



ସମନ୍ୱିତ ଆଦିବାସୀ ଉନ୍ନୟନ ସଂସ୍ଥା, ବାଲିଗୁଡ଼ା

ଅନୁସୂଚିତ ଜନଜାତି ଏବଂ ଅନୁସୂଚିତ ଜାତି ଉନ୍ନୟନ ବିଭାଗ

ଓଡ଼ିଶା ସରକାର

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INTEGRATED TRIBAL DEVELOPMENT AGENCY, BALLIGUDA ST & SC DEVELOPMENT DEPARTMENT GOVERNMENT OF ODISHA

No. 277 /ITDA

Dated 05/04 /2022

SHORT TENDER CALL NOTICE

Sealed quotations are invited from the intending manufacturing Company / Firms/ Registered Suppliers/ Dealers for supply, fitting and installation of 01 MT Lemmon grass oil extraction unit/s in ITDA Balliguda area of Kandhamal district. The tender papers should drop in the drop box of this office during the office hours.

Application Date : - From 06.04.2022 to 11.30 A.M. of 20.04.2022.

Last Date : - Up to 11.30 A.M. of 20.04.2022

Opening Date : - 12.00 P.M of 20.04.2022.

The sealed quotations received after due date and time shall be summarily rejected. The authority reserves the right to cancel any or all quotation without assigning any reason thereof. The details of specification of items with terms and conditions is available in the website "www.kandhamal.nic.in" for wide publication.

**Project Administrator,
ITDA, Balliguda**

Memo No. 278 /ITDA

Dated 05/04 /2022

Copy submitted to District Information and Public Relation Officer, Kandhamal for information with a request to arrange immediate publication of the short tender call notice in two odiya daily newspaper and one English daily newspaper on or before 06.04.2022. Copy of the papers where advertisement is published may please be sent to this office for reference & record.

**Project Administrator,
ITDA, Balliguda.**

Memo No. 279 /ITDA

Dated 05/04 /2022

Copy Submitted to the Collector, Kandhamal for kind information and necessary action.

**Project Administrator,
ITDA, Balliguda**

Memo No. 280 /ITDA

Dated 05/04 /2022

Copy forwarded to Sub-collector, Balliguda/ Phulbani / all Block Development Officers Kandhamal District for information and necessary action . They are requested to display the said notice in their notice board for wide publication.

Copy forwarded to the D.I.O., NIC, Kandhamal, Phulbani for information and necessary action.

**Project Administrator,
ITDA, Balliguda**

SHORT TENDER CALL NOTICE

Sealed tender in the format mentioned below are hereby invited from the intending manufacturing Company / Firms/ Registered Suppliers/ Dealers for supply, fitting and installation of 01 MT Lemmon grass oil extraction unit /s in ITDA Balliguda area of Kandhamal district.

Handwritten signature
**Project Administrator,
ITDA, Balliguda**

(A) Tender under double bid system :

The Tender has been invited under double bid system i.e. Technical Bid and Financial Bid. The intending Firm/ Register Dealers must submit two separate envelopes super scribing:

ENVELOPE No.1: Technical Bid for Supply, fitting and installation of 01 MT LEMMON GRASS OIL EXTRACTION UNIT /s).

ENVELOPE No.2 "Financial Bid for supply, fitting and installation of) 01 MT LEMMON GRASS OIL EXTRACTION UNIT /s"

Both the afore stated bids be placed in a third envelope superscribed with:

"Tender Call Notice No. _____ dated _____"

Tender for Supply, fitting and installation of 01 MT LEMMON GRASS OIL EXTRACTION UNIT /s)".

The format of the tender documents is annex herewith

(B) Documents to be attached :

Tender should be accompanied with the following:

- (1) E.M.D. refundable for Rs. **50,000/- (Rupees Fifty thousand)** only in shape of form of Bank Draft/ Bankers Check /Demand Draft drawn in favour of Project Administrator, ITDA, Balliguda from any nationalized Bank.
- (2) Paper cost of **Rs. 3,000/- (Rupees Three thousand)** only non-refundable in shape of Bank Draft/ Bankers Check /Demand Draft from any nationalized Bank to be drawn in favour of the "PROJECT ADMINISTRATOR, ITDA, BALLIGUDA" payable at BALLIGUDA.
- (3) Photo Copy of GST clearance Certificate.(Self Attested)
- (4) Photo copy of PAN .(Self Attested)
- (5) Authorized Dealer Ship / Firms Certificate.
- (6) Work Experience on supply, fitting and installation od lemon grass oil extraction unit /in Odisha.
- (7) Other relevant documents if any.

(C) TECHNICAL SPECIFICATIONS :

The Technical bid will be cover the following specifications. Any specification over and above the following mentioned requirement is to be mentioned in the bid categorically.

(1) Lemon Grass Oil Extraction Unit 01MT:

- (a) One SS Tank Hot water generator.
- (b) Having 2 SS Steal vessels.
- (c) Tube type condenser along with oil water separator unit.
- (d) Water Supply Structure.
- (e) Chain blocks mechanism.
- (f) Other accessories.
- (g) Operation training also provided by bidder after successful supply and installation of the unit.
- (h) Installation and Commissioning - The firm should take the complete responsibility of commissioning the unit.
- (i) Warranty: The supplier shall warranty satisfactory performances of the unit for the minimum period of 12 months from the date of commissioning and shall undertake to rectify any defect including replacement of spare parts, resulting from faulty design, poor workmanship, bad materials etc during the warranty period free of charges.
- (j) The firm should be able to provide sales contract after the completion of warranty period.(Contract to be signed)

(D) FORMAT FOR FINANCIAL BID:

The financial bid to be submitted in the following format.

