



**OFFICE OF THE CHILD DEVELOPMENT PROJECT  
OFFICER, TIKABALI.**

No. 426 // Dated 29-08-2024

**QUOTATION/TENDER CALL NOTICE**

Sealed quotations/tenders are invited from the interested reputed Travel Agencies/Tour Operators or Private Individuals for providing 01(One) number of **BOLERO** Diesel [ AC/Non- A/C] driven vehicle having sitting capacity not more than 10 (Ten) with driver, which shall conform to the terms and conditions contained at **Annexure-II** official use in Project office, ICDS Tikabali on monthly rent basis during Fy,2024-2025.

1. The vehicle must be in Road Worthy condition, shall not be more than 3(Three) years old from the date of initial registration & must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle & obedient in nature.
4. A sum of **Rs.5,000/- ( FIVE THOUSAND RUPEES )** only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the C.D.P.O.ICDS PROJECT, TIKABALI, & submitted along with the tender EMD as security deposit. After completion of tender process, the above amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge is to be quoted separately in the general bid information( excluding fuel & lubricant ).The maximum hire charge per month excluding fuel cost of **Rs.27,000/- ( TWENTY SEVEN THOUSAND RUPEES )** only per month & **Rs. 3,24,000/- ( THREE LAKH TWENTY FOUR THOUSAND RUPEES )** only per year which ever is lowest for ICDS Project.
6. The Vehicle must achieve a fuel efficiency of **10 KMs.** per liter.
7. The details of the make & year of manufacture of the vehicle Registration Number, mileage (KMs covered per liter) & name of the Driver with Driving License Number & period of validity should be specifically provided in the general bid information to be furnished with Quotation/Tender paper at "**Annexure-III**"

8. The Quotation/Tender Papers completed in all respect should reach the undersigned on or before dated, by 13.09.2024 AT 5.00 PM & shall be opened by the Sub-Collector, Balliguda in the presence of bidders or their authorized representatives in the office of the Sub-Collector's Office, Balliguda. The date of opening of tender paper will be intimated to the Tenderer. The sealed tender papers should be addressed to the CDPO, ICDS Project, Tikabali & same should be clearly written on the top of the cover "**TENDER FOR ENGAGEMENT OF VEHICLE**" with self addressed signature of the Tenderer.
9. The application form of Quotation/Tender containing General Bid information & Terms & conditions for Hiring of Vehicle etc. will be available with CDPO, ICDS PROJECT, TIKABALI on payment of Rs.100/- ( ONE HUNDRED RUPEES ) only from 30.08.2024 to 12.09.2024 in working hours or can be downloaded from ([www.kandhamal.nic.in](http://www.kandhamal.nic.in)) from 30.08.2024 to 12.09.2024 in case the application form is down loaded from website the applicant shall furnish a Demand Draft for an amount of Rs.100/- ( ONE HUNDRED RUPEES) only towards the cost of application along with the application.
11. Payment of monthly hire charges will be made on receipt of funds from the Government from time to time.
12. The undersigned reserves the right to cancel or rejected any or all the quotation without assigned any reason thereof.

*Pamda*  
29/08/2024  
Child Dev. Project Officer,  
Tikabali

Memo No. 427 // dated, 29-08-2024  
Copy forwarded to the D.I.O., NIC, Phulbani with a request to get published the above TENDER NOTICE immediately in the official Website of NIC, Kandhamal.

*Pamda*  
29/08/2024  
Child Dev. Project Officer,  
Tikabali

Memo No. 428 // dated, 29/08/2024

Copy to Office Notice Board.

Copy to Account Section, ICDS, Tikabali for information & necessary action.

*Pamda*  
29/08/2024  
Child Dev. Project Officer,  
Tikabali

Memo No. 429 // dated, 29-08-2024

Copy forwarded to RTO, Kandhamal, Phulbani for information & she/he is requested to motivate the Vehicle Owners of Tikabali to participate in tender process.

*Pamda*  
29/08/2024  
Child Dev. Project Officer,  
Tikabali

**Memo No.** 430 //dated, 29-08-2024

Copy forwarded to RTO, Kandhamal, Phulbani for information & she/he is requested to motivate the Vehicle Owners of Tikabali to participate in tender process.

*Demol*  
29/08/2024  
**Child Dev. Project Officer,  
Tikabali.**

**Memo No.** 431 //dated, 29-08-2024

Copy forwarded to RTO, Kandhamal, Phulbani for information & she/he is requested to motivate the Vehicle Owners of Tikabali to participate in tender process.

*Demol*  
29/08/2024  
**Child Dev. Project Officer,  
Tikabali**

**Memo No.** 432 //dated, 29-08-2024

Copy submitted the Collector, Kandhamal, Phulbani for favour of kind information.

*Demol*  
29/08/2024  
**Child Dev. Project Officer,  
Tikabali**

## ANNEXURE-II

### TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms & condition must be fulfilled by the successful for providing a vehicle on hire on monthly rent basis.

#### ESSENTIAL FEATURES OF VEHICLE:-

- (a)- Vehicle should be always ready to travel throughout the jurisdiction of the undersigned in Kandhamal district.
- (b)- The Driver of the vehicle should have valid driving license & mobile phone.
- (c)- Maintenance of the vehicle should be done regularly & in case of any accident the vehicle should be repaired within 48 hours.

