



# ସମନ୍ୱିତ ଆଦିବାସୀ ଉନ୍ନୟନ ସଂସ୍ଥା ପୁଲବାଣୀ

ଅନୁସୂଚିତ ଜନଜାତି ଅନୁସୂଚିତ ଜାତି ଉନ୍ନୟନ ବିଭାଗ  
ଓଡ଼ିଶା ସରକାର

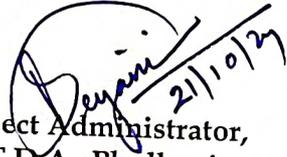
OFFICE OF THE PROJECT ADMINISTRATOR, I.T.D.A, PHULBANI  
ST & SC Development Department Tel: (06842)254149  
GOVERNMENT OF ODISHA E-Mail: itdaphulbani@gmail.com

No 2050 /ITDA dated 21st October 2024.

## QUOTATION/TENDER CALL NOTICE

Sealed quotations/ Tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing one no Bolero Plain/TUB300 A.C./Non A.C Petrol/Diesel driven vehicles having sitting capacity not more than 9 including Driver which shall confirm to the terms and conditions (Annexure-A) for official and field use in Project Administrator, I.T.D.A. Phulbani & Project team of Mukhyamantri Janajati Jeevika Mission (MMJMM) on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process must be under the jurisdiction of I.T.D.A., Phulbani.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must be have valid registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of Vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle should be sufficiently experienced in driving transport/passenger Vehicle, and must reside in Phulbani town area.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 10,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Administrator, I.T.D.A., Phulbani and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
8. The Vehicle must achieve a fuel efficiency of 10 Km per Ltr.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
10. The Quotation completed in all respect should reach the undersigned through Regd. Post/Speed Post or by hand on or before 02-11-2024 by 5.00 P.M. and shall be opened on 04-11-2024 at 11.30 A.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available in the office P.A. I.T.D.A., Phulbani on payment of Rs. 100/- (Rupees one hundred) from 10 A.M. to 5.00 P.M. or can be downloaded from Kandhamal official Website "[www.kandhamal.odisha.gov.in](http://www.kandhamal.odisha.gov.in)". from 22-10-2024 to 02-11-2024. In case the application form is downloaded from Kandhamal website, the applicant shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One hundred) only towards the cost of application along with the application.
12. The undersigned reserves the final right to accept or reject a quotation and all tenders without assigning any reasons thereof.

  
Project Administrator,  
I.T.D.A., Phulbani.

Memo No. 2051 /

Dated. 21-10 /2024

Copy to office Notice Board for publication and general information.  
Copy forwarded to the DeGM., Collectorate, Phulbani with a request to get published the above tender notice immediately in the official Website of NIC, Kandhamal.

Copy to Block Dev. Officer, Phulbani, Phiringia, Khajuripada for information and necessary action. He is requested to display the Quotation call notice in their office notice board for wide publicity.

Copy submitted to the Sub-Collector, Phulbani/ CDO-Cum-Executive Officer, Zilla Parishad, Kandhamal/Addl. District Magistrate, Kandhamal for information and necessary action. They are requested to display the Quotation call notice in their office notice board for wide publicity.

A handwritten signature in blue ink, appearing to be 'Dnyanesh', is written over a circular stamp. To the right of the signature, the date '21/10/24' is written in blue ink.

Project Administrator,  
I.T.D.A., Phulbani.

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during the period of contract, shall have all necessary valid M.V. documents such as :- valid Registration certificate, Insurance certificate, Fitness Certificate, Valid contract Carriage permit, proof of up to date tax payment etc. and D.L. of the Driver available all the times. The Department / office hiring vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basis on actual consumption. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, gear box & differential coolant, Tyres & tubes, battery etc. will be borne by bidder.
3. It shall be the responsibility of the bidder to provide a good Driver and the salary of the Driver shall be borne by the Owner. Repair and maintenance charges and the operating cost including taxes (except GST on hire charges) would be borne by the Service provider/ owner.
4. In case of the breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder with written permission.
5. In case of the vehicle do not report regularly in time, the authority will be at Liberty to cancel the agreement and may engage vehicle from other source. Every day he has to maintain the running status of the vehicle in log book.
6. The Owner of the vehicle may be outside of Phulbani NAC area. But the Driver must be within the NAC area of the Phulbani who seems to be custodian of the vehicle. The Driver must be ready to attend the exigencies as and when required. The Log book must not be tampered, if detected shall liable the owner to withdraw the vehicle suo motto. The Driver must not be addicted to narcotics.
7. The vehicles shall report for duty minimum of 25 days in a month.
8. In case of emergency the Driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charge and reimbursements towards cost of fuel (as per actual) of selected bidder, will be paid in every succeeding month, as far as possible within 15 (fifteen) days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 (three) years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, ITDA Phulbani shall forfeit the entire amount of security deposit.

  
Project Administrator  
ITDA, Phulbani  
27/10/24

General Information

Sl. No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/ Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption/ Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of  
Quotationer/Tenderer