

## Important Dates

1	Date of hoisting of the bid document on website	24/11/2023
2	Date for sale of the bid documents	24/11/2023 to 04/12/2023 up to 5.00 PM
3	Last date & Time for receipt of bid documents	04/11/2023, 5.00PM
4	Date & Time of opening of Bid document	05/12/2023, 11 AM

### Checklist of Documents

Sl. No.	Particulars of Item	Status (Yes/No)
1	Copy of valid Company Registration Certificate and GST Certificate.	
2	Copy of audited balance sheet and profit and loss account for FY 2020-21, FY-2021-22, FY 2022-23, clearly indicating the turn over.	
3	Work experience certificate from authorized office not below the rank of Class-I Officer/ copy of work order/ copy of agreement in support of execution of similar nature of works.	
4	Proof of Experience/Contracts.	
5	Photo copy of the Income Tax Clearance Certificate /PAN card of the supplier/OEM etc.	
6	Original Money receipt/ Demand Draft as proof of cost of Tender paper.	
7	EMD for Rs 1% of the Bid amount in shape of DD.	
8	Undertaking for capacity to deliver and onsite installation in stipulated time frame.	
9	Undertaking for no blacklisting.	
10	Undertaking for no pending legal cases.	
11	Bid Processing Fees of Rs 2,000 in shape of DD	
12	Authorization certificate	
13	Bank Account Number (Self attested Blank Cheque to be attached)	



# PANCHAYAT SAMITI OFFICE, G.UDAYAGIRI, DIST-KANDHAMAL

E-Mail: [ori-gudayagiri@nic.in](mailto:ori-gudayagiri@nic.in)

## SHORT TENDER CALL NOTICE

No. 3505 // Date. 23.11.2023

Sealed Item rate tenders are invited in 'double covers system' by Panchayat Samiti, G.Udayagiri from intended reputed Firms/Agencies/OEM for supply of **INTRACTIVE BOARD (LG/ SAMSUNG/SONY)** for various Schools as per specifications in the tender notice from reputed brand under School Transformation Programme for the year 2023-24, having valid GST certificate, PAN card and required test certificates, in conformity with detailed tender call notice.

The bid documents consisting of detailed specifications, schedule of quantity and a set of terms and conditions and other necessary documents can be seen and purchased from the office of the BDO G.Udayagiri on payment of Rs 2,500 (Rupees Two Thousand Five hundred rupees) only per set in shape of demand draft in favor of BDO G.Udayagiri payable at G.Udayagiri during office hours except Sundays and holidays till last date of sale of bid documents. The bid document is also available in the district portal <http://Kandhamal.nic.in> and can be downloaded till last date of sale of bid documents. The bids can be downloaded from district portal & must be submitted with tender paper cost of Rs 2,500 (Rupees Two Thousand Five hundred rupees) only in shape of demand draft (non refundable) in favor of BDO G.Udayagiri, payable at G.Udayagiri otherwise the bid will be liable for rejection.

Bids must be accompanied with required EMD @ 1% of the Bid amount in shape of demand draft, duly pledge in favor of BDO G.Udayagiri payable at G.Udayagiri. Bids without E.M.D or in other shape will not be considered and liable for rejection. The EMD of the unsuccessful bidders shall be refunded.

Bidders are required to submit technical bids and financial bids in separate sealed envelopes super-scribing "Technical bid" and "Financial bid" and finally enclosing in a large envelope super-scribing "TENDER FOR SUPPLY OF INTRACTIVE BOARD (LG/ SAMSUNG/SONY) FOR HIGH SCHOOLS UNDER 5T SCHOOL TRANSFORMATION PROGRAMME" along with the samples of the items.

The sale of bid documents shall starts from 24.11.2023 at 11 AM and closes on dated 04.12.2023 till 5.00 PM. The bid documents will be received up to 04.12.2023 till 5.00 PM through register/speed post only. Tenders received through any other mode shall not be accepted. Bids will be opened on 05.12.2023 at 11.00 AM in the Office Chamber of the BDO G.UDAYAGIRI in the Presence of the bidder(s) and/or their authorized representatives. The financial bids of unsuccessful bidders who fail in technical bids will not be opened.

Tenders received after due date and time shall not be accepted. Panchayat Samiti G.Udayagiri shall not be held responsible for any postal delay or delay due to any other

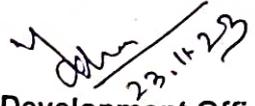
reason(s) beyond its control. The tenders/bids sent through electronic means / Courier shall not be accepted. Any corrigendum/addendum (if any) will be uploaded in the above-mentioned website.

