x600(B)x80(H)mm Inner Dimension -895(L)x575(B) x72(H)mm Colour -Blue/ Green, Weight-1.900 Kg
3	Plastic crates	20	• Outer Dimension (mm): 600 (L) x 400 (B) x 425 (H) • Inner Dimension (mm) - 565 (L) x 365 (B) x 420 (H) • Weight:- 2.85kg; Shape: Rectangular • Perforations on all sides except the bottom
4	Plastic collapsible Mountages	800	Plastic mountages :- HDPE virgin grade Size -0.90 m x1.82 m Nos of fold -11 &10 Height -70mm ,Colour -Yellow Weight -350-420 gm Aperature-18x20 Hexagonal
5	Room Heater	7	Heating coil linear, circular heating coil with ISI mark • MAX 2000 watts.
6	Humidifier	7	Capacity -5 liters, adjustable mist output suitable for room.

7	Power Sprayer	4	Battery Operated, 16 Litres capacity with brass pipe & Knapsack nozzle for spray.
8	Flame Gun	4	Gas burner: Dia 4.5 cm x 7.5 cm long with front open gap and bend pipe of 1 cm diameter with LPG gas regulator made of Brass Steel Tube : Diameter 1.5 cm, length 1 m including hand grip
9	Power weeder	2	4 Stroke Metal Motorized Tiller Honda F300 with GX 80 Engine Cultivating Width 305-450 mm (30.5-45 cm) Approx (Flexible) Cutting Depth 3-5 Inch (7.62-12.7 cm) Approx
10	Chawki bed cleaning net	100	Size-900(L) X 570(B) mm Mesh size 10 mm x 10 mm
11	Late age bed cleaning net	660	Size-900(L) X 570(B) mm Mesh size 0.5 to 1 Sq cm 20mm X 20 mm

## SECTION-III

### GENERAL TERMS AND CONDITIONS

#### Terms & Conditions:

1. The bidder will keep their quoted price list in the sealed envelope marked with 'Financial Bid' and technical paper in separate sealed envelope marked with 'Technical Bid'
2. Any deviation from the prescribed procedures/required information/ formats/ conditions shall result in out-right rejection of the Tender.
3. All documents should be legible, filled in clearly and signed by the authorized representative.
4. The bidder should quote the rate of all items inclusive GST and transportation charges.
5. The Supplier should deliver the items at the destination at his own cost in good condition.
6. After opening and verification of technical bid, qualified bidders will be selected for Financial Bid.
7. The bidder is required to quote rate for all items. The bidder, who has not quoted the price of all items, will be rejected. There will be no bidding for single or some items.
8. The Suppliers should supply the item within the stipulated period of order given and mention quantity as mentioned in the order.
9. Any deviation in quality, quantity and due time shall not be accepted.
10. The payment will be processed after submission of way bills, Chalan, Bills.
11. The payments will be made after Post Delivery Inspection by the designated committee.
12. The Earnest Money Deposit of the unsuccessful bidder shall be returned after finalizing the lowest bidder, as soon as possible without any interest and sent to them by post.
13. The Earnest Money Deposit of the successful bidder will be returned through post after completion of supply and PDI without any interest.
14. The authority reserves the right to reject any or all tenders and terminate the tender process without assigning any reason thereof.
15. All disputes shall be under the jurisdiction of the civil court at Phulbani

**Declaration**

1. Shri/Smt -Son/ Daughter/Wife of Shri/smt \_\_\_\_\_  
Proprietor/ Director/ Authorized signatory of \_\_\_\_\_  
(Name of the Bidder) competent to sign this declaration and execute this tender.

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them

The information and documents furnished along with the tender are true and authenticated to the best of my knowledge of any false information /fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

(Signature of Authorized Representative with seal)

Place.....

Date.....

SECTION-IV

TECHNICAL BID  
COVERING LETTER  
(BIDDERLETTERHEAD)

{Location ,Date}

To  
[Name and Designation of  
Tender Inviting Authority]  
[Office Address and location]

Sub: - Tender for REARING AND FARM IMPLEMENTS FOR SERICULTURE  
SECTOR.[Technical proposal]

Dear Sir,

I, the under signed to participate in the tender process to supply REARING AND FARM IMPLEMENTS FOR SERICULTURE SECTOR. in accordance with your Tender NoticeNo \_\_\_\_\_ Dated \_\_\_\_\_ We are hereby submitting our proposal, which includes Technical Bid and Financial Bid sealed in separate envelopes.

I hereby declare that all the information and statement provide in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to 90 days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the document, in case any provision of this tender are found violated, then your office shall have the rights to reject our proposal including forfeiture of the earnest money deposit absolutely.

I remain.

