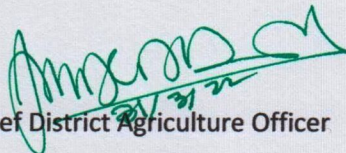


**Expression of Interest (EOI) for Engagement of Block level Facilitating Agency for "Special Programme for Promotion of Integrated Farming in Tribal Areas"**

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Expression of Interest (EOI) is invited by the Chief District Agriculture Officer, Kandhamal from the experienced and interested organisation/agencies for engagement of block level facilitating agency for Kotagarh block of **Kandhamal** district under the Special Programme for Promotion of Integrated Farming in Tribal Areas of Odisha. Interested organization/agencies are required to submit proposal in sealed envelope super scribed as "Application for engagement of block level Facilitating Agency for **"Special Programme for Promotion of Integrated Farming in Tribal Areas of Odisha"** For Kotagarh Block of Kandhamal District as per the enclosed application format by registered/Speed post. Proposal through e-mail will not be entertained in this regard. The Eoi should be addressed to Office of the Chief District Agriculture Officer, Kandhamal, Phulbani. Last date for receipt of proposal is 18.04.2022 upto 1.00 pm and the same shall be opened on the same day at 3.30 pm in the presence of authorized signatory and representatives.

The Authority shall not be responsible for any sort of postal delay and proposal received beyond scheduled date and time shall not entertained & out rightly be rejected. The authority reserves the right to cancel / reject any or all the EOI without assigning any reason thereof.

  
Chief District Agriculture Officer  
Phulbani, Kandhamal

## Expression of Interest for

### “Special Programme for Promotion of Integrated Farming in Tribal Areas”

Department of Agriculture & Farmers’ Empowerment, Government of Odisha is implementing a **Special Programme for promotion of Integrated Farming in Tribal Areas for the last 4 years work** in Malkangiri District with focus on comprehensive development of agriculture, animal husbandry and fishery sectors in the district through technology diffusion, establishment of community level institutions, integrated management of natural resources and use of organic inputs.

#### Major Objective of the Programme

1. Securing crops through protective irrigation for mitigating dry spells.
2. Promotion of crop diversification through intercropping, poly-cropping, crop rotation, and Adarsha Bagicha initiative.
3. Establishing the community managed seed systems to meet the diverse seed needs of farmers.
4. Taking up soil health management activities for rejuvenation of soils.
5. Documentation and evaluation of local landraces through Participatory varietal trials.
6. Promotion of vegetable cultivation at the household level for nutritional security and intensive clusters for income security.
7. Establishment of preventive health care systems for livestock to reduce mortality.
8. Promotion of desi poultry through breed farms and appropriate support systems.
9. Promotion of Goatery through shed construction and appropriate support systems.
10. Documentation and registration of indigenous livestock breeds.
11. Realizing fisheries potential in water bodies (seasonal and perennial) in numerous water bodies with seasonal and perennial water storage
12. Promotion of aggregation, processing, value addition and marketing of products of different production systems through farmer producer organisation.
13. Convergence with MGNREGA for NRM activities

## Scale & duration of the SPPIF

Government of Agriculture & Farmers Empowerment Department has approved extension of SPPIF to **Kandhamal** district. This Expression of Interest is being floated for interested agencies (NGOs) for engagement as Facilitating Agencies in Kotagarh block of Kandhamal district.

S.No	District Name	Block Name	No of GPs
1	Kandhamal	Kotagarh	10 GPs

In accordance with approval from competent authority, Chief District Agriculture Officer, Kandhamal is inviting eligible Non-Governmental Organisations (NGOs) for the role of “Facilitating Agencies (FA)”. Selection will be done by district level committee under chairmanship of Collector and District Magistrate.