The bids incomplete in any shape shall not be accepted and liable for rejection.

The authority reserves the right to accept/reject any or all tenders/bids without assigning any reason thereof.

**For any queries, the undersigned may be contacted within office hour(10AM to 5PM Except on Govt Holidays).**

Address: PANCHAYAT SAMITI OFFICE, G.UDAYAGIRI  
A/PO.- G.UDAYAGIRI  
Mobile No : 7008671235, 9937587868, 8908981931  
Email- [ori-gudayagiri@nic.in](mailto:ori-gudayagiri@nic.in)

  
23.11.23  
Block Development Officer  
G.Udayagiri

Memo No 3506 / Date 23.11.2023

Copy to Notice Board, G.Udayagiri Block/Collector, Kandhamal/ZP, Kandhamal/All Blocks/All Tahasils for information and request to display the notice for wide publication.

Copy to DIO, NIC, Kandhamal for uploading the same in the district website.

  
23.11.23  
Block Development Officer,  
G.Udayagiri

## 1. Scope of Work

The scope of work comprises for supply of **INTRAACTIVE BOARD (LG/SAMSUNG/SONY)** to various schools under G.Udayagiri block as per specifications of the tender notice for G.Udayagiri block. The bidders are required to submit samples of item as per the specification in the indicative list given below along with financial bid. The selected bidder is required to supply the items to various schools of G.Udayagiri Block within 30 days of assignment of the Order/Contract.

## 2. Warranty

A written document issued to the purchaser of an article by its OEM/Dealers promising to repair or replace the defective goods within a specified time, If not found bid can be rejected.

## 3. GST Certificate

The firm/dealer must have valid GST certificate, PAN card and Income Tax Return details of 3 years i.e financial year 2020-21, 2021-22 & 2022-23.

## 4. Experience

The Firm/ Dealer/ OEM should have experience of executing or supply of similar items of Rs. 50 Lakh of order in a year during last 5 years. Copy of work order clearly specifying the date of award contract, contracting authority, quantity, and cost of equipments should be attached.

## 5. Supply Capacity

The bidder must submit an undertaking stating that it has capacity of supplying the above item in the bid document costing up to Rs 1.00 cr.

## 6. Turn over

The bidder must have an average annual turnover of Rs 50lakh in the preceding financial years i.e FY 2020-21, 2021-22 & 2022-23. The balance sheet and profit and loss account should be submitted, duly audited by a chartered accountant in support of proof.

## 7. Bid Processing Fees

The bidder shall submit a bid processing fees Rs 2500.00 (Rupees Two Thousand Five Hundred Only) in favor of BDO G.UDAYAGIRI in shape of demand draft payable at SBI G.Udayagiri

## 8. EMD

The bidder shall submit EMD of Rs. 1% of the Bid amount (Rupees One percent of the bid amount multiplied by number placed for, before agreement) only in favor of BDO G.Udayagiri in shape of demand draft from any nationalized bank payable at G.Udayagiri.

## 9. Undertaking as to litigation/Black Listed

The bidder shall submit self certified undertaking to the effect that there is no major legal cases pending against it or him and not being black listed by Govt. of Odisha and any other Govt. of union territory and other authorities.

## 10. Samples of Items

The bidder shall exhibit samples of item in conformity with the specification on the bid-opening day. If not produced then bid can be rejected.

## 11. Technical Evaluation Criteria

Bidder, who fulfills all the below mentions technical evaluation criteria will be considered eligible for compete in the financial bid.

Sl. No	Criteria	Supporting Documents to be Submitted
i.	The bidder should be a proprietorship/ Partnership/ company established in India	Bidder must submit the proprietorship/ partnership/ company registration Certificate/incorporation details along with a copy of PAN CARD Income tax return of 3 years (FY 2020-21,2021-22 & 2022-23.)
ii.	The bidder should have experience of executing Supplying of aforesaid item, at least Rs 20 Lakh in a year during last three years.	GST registration certificate, copy of work order clearly specifying the date of award, contracting authority, the quantity and cost of items supplied.
iii.	Supply capacity	The bidder must submit an undertaking stating that it has capacity of supplying of items up to Rs 1.00 crore.
iv.	Financial Details of Bidder	The bidder should have an average annual turn over of at least INR 50 Lakh in each of the immediately preceding last three financial years (i.e FY 2020-21, 2021-22 & 2022-23.). Proof to be submitted by the Bidder in form of a statement by a chartered accountant / audit report.
v.	The Bidder should submit a bid processing Fee of Rs 2500/- (non-refundable)	Demand draft in favour of BDO G.Udayagiri Payable at G.Udayagiri (To be kept in the Technical Bid envelope)
vi.	The Bidder should submit an Earnest	Demand draft in favor of BDO

