



email-ddakandhamal.dag@nic.in

**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER KANDHAMAL, PHULBANI.**

To Letter No **3767** /Agril.dated the **8.10.2024**

The District e-Governance Manager,  
National Informatics Centre,  
Kandhamal, Phulbani.  
(Mail.-degm.kandhamal@odisha.gov.in)

Sub:- Publication of Expression of Interest for Implementation of PKVY  
Phase-III

Sir,

With reference to the above cited subject, I am to inform you that, there is an advertisement on "Expression of Interest" for Implementation of PKVY Phase-III. Hence, the details may kindly be uploaded in the district NIC website so that the bidders can easily access and apply accordingly. This advertisement will start from **08.10.2024** and ended on dt **23.10.2024, 2.00 PM.** and enable us to fix the **23<sup>rd</sup> October 2024** may be treated as the cutoff date of advertisement in the district website.

Enclosure:-  
Expression of Interest

Yours faithfully,

Chief District Agriculture Officer,  
Kandhamal, Phulbani.

Memo No **3768**

/Agril.dated the **8.10.2024**

Copy forwarded to the State Bio Chemist, Odisha, Bhubaneswar for information and necessary action.

Chief District Agriculture Officer,  
Kandhamal, Phulbani.

**Expression of Interest for Support Agency (SA) for  
Implementation of  
Parmparagat Krishi Vikas Yojana ( PKVY) Phase-III**

Sealed offers/Proposals are invited from the empanelled Govt. / Semi- Govt. Institution, FPOs Partnership, / Professional Firms, Pvt. Companies, Cooperative Societies, NGOs by Govt. of India for selection of Support Agency/ Facilitation Agency for implementation of CSP Scheme of Paramparagat Krishi Vikash Yojana (PKVY) in Kandhamal. The application should come in a sealed envelope super-scribed as "Application for Registration of Support Agency for "PARAMPARAGAT KRISHI VIKASH YOJANA, Odisha"" from the Organizations as per the enclosed application format by registered / speed post as per **Annexure-I & II** with a non-refundable application fee of Rs. 500/- (Rupees Five Hundred) only in form of D.D / Pay ordered in favour of CDAO, Kandhamal payable at Phulbani. **No e-mail will be entertained for submission of proposals in this regard.**

Interested parties should apply for implementation of PKVY Phase-III in the Kandhamal district in a total area of 2000ha.

Filled EoI should reach in the office of CDAO, Kandhamal on or before **23.10.2024 up to 2.00 PM** and same shall be opened on the **same day at 4 P. M in the office of CDAO, Kandhamal** in the presence of authorized signatory or representative. The authority is not responsible for any sort of postal delay.

The Selection of Support Agencies will be done at district level. Selection will be made by the District Level Executive Committee (DLEC) of PKVY under the chairmanship of Collector-cum-Chairmanship of ATMA.

**The mandatory criteria of the agency to be selected as SA / FA are mentioned below:-**

1. Should be a legally registered and provide self-attested copies of registration and PAN card.
2. Should not have been black listed by Government of India. Government of Odisha, any other state government agencies, any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
3. Should have a minimum of 3 years of work experience on Organic Farming. Additional experience on organic certification, value addition processing and marketing will be an added advantages.
4. Should commit for implementing at least 2000 ha through PKVY programme.
5. The Area proposed to be covered under programme should not be under forest department or any Government department. Land titles given under FRA act are eligible for the implementation.
6. Should be willing to complete pre project work such as selection of Continuous / contiguous patches and farmers before the signing of the MoU. Cost for the pre project activities will not be reimbursed. Deadlines shall be chosen by Project Director, ATMA in consultation with the selected SA and State Bio- Chemist. Date of Signing of the MoU will be considered as beginning of the contract.