Sl. No.	Description of the Items	Warranty period item wise	Period of after sales maintenance service	Rate in rupees
1	One Lemmon Grass Oil Extraction Unit 01 MT with the above mentioned technical Specification.			
TOTAL COST				

(E) Procedure for Selection of lowest bidder:

(a) In the first instance the documents pertaining to the eligibility criteria of the Bidders shall be verified and eligibility to participate in the process be determined.

(b) The Envelope containing the Technical bid be opened first to examine the qualitative aspects of the materials indented for procurement.

(c) The Financial bid to be submitted in the prescribed format of the approved Bidder shall then be opened and finalized.

(d) The authority has all rights to accept the bid in reference to higher maintenance and after sale service of goods.

(F) Duration for receipt of Tender / Closing hours:

Sealed Tenders addressed to the "PROJECT ADMINISTRATOR, ITDA, BALLIGUDA AT/PO: BALLIGUDA DISTRICT: KANDHAMAL, ODISHA , PIN: 762103". The tender papers should drop in the drop box of this office during the office hours. The Last date of submission of the tender paper is **11.30 A.M of 20.04.2022**. If this day is declared as holiday by Government the next working day at 11.30 A.M. shall be the last date for receipt of the Tenders. Any other means apart from drop box of submission the tender in liable to be rejected.

(G) The offset price of the unit is Rs. 12.00 Lakhs only. The tender will be summarily rejected beyond the offset price.

(H) Opening of Tenders:

The Tenders will be opened on 20.04.2022 at 12.00 P.M. by the tender Committee in the Office Chamber of the "PROJECT ADMINISTRATOR, ITDA, BALLIGUDA" in presence of the Tenderers or their authorized representatives. If the date of opening of the quotations i.e. 20.04.2022 is declared as holiday by Government the Tenders will be opened on the next working day.

(I) Validity of Rate Approved:

The rate approved shall remain valid during the period of one year commencing from the date of finalization of the Tender which will facilitate procurement of further systems during the said period on mutual consent of both parties.

(J) Security Deposits :

10% (Ten percent) of the payment value to be deposited by the successful bidder as a Security Deposit during the time of agreement. The agreement/MOU will be made between both parties within 03 days with effect from the declaration date of the tender result subject to approval from appropriate authority. 05% (Five) of the deposited Security deposit amount will be release to the bidder after successful Supply, fitting and installation of unit by L1 Bidder. and balance 05% (Five) of the deposited Security deposit amount will be retained and to be release after expired of the warranty period. In case of failure to supply, fixing and installation of the system in time or for any deficiency relating thereto the same shall be forfeited.

(K) Payment on Supply and Installation:

Payment in respect of the system indented and supplied shall be made by e-transfer for which the selected Firm should submit the Account No., Name of the Bank and the ISFC Code along with the Bill duly signed by him. The intending Company / Firms/ Registered Suppliers/ Dealers must have fully installed and functional of the unit in the indentified location of ITDA Balliguda with in a period on 15 days positively. In case of failure the contract will be cancelled and all the deposits will be forfeited without assigning any reason thereof.

(L) Acceptance or Rejection of Tenders :

The undersigned reserves the right to accept or reject any or all quotations at any state and may also increase or decrease the quantity indicated above without assigning any reason thereof.

The aforesaid notice shall be available in the District Website "www.kandhamal.nic.in" w.e.f. **06.04.2022** for wide publicity and reference.

Handwritten signature
**Project Administrator,
ITDA, Balliguda**

Memo **Memo No. 281** /ITDA

Dated 05/04/2022

Copy forwarded to the D.I.O., NIC, Kandhamal, Phulbani with a request to upload the Tender documents in the District Website "www.kandhamal.nic.in" on or before **05.04.2022** for wide publicity. The Tender details should be available on the website till 19th April 2022.

Handwritten signature
**Project Administrator,
ITDA, Balliguda.**

Memo **Memo No. 282** /ITDA

Dated 05/04/2022

Copy forwarded to the Collector, Kandhamal for information and necessary action.

Handwritten signature
**Project Administrator,
ITDA, Balliguda**

Memo **Memo No. 283** /ITDA

Dated 05/04/2022

Copy forwarded to Sub-Collector, Balliguda & Kandhamal/ All BDOs of Kandhamal District with a request to display the quotation in their office Notice Board for wide publicity.

Handwritten signature
**Project Administrator,
ITDA, Balliguda**

Memo **Memo No. 284** /ITDA

Dated 05/04/2022

Copy to Project Manager, Head Clerk and Cashier, ITDA, Balliguda for information and necessary action.

Copy to ITDA Office Notice Board.

Handwritten signature
**Project Administrator,
ITDA, Balliguda**

GENERAL INFORMATIONS OF THE BIDDER

1	Name of the Work	
2.	Name of the Bidder	
3.	Address	
4	Name of the Owner/ Proprietor	
4	GST No	
5	PAN No	
6	Registration certificate No	
7	Documents Attached (Yes / No)	
	1. E.M.D. Amount Rs- 50,000/-	
	2. Paper Cost Rs- 3,000/-	
	3. Work Experience	
	4. Relevant documents , if any	

Signature with Date

TECHNICAL SPECIFICATION OF THE EQUIPMENTS
ON THE TENDERDOCUMENTS WITH ATTACHEMENT OF
SUPPORTING DOCUMENTS

1	
2	
3	
4	
5	
6	
7	
8	

Signature with Date

FINANCIAL BID BY THE BIDDER

	One Lemmon Grass Oil Extraction Unit 01 MT with the above mentioned technical Specification.	
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Signature with Date