	Money Deposit (EMD) of RS 1% of the Bid amount as per quoted.	G.Udayagiri , Payable at G.Udayagiri (To be kept in the Technical Bid envelope)
vii.	Bidder should submit an undertaking about major legal cases Pending against them.	Attach self certification/ undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.
viii.	Bidder should submit an undertaking That, it is not blacklisted by the government of India or the state government of Odisha or any other government authority.	Attach self certification/ undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.
ix.	Samples items to be supplied	The Bidder must submit sample of such Item in conformity with the specifications mentions in the tender documents

**Note- All the documents must be self-attested by the Bidders.**

The authority will consider strictly on the basis of the quality of sample of item submitted by the bidders, which will be evaluated by the Tender Committee headed by the Block Development Officer ,G.Udayagiri , Kandhamal. If it is found to be perfect as per the specification mentioned above then only tender committee would go for financial Bid.

If the Technical Bid of a bidder is found complete in all respect, then only financial Bid will be opened, otherwise Financial Bid will be returned to the Bidder without opening it.

**Financial Bids -**

The Financial Bids of only the Bidders whose samples are selected by the evaluation committee (technical) will be opened. Financial Bid must be submitted as per the format.

Contract shall be awarded to the firms(s) offering the lowest price subject to the quality/ brand to be decided by the committee.

**12.INSTRUCTIONS TO BIDDERS**

**General Instructions**

- Interested bidders are advised to view the detailed tender documents at [www.Kandhamal.nic.in](http://www.Kandhamal.nic.in) or can be had from G.UDAYAGIRI BLOCK OFFICE.
- Bidders desirous for participating in the tender, shall have to pay the tender cost mentioned in notice inviting tender. The tender cost is required to be paid in shape of Demand draft only, drawn from any nationalized bank in favour of BDO G.UDAYAGIRI which must be payable at G.UDAYAGIRI. The tender cost is inclusive of GST and is not refundable.
- Earnest money as specified in bid shall be deposited in shape of Demand Draft from any nationalized bank in an acceptable form at the time of submission of bid.
- Bid securities of the unsuccessful bidders shall be refunded to them, after the selection of successful bidders is over, after a specific time period.
- The bidders shall submit copies of documents defining their respective constitutional or legal status, place of registration and principal place of Business Company or firm or partnership.

- Bidding firms are required to submit documents related to assignment of *Power of attorney to sign the agreement on behalf of bidders if they desire so.*
- Bidding Partnership firms are required to submit complete partnership deeds along with the bid documents.
- The bidders shall submit reports on their financial standing such as audited profit and loss statements, balance sheet, Auditors reports and banker's certificates for the past three financial years. All accounting statements must be duly audited and submitted along with the auditor's note of accounts and accounting standards.
- The bidders shall submit information on their performance during last 3 financial years in proper format.
- The item to be supplied shall strictly comply with the specifications as mentioned in the bid, otherwise the material shall be liable for rejection. If violates Bid can be rejected by the complete discretion power of Tender Authority.
- Since, timely execution of works is the essence of the contract, requests for extension of time for supply shall not ordinarily be entertained and Bid can be rejected at any moment and this is the complete discretion power of Tender Authority.
- Notice inviting tender, bid documents, prescribed Technical bid, financial bid, terms & conditions shall form the part of the tender.
- The price quoted by the Bidders shall be inclusive of all taxes, transportation and installation at the specified locations. Successful bidders shall not use electricity of respective School and colleges for assembly of their instruments. If violates Bid can be rejected by the complete discretion power of Tender Authority.
- Besides, EMD, the bidder shall have to submit performance security 5% of the contract value in shape of Bank Draft in favor of BDO G.UDAYAGIRI drawn from any nationalized bank, payable at G.UDAYAGIRI and it should be valid beyond 12 months after the end of all contractual obligations or warranty obligations.
- The EMD may be forfeited in case
  - i. The Bidder withdraws its bid within validity period of 30 days.
  - ii. The Bidder does not respond for clarification of bid.
  - iii. The Bidder fails to provide the required information during the evaluation process.
  - iv. The Bidder submits false information.
  - v. The Bidder fails to sign Agreement in time or does not furnish Performance Security i.e 5% of the Contract value.
  - vi. The Bidder materially alters his Bid during the Bid processing period.
- The undersigned will not be held responsible for any incidental or consequential losses of the firms while execution and till expiry of the period of maintenance.
- Deviations in terms and conditions, specification of material, inspection clause etc. will not be accepted under any condition. If violates Bid can be rejected by the complete discretion power of Tender Authority.
- Prices quoted must be firm and fixed. It shall be quoted in both figure and word. It should be inclusive of GST, transportation cost.
- Conditional tender shall not be accepted.
- Canvassing in any manner will be viewed seriously leading to rejection of the bid.
- All the documents submitted by the Bidder shall be self-attested or else will be liable for rejection.

