



**OFFICE OF THE TAHASILDAR BALLIGUDA
DISTRICT: KANDHAMAL**

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Phone No. 06846-243023

Letter No. 1738 // Dated- 07/07/2021

QUOTATION CALL NOTICE

Sealed quotations in plain paper is hereby invited from the intending authorised Dealers/Farms having valid GST No./PAN No. for supply of 01 nos. of Desktop Computer along with UPS and Furniture i.e Computer Table & Chair as per the specification mentioned below for official use in FRA Cell, Tahasil Office, Balliguda.

Items	Units	Specification	Delivery Period	Place of Delivery
1	2	3	4	5
Desktop Computer along with UPS	01	OS – Windows-10 professional, RAM-8GB, Hard Disk-1TB, PROCESSOR-INTELCORE-i5/i7, SCREEN SIZE-19.5 inches.	Within 7 days of receipt of Purchase Order	Tahasil Office, Balliguda
Computer Table & Chair	01	-	Within 7 days of receipt of Purchase Order	Tahasil Office, Balliguda

1. Sealed quotations with complete evaluation forms & format should reach the undersigned on or before 20.07.2021 at 11.30 A.M by Registered Post/Speed Post/ Courier Service addressed to the Tahasildar, Balliguda Dist. - Kandhamal, Pin -762103 and will be opened on the same day at 12.30 P.M in the office chamber of Tahasildar, Balliguda in the presence of the purchase committee members, quotationers or their authorized representatives.
2. The quotations received beyond the stipulated date and time and incomplete quotations in any respect shall not be taken into consideration and liable for rejection. The Tahasil shall not be responsible for any postal delay.
3. The sealed quotation must be superscribed on the cover "Quotation for supply Desktop Computer along with UPS and Furniture i.e Computer Table & Chair".
4. If any problem arises during the warranty period of said items the successful bidder must be take responsibility for updation/repair of the above articles at his own cost.

The undersigned reserve the right to reject any or all the quotations without assigning any reason thereof.


Tahasildar, Balliguda

Memo No. 1739 // Dated. 07/07 /2021

Copy to the Tahasil Office, Notice Board.

Copy to the Nazir, Tahasil Office, Balliguda for information and necessary action.

Copy to the DIO, NIC, Kandhamal, Phulbani for information and web hosting of the same notice.

✓
Tahasildar, Balliguda


Memo No. 1740 // Dated. 07/07 /2021

Copy to the Executive Officer, Phulbani Municipality/NAC, G.Udayagiri/Balliguda for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

✓
Tahasildar, Balliguda


Memo No. 1741 // Dated. 07/07 /2021

Copy to all BDOs/Tahasildars for Kandhamal district for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

✓
Tahasildar, Balliguda


Memo No. 1742 // Dated. 07/07 /2021

Copy submitted to the Sub-Collector, Balliguda/Phulbani for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

✓
Tahasildar, Balliguda


Memo No. 1743 // Dated. 07/07 /2021

Copy submitted to the Additional District Magistrate, Kandhamal, Phulbani for information and necessary action. He is requested to display the same in their office notice board for wide publicity.

✓
Tahasildar, Balliguda


EVALUATION FORM

1	Name of the Supplier	
2	Full address of Supplier Telephone no. E-mail address :	
3	GST Registration Certificate (Copy to be attached)	
4	PAN No. (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Quotationer

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned have read and examined all the terms and conditions etc. of the tender documents for which I have signed and submitted the Quotation under proper lawful Power of Attorney, which is fully acceptable and abide by me.

Full Signature of the Quotationer

FORMAT OF QUOTATION/TENDER *

Sl. No.	Items	Brand	Rates offered

Full Signature of the Quotationer