Yours faithfully

Authorized signatory  
With Date and Seal

Name and Designation: \_\_\_\_\_

Address of theBidder: \_\_\_\_\_

1	Name of the Bidder	
2	Details of Bid processing Fee and Earnest Money Deposit (Demand Draft Details)	DD No. Date Amount (Rs) Drawn on Bank
3	Name of the Director/	
4	Full Address of Registered Office	Postal Address Telephone No: FAX No. e-Mail Address:
5	Name & Telephone number of the Authorized person signing, the bid	Name & Designation Mobile No.
6	Bank Name	Account Number: Bank and Branch Name: IFSC Code:
7	PAN No. (Attach self-attested copy)	
8	GST registration no. (Attach self-attested copy)	
12	Acceptance to all the terms & conditions of The tender (Yes/No)	
13	Power of Attorney / authorization letter for Signing of the bid documents.	
14	Please submit an undertaking that no Criminal case is pending with the police at the time of submission of bid.	
15	Mention the total number of pages in The tender documents.	
16.	Financial turnover of the bidder for the last 3 financial years (*)	

Financial year	Turnover Amount (In INR)	Average Turnover (In INR)
FY1		
FY2		
FY3		

\*From the date of issue of the tender.

found in order. The date, time & place of opening of Financial Bid will be communicated after evaluation of Technical Bid.

The proposal completes in all respect as specified must be accompanied with a non-refundable amount of Rs. 100/- towards Bid Processing Fee and EMD of **Rs. 13970/-** (2% of the estimated cost) in form of Demand Draft in favour of "**DDO of the Asst. Director of Sericulture, Phulbani**" drawn in any scheduled commercial bank and payable at Phulbani, Failing which the bid will be out rightly rejected.

The authority shall not be responsible for any postal delay. Bids without bid processing fee and EMD shall be rejected. Bids submitted after due date will be summarily rejected. EMD of unsuccessful bidders will be returned without interest after the award of Contract.

The bid has been invited under two bid systems i.e. Technical Bid and Financial Bid. The bidders are advised to submit two separate envelopes super scribing "**Technical Bid**" and "**Financial Bid**". Both sealed envelopes must be kept in a third sealed envelope super-scribing "**Bid Document for REARING AND FARM IMPLEMENTS FOR SERICULTURE SECTOR.**"

D. List of Documents for submission:

Bidders are required for furnish the following documents along with the Technical Bid:

- a) Covering letter along with power of attorney on the bidder's letter head.
- b) Demand Draft in support of Bid processing fee as applicable.
- c) Demand Draft in support of EMD as applicable.
- d) Copy of Certificate of Incorporation of the Firm/agency
- e) Copy of GST certificate and GST last return certificate bearing UDIN no.
- f) Copy of PAN card
- g) Copies of the IT returns for last three assessment years.
- h) Copies of the Annual turnover statements for the last 3 years.
- i) Copies of work orders from the previous organizations for supply of sericulture or related items during last 3 years.
- j) Undertaking regarding non-blacklisting (On non-judicial stamp paper)
- k) Undertaking regarding non-pending of any judicial proceedings (On stamp paper)

Any deviation from the prescribed procedures/required information/formats/conditions shall result in out-right of the bid. Any conditional bid shall be out rightly rejected.

All entries along with the pages in the bid document should be legible, filled in clearly and signed by the authorized representative. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory should be attached.

The Technical Bid will be opened on **13.11.2024 at 11.30 A.M.** in presence of the authorized representative of the bidder who wishes to be present on the spot at that time. Financial bid of the technically qualified bidders shall be opened on **13.11.2024 at 3.00 PM** in presence of the authorized representatives.

The EMD shall be forfeited if the successful bidder fails to undertake the work or fails to comply with any of the terms and conditions of the bid.

To assist in the analysis, evaluation and computation of bids, the authority may ask the bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.

The bidder having the lowest evaluated financial bid and with quality product (L-1) would be considered for award of the contract subject to fulfillment of the terms and conditions of the bid documents. In case the lowest bidder (L-1) is disqualified after selection for any reason, then negotiations will be made with the second lowest (L-2) bidder for award of contract at L-1 price. The quality of the product along with price will be taken in to consideration .However, the decision of the Committee and authority shall be final during the overall selection process.

The authority reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof.