### **The Mandatory criteria of the NGO to be selected as FA are mentioned below:**

1. Should be legally registered as Society/Trust/Section-8 company/Section-25 Company.
2. Should provide a self-attested copy of registration, PAN number and self-attested copy of PAN card.
3. Should not have been blacklisted by Government of India, State Government of Odisha, other government agencies and any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
4. Should have a minimum of 3 years of work experience in the proposed blocks on Rainfed Agriculture production systems. Such experience may include soil and water conservation, crop diversification, climate resilient cropping system, horticulture, agro-forestry, livestock husbandry and rangeland management, capacity building of community organizations and/or farmer producer’s organizations.
5. Should have last 3 years’ audited Balance Sheet and Financial Reports submitted to the concerned regulatory authorities.

6. The chief functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect.
7. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
8. Must have worked with any of the government program related to agriculture, NRM, farmer's organization in a substantial way. (Not merely in awareness or training or market linkages).
9. One NGO is eligible for applying for one cluster only

The format of EoI is in Annexure-A and NGOs need to apply in the specified format only. Copies of the following documents need to be submitted along with the EoI form:

- Registration certificate of NGO
- Previous 3 years Audited statement of accounts for 2018/19,2019/20, 2020/21
- Previous 3 years Annual Report 2018/19,2019/20, 2020/21
- Fixed asset position including its present value and location.
- Profile of professional staff of the organization.
- MoU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings for implementing drought resilient agriculture activities. of last three years only
- Address of head and field offices.

The proposal should submit in sealed envelope super scribed as **“APPLICATION FOR ENGAGEMENT OF BLOCK LEVEL FACILITATING AGENCY FOR SPECIAL PROGRAMME FOR PROMOTION OF INTEGRATED FARMING IN TRIBAL AREAS OF ODISHA”** For Kotagarh Block of Kandhamal District as per the enclosed application format by registered/ speed post to the below mentioned address.

Office of the Chief District Agriculture Officer - **Kandhamal**

### **Process of Selection:**

- **Stage 1:** Shortlisting of at least three applications from the received applications after desk assessment by ATMA & Programme Secretariat (WASSAN).

- **Stage 2:** Presentations by shortlisted organizations before “District Committee under chairpersonship of Collector & District Magistrate or appointed representative”. This will be followed by a field visit by a selection committee.
- **Stage 3:** One NGO and FPO per cluster in a block will be selected as Facilitation Agency (FA) for the Block by the committee through presentation and field visit. Selected FA will be approved by the Collector & District Magistrate.
- **Stage 4:** NGOs and FPOs selected as FAs and implementing agencies will submit all relevant documents for verification
- **Stage 5:** After completion of selection of FA, MoU will be signed between ATMA, Programme Secretariat and selected NGOs for the Project.

## Annexure-A

### Expression of Interest (EOI) to Partner for Special Programme for Promotion of Integrated Farming in Tribal Areas of Odisha

(Furnish the details in English without exceeding 15 pages).

#### Details of the Organisation:

##### 1. Introduction

- a. Name of the organization –
- b. Acronym of the organization, if any –
- c. Address of the organization –
  - i) Registered Address
  - ii) Correspondence office
- d. Contact Person
  - i) Full Name –
  - ii) Designation / Title –
  - iii) Telephone No Landline –  
Mobile –  
Email –
  - iv) Address, if different from (c) –

##### 2. Identity/Legal Status

- i) Legal Status of Organisation/ Organisation registered under
  - Society Act
  - Trust Act
  - Company Act (Section – 25)
  - Any other
  - If any other, specify –
- ii) Year of registration –
- iii) Since how long it is operational (No. of years) –
- iv) Operational area of the organization - State /s–  
(only indicate the number) District/s –  
Block/s –  
Village/s –

- v) Whether organization is registered under FCRA - Yes  No
- vi) Whether it is registered under Income Tax - Yes  No

**3. Governance**

- i) What are VMG (vision, mission, goal) of the organization- (Please Mentioned)
- ii) Are those reflected in program taken by the organization. Yes  No
- iii) Does organization has a governing board Yes  No
- iv) Give details of Board Members (status) –