7. Should submit last 3 years audited balance sheet and financial reports to the concerned regulatory authorities.
8. The chief functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect.
9. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
10. Must have worked in any of the Government programme related to Agriculture, Horticulture, Watershed, Natural Resource Management, and any other Agriculture related programme in a substantial way (not merely in awareness or training or market linkages.)
11. Agencies with experiences of working on organic agriculture under third party certification or PGS certification will be preferred.
12. Agencies with experiences of working on community based organizations / cooperatives / FPOs/ FPCs / farmers group will be preferred.
13. Agencies implementing projects on BT cotton and Eucalyptus plantation in the proposed district will not be preferred. If this comes to a notice at later stage, MoU will be annulled.
14. Agency should be situated in the area of functioning with office and working personals.
15. Agency should have proven track record in facilitating market linkages to their developed organic groups / Patches / Clusters.
16. The agency should have strong in house technical team competent in organic farm Management, value addition, certification and marketing.
17. The SUPPORT Agency will select Regional Council ( RC) for certification from GOI List. The Concerned Regional Council will select the NABL accredited laboratory for residual analysis.

Expression of Interest is available in word format and PDF format at the website.

[www.kandhamal.odisha.gov.in](http://www.kandhamal.odisha.gov.in) .

Copies of the following documents need to be submitted along with the Eol Form.

1. Registration certificate of agencies.
2. Previous 3 years audited statement of account for 2021-22 / 2022-23 & 2023-24.
3. Previous 3 years annual report.
4. Fixed asset position including its present value and location.
5. Total no. of Professional staff of the Organization.
6. Profile of Staff expected to be deputed for the project.
7. Mou / agreement / any documentary evidence of working for Govt. or special projects or Govt. Under taking.
8. Address of head and filed offices.

It must be mandatorily delivered in a written form to the address below by Registered post/ Speed post by a person in a closed envelope super- scribed as **Eol for SA Selection under Paramparagat Krishi Vikash Yojana** by ..... Chief District Agriculture Officer, Kandhamal. No application will be received by e-mail.

The Chief District Agriculture Officer, Kandhamal may cancel the EoI without assigning any reason thereof. He has the right to disengage / cancel the agreement of any support agency and engagement of a new support agency without assigning any reason and notice thereof, if the performance of the agency will not be satisfactory for the remaining period.

### Process of Selection

**Stage-1:** Maximum of three Organizations will be shortlisted from the received applications after Desk assessment by DLEC.

**Stage-2:** Presentation will be given by shortlisted agencies for selection panel chosen by CDAO under the chairmanship of Collector & District Magistrate / Representative of Collector & District Magistrate, Kandhamal.

**Stage-3:** One agency per district will be selected as Support Agency (SA) for the four blocks.

**Stage-4:** Agency selected as SA will submit all relevant supporting documents as per the claim in the presentation.

**Stage-5:** After Verification, MoU will be signed between CDAO and selected SA for the programme.

More information on the presentation and field verification shall be provided once the eligible agencies are shortlisted.

**APPLICAION FORM**

(Furnish the details in not exceeding 6 pages in **Local language** or **English**)

**Details of the Organization:**

1. **Name of the Organization & Acronym :**
  
2. **Contact Details:**
  
3. **Email Address:**
  
4. **Year of Establishment :**
  
5. **Contact Person :**
  - a. **Name :**
  - b. **Designation:**
  - c. **Email id :**
  - d. **Mobile No:**
  
6. **Legal status of the Organization : Trust / Society / Company/ no legal registration  
Society (Submit proof)**
  
7. **Organization has 3 years of formal Annual Audit statements : Yes/No. if yes submit the statement.**
  
8. **Was the Organization black listed ? If yes, provide the details.**

**Experience of the Organization:**

9. **Key Focus areas of work of the organization : ( Main 4 areas relevant for this program)**

9. Facilitate local groups in data uploading on PGS website, if local group do not have access to computer and internet.
10. Confirms that the Local Group Summary Worksheet listing all the farms that are to be certified Organic is complete and was conscientiously maintained by the Group.
11. Can NOT pick and choose individual farmers to certify, only approve/ confirms the collective decision of the Local Group as a whole and organic integrity of the system adopted by the local group.
12. Activate and/ or issue certification UID number to each approved Local Group (received from the instant UID Pool maintained on PGS Website).
13. Print and distribute annual Organic Certificates for individual farmer.
14. Participate in sampling of Local Group farm appraisals.
15. Provide Local Groups with guidelines for "Non Compliance Sanctions"
16. Participate in online system to provide Summary Worksheet information to interested parties and helps to connect interested parties with the Local Groups for access to individual farmers "Organic Guarantee".
17. To ensure complete transference of the certification process.
18. To facilitate Mutual Recognition and support for the various groups (and individual farmers) on a national level by allowing Regional Councils to audit the "Organic Guarantee" of certified farms in other Regional Councils.
19. To quickly build trust and credibility in the system as a whole ensure access to members of the public and media.
20. Submits relevant information/ reports available to district level officers on progress of implementation of the Scheme as per direction of DLEC and SLEC Committees.
21. Submission of farmer's information to ATMA for DBT.
22. Support farmers in preparation/ arrangement of Organic inputs.
23. Submission of annual reports on PGS activity in a prescribed format to NCOF/ RCOFs.
24. Organise sufficient training to farmers on organic farming activity, assist in annual action plan preparation, packing marketing, logo preparation, transportation etc.
25. Residual analysis through NABL labs and Soil testing of samples at Govt. approved laboratory / SAU/ ICAR Labs.
26. Assist farmers/ LGs to upload data relating to PGS activity in PGS web portal.

