

**OFFICE OF ODISHA ADARSHA VIDYALAYA, SALAPGAON,
TIKABALI, KANDHAMAL**

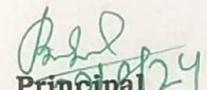
LETTER NO. 276

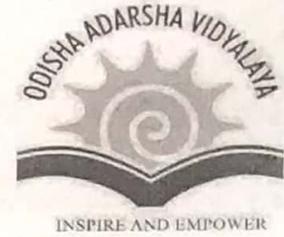
DATE: 22.08.2024

QUOTATION CALL NOTICE

Sealed tenders are invited from the Registered Supplier / Firm / Co-operative Societies having TIN & IT Certificate for supply of Dual Desk, Chair and Office Table for OAV, Salapgaon, Tikabali. The tender paper containing detailed scope of work along with terms and conditions is available at Notice Board of OAV, Salapgaon, Tikabali/Block Education Office, Tikabali/Office of Block Development Officer, tikabali/District Education Officer, Phulbani, Kandhamal/Department of rural development authority, Kandhamal and hoisted in the website disc.kandhamal@gmail.com. The last date of receipt of the tender paper is 28.09.2024 up to 5.00 P.M.

The authority reserves the right to cancel any or all quotations without assigning any reason thereof.


Principal
OAV, Salapgaon, Tikabali
Principal
OAV, Salapgaon Tikabali
Dist-Kandhamal



**ODISHA ADARSHA VIDYALAYA
SALAPGAON, TIKABALI, KANDHAMAL**

TENDER DOCUMENTS

FOR

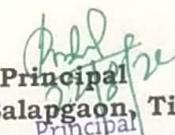
SUPPLY OF DUAL DESK, TABLE AND OFFICE CHAIR

TERMS & CONDITIONS:

1. The intending bidders should quote the rate per item inclusive of all taxes / charges and delivery at OAV, SALAPGAON, TIKABALI.
2. Tender/Quotation must be accompanied by Demand Draft as EMD (refundable) of 2.5% of the quotation price towards cost of paper in any Nationalized Bank in favour of **PRINCIPAL MODEL SCHOOL, SALAPGAON** payable at **Tikabali** for supply of the items as at Annexure-"B".
3. Tenders can be applied for computer, Laser Printer, Audio System, Musical instruments and Sports Items listed in Annexure-"B" separately through quotation as well.
4. The successful Bidder shall have to sign an agreement with the principal OAV, Salapgaon, Tikabali, Kandhamal for execution of the work. The successful bidder should bring the original documents like PAN card, VAT and GST clearance certificate up-to-date at the time of execution of the agreement for verification.
5. The successful bidder shall have to deposit an amount of 5% of contract price towards the performance security in shape of bank guarantee at the time of execution of agreement with the Principal, OAV, Salapgaon, Tikabali, Kandhamal regarding supply of IT equipments only as per our specification within 15 days of receipt of purchase order. The performance security amount shall be refunded after successful supply/delivery of items at OAV, Salapgaon, Tikabali.
6. The sample of each item as per quotation form must be submitted before the Committee at the time of opening of tender for examining the quality of the materials.
7. The successful bidder will have to supply different items separately at OAV, TIKABALI with proper packing and in good condition.
8. The intending Firm should submit an undertaking in his/her letter pad that his/her Firm has not been black listed by any Govt. Organization.
9. Necessary payment will be released to the successful bidder after due verification and certification of items as per specification by member of purchase Committee .
10. No extending benefit will be allowed to any SSI Units registered under the DIC & NSIC.
11. TDS shall be deducted from the final amount as per Govt. norms.

Contd...

12. The quotation in sealed envelopes superscripted with "Tender/quotation for supply of.....(Dual Desk, Table and Chair" Separately for each item for school should reach through speed post or by hand addressed to the OAV,Salapgaon,Tikabali,Kandhamal, on or before date.**28.09.2024 by 5:00 P.M.** during office working hours. This office will not be held responsible for any postal delay. The quotation form is provided in Annexture-"B".
13. The decision of the Purchase Committee, OAV,Salapgaon,Tikabali shall be final for selection of the items and bidder, basing on the quality of the materials.
14. The quotation will be opened on date.**29.09.2024 at 11:00 A.M.** in presence of the bidders or their authorized representatives.
15. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
16. All disputes are subject to the jurisdiction of Kandhamal,Odisha only.
17. The Application form is provided in Annexture-"A".
18. Any overwriting / Correction in figure in quoted price shall be liable to be rejected.
19. The bidder should sign in each page of the bid documents with seal.


Principal
OAV, Salapgaon, Tikabali
Principal
OAV, Salapgaom Tikabali
Dist-Kandhamal

APPLICATION FORM FOR TENDER/QUOTATION
ANNEXURE-A

1. Name of registered Firm:-
2. Name of Authorized person:
3. Address:-
4. Contact No:-
5. PAN No (Enclose Photocopy):-
6. GSTIN No (Enclose Photocopy):-
7. Last year VAT Clearance Certificate and GST up-to date deposit certificate No with date:-
8. GST Registration No
9. Cost of Tender Paper in details:-
DD.No _____/Bank _____/amount _____/date _____
10. Cost of the total Tender/ Quotation Work:
Rs..... (Rupees) only
11. Bank Detail of the Bidder: Name of the Bank.....Branch.....,IFSC
Code.....Account No.....
12. Enclosed i) Xerox copy of PAN Card
ii) Xerox copy of VAT Clearance Certificate & GST upto date deposit certificate.
iii) Draft for cost of Tender Paper.
iv) Self undertaking "not black listed at any where".

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Seal & Signature of the bidder

Date

Rate(s)Quoted:

Annexure-B

SPECIFICATIONS OF ESSENTIAL ITEMS(DUAL DESK,CHAIR AND OFFICE TABLE) ITEMS FOR
ODISHA ADARSHA VIDYALAYA, SALAPGAON, TIKABALI, KANDHAMAL.

SL NO	Items	Unit	specification	Brand, Rate per equipment to be quoted including all duties, taxes and transportation to the school point of OAV,Salapgaon,Tikabali,Kandhamal From items SL No.(1 to 4) (To be filled in by the bidder)		
				Brand/ make	In figure	In word
1.	Dual Desk	Fifty	Dual Desk			
2.	Class room Chair	Three	Steel Chair			
3.	Class room table	Three	Big size table with draw			

Date.....

Seal & Signature of the Bidder