SL	Name	Address	Gender	Occupation	Position/Designation

- v) Which of the Board members receive salary / remuneration for services apart from the expenses for attending board meetings?
- a.
- b.
- c.
- vi) Is minutes of Board meeting documented and circulated among Board members  
Yes  No
- vii) What are sources of fund for the organization –  
Corpus  Endowment  Donation  Govt. Grant   
Donor’s grant  other  if others specify –

**4. Management / Administration**

- i) Briefly mention administrative set up below chief executive – (Please give flow chart)
- ii) Are role and responsibility of staff clearly defined Yes  No
- iii) Are staff issued with letters of appointment / contract Yes  No

**5. Financial Management**

- i) Whether accounts are audited by external auditor Yes  No

- ii) Do you have system of Internal control Yes  No
- iii) If yes, specify –
- iv) What financial statements are prepared at organization –  
 Balance sheet  Receipt & payment  Income & expenditure   
 Cash flow statement  Fund flow statement  Others   
 Specify

### Financial Particulars of the Agency

Financial Year*	Turnover from Professional Services	Turnover from other Activities	Total Turnover	Income tax return filed ( yes/ no)**
2018-19				
2019-20				
2020-21				

\*Attach copies of Receipt & Payments, Income & Expenditure and Balance Sheet for these years

\*\*Please attach last three assessment years Income Tax Return receipt

**(Kindly attach xerox copy of PIN & TIN certificate)**

### Audited Balance Sheet

Financial Year	Audit of Balance sheet (Yes/ no)	Remarks
2018-19		
2019-20		
2020-21		

### 6. Personal /Staff ( Current Status)

- i) Total number of Staff
- ii) No. of Technical /professional staff ( M/F) Please Specify

SL	Name	Position	Engaged (Year)	Since	Qualification

### 7. Work Experience

- i. Was the organisation blacklisted any time? If yes, provide the details.

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ii. Experience in working with Community Based Organisation (CBO/FPO). In proposed block?

a. Has the Organisation promoted any CBO/FPO in the past Yes/No?

b. If Yes, Please Specify the below

SL	GP Name	Types of CBO /FPO	Nos	Years of Engagement with CBO	Activity/ Business Carried Out	Coverage (No of HHs)	Balance in Rs lakh as on 31.03.2021

Briefly describe your salient achievement

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iii. Experience in working with Line department /NABARD etc in Proposed block

SL	Dept/Agency Name	Project Name	Project Budget in Rs Lakh	From	To	Years of Engagement with CBO	Coverage (No of HHs)

Briefly describe your salient achievement

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iv. Please share your Organisation Experience on Agriculture in Proposed Block in last 5 years.

Activity	GP Name	Crop	Years	Donor	Coverage in HH	Coverage (No of HHs)

**Briefly describe your salient achievement**

- v. Please share your Organisation experience in Horticulture in Proposed Block in last 5years

Activity	Gp Name	Crop	Year	Donor	Coverage in HH	Coverage ( Nos of HHs)	Avg. Annual Income Increases in Lakhs
Agro- Forestry							
Vegetable Cultivation							
Infrastructure Set up							
Other							

**Briefly describe your salient achievement**

- vi. Please share your experience in Livestock in Proposed Block in last 5 years

Activity	GP Name	Breed/Type of Animals	Years	Donor	Coverage (No of HH)	Avg Annual Income increase in Rs
Vaccination						
Poultry						
Anyother						

**Briefly describe your salient achievement**

**vii. Please share your experience in Fishery in Proposed Block in last 5 years.**

Activities	GP name	Year	Donor	Coverage ( No of HHs)

**Briefly describe your salient achievement**

**viii. Please share your Experience on NRM activity in Proposed Block in last 5 years.**

Activity	GP Name	Year	Donor	Coverage (No of HHs)	Funds leveraged in Rs Lakhs

**Briefly describe your salient achievement**

**ix. Has organisation been recipient of any awards at District or State or National Level?**

**x. Give 3 reasons on why your organisation is qualified to be the Facilitating Agency for the program?**

I declare that all the information provide in this EoI is true to the best of my knowledge and I will be held responsible for any discrepancies found anytime

**(Signature and seal of competent authority)**