#### TERMS & CONDITIONS:-

1. The Vehicle during the period of contract, shall have all necessary Motor Vehicle(MV) documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit & Proof of up to date tax payments etc.
2. The Department/ Office hiring the Vehicle shall not be responsible for any damage/ loss caused to hire Vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. All the expenditure of the vehicle towards repair, replacement of spare parts , Lubricating Oil of Engine, Gear Box & different Coolant, Tyers & Tubes, Battery etc. will be borne by the bidder.
4. In case of Breakdown for reason whatsoever the replacement of a Vehicle of the same or better model shall be provided by the owner of the bidder.
5. In case of the vehicle has to be sent for repair etc., The agency has to arrange an alternative vehicle for the period. Such periodical maintenance & repair should be under taken by the owner of the vehicle only on government holiday with prior permission from the concerned authority. In case of accident, the vehicle should be repaired within 48 hours.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. If, the services are found to be unsatisfactory, the undersigned shall give one month notice & terminate the agreement.
9. In case of the bidder intends to withdraw the service of his/her vehicle & terminate the agreement, It shall be mandatory upon him to grant one month notice before such withdrawal of service & termination of agreement.
10. If, the bidder violates any of the terms of contract, government shall forfeit the entire amount of security deposit.

11. All any of the tenders/bids submitted can be rejected without assigning any reasons thereof. No claims, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejection.
12. The authority will not be responsible for any minor or major repair of the vehicle.
13. No compromise will be made towards punctualities, cleanliness, obedience, promptness, behavior, etc. If the tender, at any point of time during official duty, fails to perform duties by the CDPO, ICDS, Tikabali, the contract will be cancelled & the EMD will be forfeited.
14. No advance payment will be made to the firm. The billing will be done on a monthly basis & it should be submitted by the firm by the first week of the following month. Payment will be made only for those **log books** & **duty slips** which have been signed by the authorized person.

#### **PERIOD OF CONTRACT**

- A. The contract will be awarded for a period of 6(Six) months from the date of issue of contract award & it may further be extended after fulfillment of certain conditions.
- B. The rates at which the contract is awarded will be valid through out the contract & no claims whatsoever on account of increase in the rate of fuel & other factors such as statutory payments, Mini- mum wages etc., shall be entertained & it will be the responsibility of the contractor to bear such additional expenses.

#### **AGE OF THE VEHICLE**

The vehicle shall not be more than 3 (Three) years old from the initial Registration & also in good running condition during the period of contract.

#### **DRIVER**

- [A]- It shall be the responsibility of the bidder to provide a good driver & the salary of the driver shall be borne by the vehicle owner. The bidder should ensure that the driver employed have valid driving license & carry the necessary registration papers, security check verified & should be educated with the proper behavior & should be well conversant with the traffic rules/regulations & district roads & routes.
- [B]- It will be the responsibility of the driver to get the duty slips & log book entries indicating start kilometers, distance covered, times, place of visit, etc. for each occasion of journey & counter signed by the manager.

#### **TELEPHONE SUPPORT**

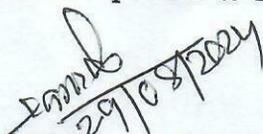
The firm should have adequate number of telephones for contact round the clock & should be submitted to the CDPO, ICDS, Tikabali. The telephone number of the driver should also be submitted.

**BID DOCUMENT**

1. Sealed quotation in the prescribed form in a envelop duly super scribing “ **Tender for hiring of Vehicle for ICDS Project, Tikabali**” addressed to the Child Dev. Project Officer, ICDSTikabali should be dropped only in the sealed tender box kept in the office of the CDPO, ICDS Project, Tikabali.
2. The tender should be submitted in the proforma given in **Annexure-III**. It should be duly signed by the authorized signatory.
3. Late or delayed tender to any reason whatsoever will not be accepted/considered under any circumstances.

**EARNEST MONEY DEPOSIT:-**

1. Tender shall have to deposit **EMD of Rs.5,000/- ( FIVE THOUSAND RUPEES)** Only in the form of cross Demand Draft pledged **in favour of CDPO, ICDS Project, Tikabali payable at Tikabali**. Tenders received without EMD will not be entertained/ considered & will be rejected summarily. Tenders received along with the EMD in the form of cheque/Cash will not be accepted/ considered& rejected. No interest would be paid on the EMD.
2. The EMD will be forfeited if the Vendor withdraws or amends impair & derogates from the tender or fails to execute duties within the period of validity of tender.
3. The EMD will be refunded to the unsuccessful tender within 30 (Thirty) days from the date of issue of work order to the successful tender & no interest would be paid thereon & the EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.
4. In case the contract signed with service provider [ Successful Bidder] is extended beyond 1(One) year , on mutual consent, the service provider will have to submit the fresh EMD for the extended period.
5. The security deposit will be refunded to the Contractor after 2 (Two) months from the date of completion of the contract period & no interest would be paid thereon.

  
**Child Dev. Project Officer,  
Tikabali.**

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1]- Registration No. of Vehicle :-
- 2]- Type of Vehicle( AC/Non-AC) :-
- 3]- Year of manufacture :-
- 4]- Model :-
- 5]- Date of Registration :-
- 6]- Name & Complete address of the owner of the vehicle :-
- 7]- Fitness Certificate validity :-
- 8]- Permit validity :-
- 9]- Insurance validity :-
- 10]- Name/Address of the Driver :-
- 11]- D.L.No.& Validity of D.L.of the Driver :-
- 12]- Proposed hire charge of the vehicle per month excluding fuel cost :-
- 13]- Rate of Fuel consumption/Mileage per liter :-
- 14]- Contact No. of the service provider(Tender/Quotationer)  
Mobile No/Telephone No.\_\_\_\_\_

“ Certified that the above information submitted is true to the best of my knowledge & belief.”

**Seal & Sign. of  
the Questioners/Tenderer**