4	The Bidder should not have been blacklisted by any Central/State Government, or any other public sector undertaking or a corporation as on the date of submission of the bid documents.	An undertaking to this effect to be furnished as per the prescribed format (Form-T2) in 10 Rs. Non- Judicial Stamp Paper duly attested By the Public Notary.
5	Undertaking regarding pendency of criminal/ Judicial proceeding.	An undertaking to this effect to be furnished by the bidder as per the prescribed format (Form-T3) in 10 Rs. Non-Judicial Stamp Paper duly attested by The Public Notary
6	Valid GSTIN Certificate	Latest GST clearance certificate must be submitted for June Quarter of FY 2024-25, so as to qualify for financial stage. (GSTR1 AND GSTR3B) Bearing UDIN Number.
7	Other Statutory Documents	Copies of: <ul style="list-style-type: none"> <li>• PAN card of the proprietor</li> <li>• GST Certificate of the firm</li> </ul>

### C. Submission of Bid:

(a) The Interested Bidders may submit the tender document complete in all respects along with EMD @ 2 % of the estimated cost along with Rs.100/- as bid processing fee through DD in favour of the Asst. Director of Sericulture, Phulbani" drawn in any scheduled commercial bank and payable at Phulbani, failing which the bid will be out rightly rejected .The bid document along with other requisite documents should reach this office on or before **5.00 PM up to 08.11.2024** addressed to the Asst. Director, Sericulture , Phulbani -762001 by Registered post / Speed post / Courier. The authority shall not hold responsible for any postal delay.

(b) The authority may, at its discretion extend the dateline for submission of tenders by amending the tender documents in which case all rights and obligation rest on the authority.

(c) Late Bidders: Any bid received by the authority after the prescribed time and dateline for submission of bids will not be opened and considered. Thus the same is deemed to be rejected.

(d) The Technical bids shall be opened on the scheduled date and time at **11.30 AM** on in the Office of the Asst. Director, Sericulture, Phulbani in presence of the authorized representative of the bidders, if any, who wish to be present on the spot at that time.

(e) The Financial Bid of only those bidders will be opened whose Technical bids are

## SECTION-I

## Instruction to Bidders

**A. General Information :**

1. Sealed tenders are invited from intending bidders for supply of equipments meant for Sericulture & farm mechanization under Phulbani Sericulture zone. The indenting bidders are advised to go through the bid document properly before applying for the tender.
2. The registered Firms / Govt. Supplier agencies /Cooperative organizations are also encouraged to apply for the work having past experience in supply of such items specific to sericulture.

**B. Eligibility criteria**

Sl. No.	Eligibility criteria	Supporting documents to be furnished along with the Technical Bid
1.	Certificate of registration / Recognition	Registration certificate /any such equivalent certificate in support of formation/recognition of the bidder/bidder's organization obtained from the Government Authority. In case of sole proprietor / individual, document showing its constitution as per law.
2.	Previous work experience.	Documentary evidences in support of past experience in supply of similar items to Govt./Semi-Govt.& PSUs.
3	Turnover in last 3 years	Copy of the audited Statement of accounts) Balance Sheet Profit & loss A/C etc.) Showing minimum annual turnover of 50 Lakhs each In the Financial Year (FY) 2021-22, 2022-23, 2023- 24 along with Income T ax return.

FORM-T3

**UNDERTAKING.**

[On the Bidder's letter head regarding not having any pending judicial proceeding for any criminal offences]

I, hereby undertake that there is no criminal case pending in any court of law against our company or against the Proprietor/ Director/ Persons to be deployed by our company.

I/We further certify that Proprietor/ Director/ Persons to be deployed by our company of my company have not been convicted of any offence in any court in India during the recent past. I understand that I am fully responsible for the contents of this undertaking and its truthfulness.

Yours faithfully

Authorized Signature  
[In full and initials]

Name of the Designation of the Signatory:  
Name of the Bidder and Address:

FORM-T2

**UNDERTAKING.**

[On the stamp paper of appropriate value in shape of affidavit from the Notary regarding non- blacklisting]

I, here by undertaking that, our organization has not been blacklisted/debarred by any of the central/ state Government Department/ Office or by any public sector undertaking (PSUs) and blacklisted by any authority during the recent past.

Yours faithfully

Authorized Signature  
[In full and initials]

Name of the Designation of the Signatory:  
Name of the Bidder and Address:

**SECTION- V  
FIAINACIALBID**

(Keep this sheet in separate sealed envelope)

**COVERING LETTER  
(BIDDERLETTERHEAD)**

{Location ,Date}

To  
[Name and Designation of  
Tender Inviting Authority]  
[Office Address and location]

Sub: - Tender for REARING/ GRAINAGE EQUIPMENTS AND FARM  
IMPLEMENTS FOR ERI AND MULBERRY SECTOR.

Dear Sir,

I, the under signed to participate in the tender process to supply REARING AND  
FARM IMPLEMENTS FOR SERICULTURE SECTOR. in accordance with your Tender  
Notice No \_\_\_\_\_ Dated \_\_\_\_\_ We are hereby submitting our rate for  
different items in separate sealed envelopes.