- The delivery shall be made within 30 days from the date of issue of supply order.
- In case the lowest quoted bidder is unable to supply the required number of items in specified period, or found to violate any afore mentioned rules and guidelines and violate the direction of Block authority during supply of materials to schools and colleges, the committee including Tender Authority reserves all rights to cancel the L1 without mentioning any reason thereof , to negotiate with the bidders in L2, L3 etc. as per the price of L1 approved rate and can go with successful bidders without any delay.

**13. Opening of Financial Bid**

- If the Technical Bid is found complete in all respect and responsive, the financial bid shall be opened.
- The Financial bids of only the Bidders whose samples are selected by the evaluation committee (technical) will be opened.
- Bid shall be awarded to the firm(s) offering the lowest price if his sample copies are found to be as per the specifications and the quality is properly verified by the tender committee. If not, the tender committee can negotiate with L2 and L3 in the price of L1. And can choose them as successful bidder. Tender committee reserves all right to reject any successful bidder without mentioning any reason thereof, if found violating any afore mentioned guidelines.

**14. Bid Processing Fee**

Apart from cost of tender paper, the bidder shall submit a Bid processing fees of Rs 2,500/- (Rupees Two thousands only) along with Technical Bid failing which the tender will be rejected. It is non-refundable.

**15. Delivery Mechanism**

The delivery of the items as per the list of each location shall be made by the bidder at the respective schools and Colleges .A random quality verification will be conducted at the time of each delivery by technical team . If the quality and/or quantity is found to be non-satisfactory, Bidder will be penalized up to 100% of the Order value.

**16. Validity of Tender**

60 days from date of receipt of Bid documents.

**17. Settlement of Dispute**

In case of any dispute arises between the supplier and purchaser shall be tried to resolved amicably by mutual understanding. If the parties fails to resolve the dispute within 21 days shall be settled through arbitration under the jurisdiction of Kandhamal Court only as per Indian Arbitration and Conciliation Act-1996.

**18. Payment**

Payment shall be made after series of random inspection of supplied materials by the Inspection team headed by AEE and if found satisfactory as per guidelines mentioned above.

## Terms & Conditions:-

- 1) Each bidder shall submit only one quotation as per the enclosed Quotation format.
- 2) The Bidders are required to deposit non-refundable Tender paper cost Rs.2,500/-Rupees (Two thousand five hundred)only in shape of Demand Draft in favor of Block Development Officer, G.UDAYAGIRI Payable at G.UDAYAGIRI while submitting Bid.
- 3) The bidder should submit EMD @ 1% of the Bid amount in shape of Demand Draft drawn in favor of BDO, G.UDAYAGIRI From any scheduled / nationalized bank drawn at G.UDAYAGIRI. Bids without EMD or in any other shape shall not be considered and liable for rejection.
- 4) The successful bidder will have to deposit a performance security of 5% of the contract value (Besides EMD) in shape of Demand Draft drawn from any scheduled / Nationalized Bank, in favor of Block Development Officer, G.UDAYAGIRI payable at G.UDAYAGIRI. It should be valid beyond 12 months after the end of all contractual and warranty obligations.
- 5) The conditional bids shall not be considered and will be rejected in very first instance.
- 6) Sealed tenders will be received up to **04/12/2023** till **5:00 PM** at the Office of the Block Development Officer, G.UDAYAGIRI. Any tender received after the due date & time will be rejected / returned to the sender without opening. The tenders will be received through registered / speed post only.
- 7) The bidders are to submit their tenders in two separate sealed covered envelopes for technical bid and financial bid by super scribing "Technical Bid" in cover "A" and "Financial Bid" in cover "B" and both covers should be put in third cover (C) which should be super scribed as "Tender for Supply of Interactive Board for 5-T High School Transformation".
- 8) The sealed tender cover "A" (Technical Bid) submitted by the tender will be opened by the Tender Committee in the Office Chamber of BDO, G.UDAYAGIRI on **05.12.2023** at **11:00 AM**. The bidder or his representative may be present at the time of opening of the tender.
- 9) The authorize representative should show authorization letter at the time of opening of technical bid.
- 10) The financial bid of the technically qualified bidders shall be opened on the same day in presence of the bidders or their authorized representatives.
- 11) The tender shall remain valid for a period of **12** months from the last date fixed for receiving the same.
- 12) The successful bidder has to **supply all items within stipulated time** to be mentioned in the Work order.
- 13) Rate quoted must be inclusive of all taxes, transportation and installation & will be valid for a period of one year from the date of approval.
- 14) The undersigned reserves the right to place the order in phased manner.

