



ଜିଲ୍ଲା ପରିଷଦ, କନ୍ଧମାଳ

ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟଜଳ ବିଭାଗ
ଓଡ଼ିଶା ସରକାର

ZILLA PARISHAD, KANDHAMAL
Panchayati Raj & Drinking Water Department
Government of Odisha

THROUGH FAX/E-Mail/POST

ZP, KANDHAMAL
Phulbani-762001

Tel:-06842(STD Code)
253696(Off.), 253709(Res)
255297, 253905(Fax)
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No:.....୨୬୬.....//Dtd:..୦୩.୧୨.୨୦୨୩

Quotation Call Notice

Sealed Quotations are invited from potential Studios/ Firms for steel photography, Videography & videography through drone camera of Kandhamal Mahotsav & Pallishree Mela-2024 for the period from 5th Jan to 9th Jan, 2024. The evaluation forms & format of quotation completed in all respect should reach the **Deputy CEO, ORMAS, Kandhamal, O/o-Zilla Parishad, Kandhamal, At/po-Phulbani, Dist-Kandhamal, pin-762001** on or before dt: 19/12/2023 by 4:00 PM by mode of Regd. Post/ Speed Post only and shall be opened on the **same** day at 5:00 PM in presence of the bidders or their authorized representatives.

The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.

DETAILS SPECIFICATION:

i) Videography by digital camera:

The period of exhibition will be five (5) days. The entire event will be video documented in digital (HDV) camera. The video coverage will cover all aspects of the exhibition starting from inaugural function, Gates, hoardings, Design of the exhibition, workshops, seminars, views of public, views of participants, cultural programmes & valedictory function. All the above aspects should be covered in consultation with the Mela authority. The entire programme should be submitted to ORMAS, Kandhamal office in 5 copies of DVD after completion of the event on proper receipt with off line editing and voice over, wherever required.

ii) Videography by drone camera:

The entire event will be video documented with drone camera. The video coverage will cover all aspects of the exhibition starting from inaugural function, Gates, hoardings, Design of the exhibition, workshops, seminars, views of public, views of participants, cultural programmes & valedictory function. All the above aspects should be covered in consultation with the Mela authority. The entire programme should be submitted to ORMAS, Kandhamal office in 5 copies of DVD after completion of the event on proper receipt with off line editing and voice over, wherever required.

iii) Still Photography:

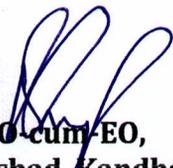
The still photographs (maximum of 200 Pcs.) as required by the mela authority. The still photographs should cover all aspects of inaugural function, Gates, Design of the exhibition, advertising at different places like gates, hoardings, banners, posters etc, workshops, seminars, gathering of public, product photographs, cultural programmes, live demonstration & valedictory function. Digital copy and hard copy should be submitted in ORMAS office within 8 days of the completion of the event.

Terms and Conditions

1. The work assigned to the firm should be done as per the above specification and should cover all aspects of the exhibition.
2. The work should be completed within the time frame.
3. Sanctions of any advance will not be considered. The payment will be made on completion of each event.
4. The price offered by the firm should include all taxes. However the TDS will be deducted from the bill amount and deposited with the concerned authority.
5. The rate offered by the firm shall be including of all taxes and duties including GST as applicable.
6. The above documented works should be submitted within 8 days of the completion of the exhibition.
7. The quotationers have to offer the price for all items else the quotation paper will not be considered.
8. The firms should have experience to do similar type of work.

While submitting the bid, the bidder should submit the followings documents:

1. PAN Number issued in favour of the firm (Copy to be attached)
2. Valid GST Certificate issued in favour of firm (copy to be attached)
3. Evaluation Form and Format of Quotation.
4. The prices shall be including of GST.


CDO cum EO,
Zilla Parishad, Kandhamal

07/12

EVALUATION FORM

1	Name of the Studio/ Firm	
2	Full address of Studio/Firm Telephone no. Fax no. E-mail address :	
3	Are you a registered studio /Firm	
4	GST Registration no. (Copy to be attached)	
5	PAN number in the name of firm. (with copy of certificate)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my quotation is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, Kandhamal. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature:

Date:

Name

Address

Designation:



FORMAT OF QUOTATION

Sl. No.	Item as per specification	Qty	Rate	Amount
1	Video Documentation by digital camera without editing (Raw data)	Entire Event	Per minute	
2	Video Documentation by digital camera with editing & voice over	Entire Event	Per minute	
3	Video Documentation by drone camera without editing (Raw data)	Entire Event	Per minute	
4	Video Documentation by drone camera with editing & voice over	Entire Event	Per minute	
5	Still Photography	Entire Event	Per Sheet	
	TOTAL			

(Rupees.....) only

Signature of the Bidder

Name of the Firm/Agencies

Address
Date
Place
Seal



OFFICE OF ZILLA PARISHAD, KANDHAMAL
At/Po-Phulbani, Dist-Kandhamal, Pin-762001

No.....463.....Date 07.12.2023

Quotation call notice for Videography/Photography of Kandhamal Mahotsav & Pallishree Mela-2024

Sealed Quotations are invited from potential Studios/ Firms for steel photography, Videography & videography through drone camera of Kandhamal Mahotsav & Pallishree Mela-2024 for the period from 5th Jan to 9th Jan, 2024.

The evaluation forms & format of quotation completed in all respect should reach the **Deputy CEO, ORMAS, Kandhamal, O/o-Zilla Parishad, Kandhamal, At/Po-Phulbani, Dist-Kandhamal, pin-762001** on or before dt: 19/12/2023 by **4:00 PM** by mode of Regd. Post/ Speed Post/Courier only and shall be opened on the **same** day at 5:00 PM in presence of the bidders or their authorized representatives in the office of CDO-cum-EO, ZP, Kandhamal. Quotation received after due date & time/sent through other means of communication will not be entertained. The details will be available in the notice board of Deputy, CEO, ORMAS, Kandhamal, CDO-cum-EO, Zilla Parishad, Kandhamal, DI&PRO, Kandhamal, Collectorate, Kandhamal, Sub-Collector, Phulbani, District Employment Officer, PA, ITDA, Phulbani and in the district website i.e. www.kandhamal.nic.in.


CDO-cum-EO,
Zilla Parishad, Kandhamal
07/12

Memo No: 464 Date: 07.12.2023

Copy furnished to the notice board of Deputy CEO, ORMAS, Kandhamal, CDO-cum-EO, Zilla Parishad, Kandhamal, DI&PRO, Kandhamal, Collectorate, Kandhamal, Sub-Collector, Phulbani, District Employment Officer & PA, ITDA, Phulbani to display the quotation call notice in the office Notice Board for wide publicity.


CDO-cum-EO,
Zilla Parishad, Kandhamal
07/12

Memo No: 465 Date: 07.12.2023

Copy furnished to the DIO, NIC Kandhamal to publish the above notice in District web site <http://www.kandhamal.nic.in> from: 07/12/2023 to 21/12/2023.


CDO-cum-EO,
Zilla Parishad, Kandhamal
07/12