Yours faithfully

Authorized signatory  
With Date and Seal

Name and Designation: \_\_\_\_\_

\_\_\_\_\_

Address of the Bidder: \_\_\_\_\_

\_\_\_\_\_

## THE TECHNICAL BID EVALUATION.

Technical evaluation of the bid will be scrutinized to determine whether the bids complied with the prescribed eligibility condition and the requisite documents/ information have been properly furnished by the bidder or not. Bids qualified the technical evaluation stage, will be considered for opening of the financial bids. The financial bids shall be opened in the presence of the tender committee and bidders' representatives who choose to attend. **Quality and least cost selection** Method will be followed during the tender process to determine the selected bidder. The tender inviting authority will award the deal to the bidder whose bid has been determined as the lowest and best quality/brand product.

**Rate for Rearing & farm implements for Sericulture Sector with specification and Brand**

Sl. No	Particulars	Nos. of Units	Specification	Rate per each item	Brand
<b>List of equipment</b>					
1	Iron rearing rack(10 shelves)	16	Dimension -5' 6''(H) 4'2''(L) x 2'6''(B) approx. thickness of stand 5mm & other 3mm .		
2	Plastic rearing tray	350	Moulded rearing trays :- HDPE virgin grade Outer dimension- 915(L) x600(B)x80(H)mm Inner Dimension - 895(L)x575(B) x72(H)mm Colour -Blue/ Green, Weight-1.900 Kg		
3	Plastic crates	20	• Outer Dimension (mm): 600 (L) x 400 (B) x 425 (H) • Inner Dimension (mm) - 565 (L) x 365 (B) x 420 (H) • Weight:- 2.85kg; Shape: Rectangular • Perforations on all sides except the bottom		
4	Plastic collapsible Mountages	800	Plastic mountages :- HDPE virgin grade Size -0.90 m x1.82 m Nos of fold -11 & 10 Height -70mm ,Colour -Yellow Weight -350-420 gm Aperature-18x20 Hexagonal		
5	Room Heater	7	Heating coil linear, circular heating coil		

			with ISI mark • MAX 2000 watts .		
6	Humidifier	7	Capacity -5 litres , adjustable mist output suitable for room.		
7	Power Sprayer	4	Battery Operated ,16 Litres capacity with brass pipe & Knapsack nozzle for spray.		
8	Flame Gum	4	Gas burner: Dia 4.5 cm x 7.5 cm long with front open gap and bend pipe of 1 cm diameter with LPG gas regulator made of Brass Steel Tube : Diameter 1.5 cm, length 1 m including hand grip		
9	Power weeder	2	4 Stroke Metal Motorized Tiller Honda F300 with GX 80 Engine Cultivating Width 305- 450 mm (30.5-45 cm) Approx (Flexible) Cutting Depth 3-5 Inch (7.62-12.7 cm) Approx		
10	Chawki bed cleaning net	100	Size-900(L) X 570(B) mm Mesh size 10 mm x 10 mm		
11	Late age bed cleaning net	660	Size-900(L) X 570(B) mm Mesh size 0.5 to1 Sq cm 20mm X 20 mm		

Authorized signatory  
With Date and Seal

## SECTION-VI

### BID SUBMISSION CHECKLIST

Sl. No.	Description	Submitted (Yes/No)	Page No.
<b>TECHNICAL BID (ORIGINAL)</b>			
1	Covering letter in Bidder letter Head		
2	Bid processing Fee		
3	EMD		
4	Copy of incorporation /Registration Certificate of the Bidder		
5	Copy of PAN		
6	Copy of GSTIN		
7	Copies of income Tax clearance Certificate for the last three Assessment years		
10	TECHNICAL BID duly filled in (Covering letter, FORM-11, 12 and T3)		
11	Financial details of the bidder along with all the supportive documents such as copies of Income/ Expenditure statement and Balance Sheet for the 3 years		
12	Power of Authority in favour of the person signing the bid On behalf of the bidder.		
13	List of completed/on-going assignments of similar nature Along with the copies of work orders for the respective assignments from the authorities		
14	Undertaking for not have been black-listed by any Central/ State Govt./any Autonomous bodies during the recent past (FORM-T2)		
15	Undertaking for not having any police case pending against The bidder (FORM-T3)		
<b>FINANCIAL BID (ORIGINAL)</b>			
1	Covering letter in Bidder letter Head		
2	Duly Filled in Items Rate Format		

It is to be ensured that;

- All information has been submitted as per the prescribed format only.
- Each part has been separately bound with no loose sheets and each page of all the three parts are page numbered along with index page.
- All pages of the proposal need to be sealed and signed by the authorized representative.

Authorized Signatory [in full and initials] .....

Name and Designation with Date and Seal.....