10. Three previous experiences in working with government departments ( Give details)

- a. With Agriculture Department :
- b. With Odisha Watershed Mission :
- c. With NABARD :
- d. With OTELP/ST SC department (FADP, others)
- e. With Rural Development Department ( CFT)
- f. With Women and Child Department
- g. With Any other Department

11. Experience in working on Organic ; (a) Briefly describe Crops, Cropping Pattern and No of years with documentary evidence (video and other hard copies)

(b) Activity verification report CDAO/ CDHO/ PD, Watershed/ DPM, O.L.M. :

12. Have you promoted bio-fertilizers or bio-pesticides based farming in past ? If yes, in which crops and which year ? How long have been doing it ? Are you currently promoting bio-fertilizers or bio-pesticides ?

**Expression of Interest of the Organization :**

13. Proposed Organic Farming Programme- PKVY 3<sup>rd</sup> Phase

District	Block	Proposed Area (in acres with number of farmers)
Kandhamal	Balliguda	
	Tumudibandha	
	Raikia	
	K.Nuagaon	

A tentative three years organic management cropping programme may be enclosed.

14. What is the status of organic farming in the Block proposed by you  
(Please provide half –page note on this with details of type of organic farming & Issues such as non availability of organic inputs like seeds, organic manures and fertilizers, pesticides etc, processing units, marketing status etc with details)
15. Give 3 reasons on why your organization should be selected as Support Agency for the implementation of PKVY-Phase III
16. Have you worked with Farmers on PGS certification or Third Party certification? If Yes, Please provide details.
17. Are you empanelled as Support Agency/ registered as Regional Council with National Centre for Organic Farming on PGS certification? If yes, Please provide details:

This is to certify that the information given above are true to the best of my knowledge & belief.

Authorized signatory  
with Seal

## Annexure – II

### Terms & Conditions:-

1. Must have proven record on promotion of agriculture and organic management practices.
2. Situated in the area of functioning with permanent office and working personals.
3. Have access to computer, printer and internet facility.
4. At least one member is well versed with data handling and data uploading in computer on internet.
5. Should have support & endorsement from atleast 10 local groups members.
6. Adequate knowledge on organic guarantee / certification systems and /or previous experience in supporting Third Party certification / Participatory Guarantee Systems or promotion of agriculture activities in rural areas.
7. Final screening will be done by the screening committee constituted for assessing through power point presentation by the eligible Service Provider. Extra weightage will be given to NCOF empanelled agencies.
8. The Support Agency will operate with area of 2000 ha in the district.
9. Chief District Agriculture Officer, Kandhamal reserves the right to make any changes or cancellations in the components of the PKVY Scheme at anytime without any reasons thereof.

### The Roles and Responsibilities of Support Agency / FA as RCs are :

1. Will enter into MoU with ATMA to promote organic farming under PKVY.
2. Receive funds from ATMA for their facilitation services.
3. Identification of continuous / contiguous organic patches in village / G.P./ farmers in consultation with local block level agril. Hort. Extension officers.
4. Their mobilisation for formation of local groups for adoption of organic farming and PGS-India organic Scheme.
5. Identification of LRP (Lead Resource Person) from amongst the group formed.
6. Training and support to existing and new local groups in procedures and paper work necessary for each farmer's organic guarantee.
7. Translate and print PGS paper work in local language.
8. Facilitate registration of local groups and issue user ID and password for data uploading on PGS-India website.