- 15) The numbers of items / materials are subject to change in supply order as per requirement.
- 16) Canvassing in any manner will be viewed seriously and will lead to rejection of the bid.
- 17) If the stock supplied by the successful bidder does not match with the specification as per Tender Document or are found to be of inferior quality at time of delivery of items the stock will be rejected & the supplier has to replace the total quantity of the same product of his own cost.
- 18) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed and (b) confirm to the terms & conditions and specifications.
- 19) If found that the successful bidder is incompetent to provide the supply of materials, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending upon the circumstances. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it decided to go for the next qualifying bidder, negotiation shall be considered to bring down their prices nearer to the originally Evaluated or Lowest bidder in consideration to the orders to be supplied.
- 20) The bidder should take responsibility of the goods till it reaches the delivery destination. Insurance etc. shall be arranged by the supplier. Supplier shall arrange the road permits or any other documents wherever required.
- 21) The successful bidder shall not assign or sub-contract or sub-let the whole or any part of the supply order in any manner.
- 22) The Authority reserve the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage.
- 23) All corrigendum containing amendments to this tender will be posted in District website. Bidders are advised to check periodically the district website for any updates.
- 24) Any legal dispute arises out of this is subject to Kandhamal jurisdiction only.
- 25) The under signed reserves the right to accept or reject any or all the tender without assigning any reason hereof.
- 26) The requirements are tentative and may vary. The bidder should be prepared to supply the equipments as per the requisition.
- 27) Bid shall be awarded to the firms offering the lowest/net bundled price and not with reference to lowest price quoted for the individual items. However if prices for each and every item are not quoted bid shall not be accepted.

Final Placement of order for any of items included in the list is subject to decision of committee.

**Specification of Items:**

Sl.No.	Name of the Item	Qty.	Specification	Price limited to Maximum per Unit (Rs. In lakh)
1	2	3	4	
1.	<b>INTRAACTIVE DISPLAY</b>		<b>LG/ SAMSUNG/SONY )(65" &amp; 75")</b> (Android OS, Easy Multitasking, Powerful Screen sharing, intelligent app for class, multi point touch, e.t.c. and other latest specification)	2.00 for 65" 2.50 for 75"

**Features.**

- Resolution = 3840 X 2160 (4K UHD)
- RAM = 4 GB
- ROM = 32 GB
- WIFI, Bluetooth
- System version =Android 11
- Touch Type = Ultra fine (Infrared)
- Touch points = 40 points
- Writing accuracy =< 1 mm
- Writing Tools = Fingers, Passive infrared pen

**Bid Price:-**

- a) The transportation & Installation charges are also to be included in the Bid Price.
- b) All taxes, duties and other levies payable by the dealer under the contract shall be included in the Bid Price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.

**UNDERTAKING FOR SUPPLY OF INTERACTIVE BOARD**

We confirm that we have the capacity to supply the required items amounting to Rs \_\_\_\_\_ lakhs to G.UDAYAGIRI BLOCK ( nos) as per their requirement in a time frame of 15 days.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature(with Seal)

To:

The Block Development Officer,  
G.Udayagiri.

**UNDERTAKING THAT THE FIRM/INSTITUTION IS NOT BLACKLISTED**

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with Seal)

To:

The Block Development Officer,  
G.Udayagiri.

## Financial bid

Sl. No	Name of the item with specification	Unit (In Nos)	Price quoted per unit in Rs. Inclusive of all taxes	Transportation / Installation Charges if any	Total price
1	2	3	4	5	6
1.	INTRACTIVE BOARD (LG/ SAMSUNG/SONY)	1			

Total bidding price (including taxes and other charges is

Rs..... (Rupee.....) in words.

We agree to supply the above goods in accordance with the technical specification for the amount mentioned above within a period of 3 months from the receipt of the supply order.

N.B:- (a) in case of discrepancy between unit price and total price, the lowest price among them shall be prevail.

(b) We agree to other terms and conditions of the tender and also confirmed we will provide the materials as per the standard specified in the document.

Place

Date

Full signature of the Bidder  
with date and seal.

**N.B.:- The requirements are purely tentative and may vary and the bidder shall be prepared to supply the equipments as per our requisition.**