



**OFFICE OF THE PANCHAYAT SAMITI,
BALLIGUDA: KANDHAMAL**

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Notice No 1025 /Dated 28/04-2022

QUOTATION/ TENDER CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies/ tour operators or private individuals for providing a new vehicle (purchased within three months from the date of tender) (TUV 300 T-10/ Bolero Neo N-10/ Sumo Gold) with Air Conditioner facility which shall confirm to the terms and conditions (Annexure-I) for official use in Panchayat Samiti, Balliguda on monthly rent basis, preference shall be given to 7 (Seven) seated new vehicle. The maximum price limit of the hired vehicle is Rs.31,000/- per month excluding POL.

- 1) The vehicle must be in road worthy condition shall not be more than (within three months from the date of purchase to tender date) and from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle. Xerox copies of these documents should be submitted alongwith the quotation.
- 2) The good condition vehicle having lowest price shall be given preference.
- 3) The Driver of the vehicle must have a valid Driving license for Driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5,000/- (Five thousand) only shall be deposited by the intending bidder in shape of Account payee Bank draft drawn in favour of the Block Development Officer, Balliguda and submitted alongwith the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charges should be quoted separately in the general bid information (excluding fuel and lubricants) in Annexure-II.
- 6) The Vehicle must achieve a fuel efficiency of 10kms per liter.
- 7) The details of the make and year of manufacture of the vehicle, registration, mileage (Kms. Covered per litre) and name of the Driver with Driving license No and period of validity should be specially provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-II).

- 8) The Quotation completed in all respect and duly signed by the bidder in Annexure-I & II should reach to the undersigned on or before **04.05.2022 by 11.30 AM** through Regd. Post with AD/ Speed post only and shall be opened on the same day at 12.30 P.M in presence of the bidders or their authorized representatives, if any.
- 9) The application form of quotation containing terms and conditions & general bid information (Annexure-I & II) for hire of vehicle etc. will be available in the Office of the Panchayat Samiti, Balliguda on payment of Rs.100/- from **7.00 A.M to 1.00 P.M** on all working days up to **03.05.2022**, except Govt. holidays or can be downloaded from the website 'www.kandhamal.nic.in'. In case a bidder downloaded the application form from the district website, he/ she shall have to furnish a Demand Draft of Rs.100/- (Rupees One hundred) only towards the cost of application alongwith the quotation, failing which his/her bid document shall be rejected.
- 10) The successful bidders shall bear advertisement cost.
- 11) The undersigned reserves the right to reject/ cancel any or all the quotations without assigning any reason thereof.

Jagadeesh
28/4/22

**Block Development Officer,
Balliguda.**

Memo No. 1026 /Dt. 28-04-2022

Copy to Notice Board of this Panchayat Samiti for wide publicity.

Jagadeesh
28/4/22

**Block Development Officer,
Balliguda.**

Memo No. 1027 /Dt. 28-04-2022

Copy to the Collector, Kandhamal/ Project Director, DRDA, Kandhamal/ Project Administrator, ITDA, Phulbani/ Balliguda/ Sub-Collector, Phulbani/ Balliguda/ All Tahasildars/ All Block Development Officers of Kandhamal District/ All CDPOs/ SDI & PRO, Balliguda for information and necessary action with a request to publish the Quotation in their Notice Board for wide publicity.

Jagadeesh
28/4/22

**Block Development Officer,
Balliguda.**

Memo No. 1028 /Dt. 28-04-2022

Copy to DIO, NIC, Kandhamal for information. He is requested to upload the quotation in the district website for wide publicity.

Jagadeesh
28/4/22

**Block Development Officer,
Balliguda.**

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a new vehicle on hire/ monthly rent basis.

1. The hired vehicle during a contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L of the Driver available all the times. The department/ office hiring the vehicles or loss of life/ injury made to any person damage to any property on account of use of hired vehicle any manner whatsoever, the hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but it does not include the cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box and differential Coolant, Tires and tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner of the vehicle.
4. In case breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ Bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. In case of emergency, the driver will be to report for duty as per the requirement of hirer. No extra payment shall be demanded.
7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding months as per as possible with in fifteen days of the submission of bills by the service provider and no advance payment will be made.
8. The vehicle shall not be more than three month old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give on month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

P. Jagadeesh
25/7/22

**Block Development Officer,
Balliguda.**

I agree with all the tender criteria and the above terms and conditions.

Seal & Signature of the
Quotationer/ Tenderer

GENERAL INFORMATION FOR HIRING VEHICLES
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1.	Registration No. of Vehicle:
2.	Type of Vehicle (AC/ Non-AC):
3.	Year of Manufacture:
4.	Make/ Model:
5.	Date of Registration:
6.	Name & Complete Address of the Owner:
7.	Fitness Certificate validity:
8.	Permit Validity:
9.	Insurance Validity:
10.	Name/ Address of the Driver:
11.	D.L No. & Validity of the D.L of the Driver:
12.	Proposed hire charges of the vehicle per month excluding fuel cost:
13.	Rate of fuel consumption/ Mileage per litre:
14.	Contact number of the Service provider (Tenderer/ Quotationer): Mobile: Telephone:

Certified that the information submitted above is true to the best of my knowledge and belief.

**Seal & Signature of the
Quotationer/ Tenderer**