

**TENDER DOCUMENT**

**PROCUREMENT OF TUBULAR HDPE OBLONG FIBRE NET GREEN COLOUR TREE GUARD FOR THE YEAR  
2021-22 IN PHULBANI FOREST DIVISION.**

SALE OF TENDER DOCUMENT-25.6.2021 to 29.6.2021 (During Office hours)

COST OF TENDER PAPER-Rs.1180/-

LAST DATE FOR SUBMISSION OF SEALED TENDER -29.6.2021 by 03.00 PM through Regd Post/Speed  
Post.

Opening of Sealed Tender-30.6.2021 by 3.30 PM.

## TENDER DOCUMENT

In pursuance of the approved Action Plan of afforestation programme for the year 2021-22 in Phulbani Forest Division it is required to procure Tubular Green Colour Tree Guard (HDPE Oblong Fibre net) of size 0.6 mtr length x 0.6 mtr. Width x 1.8 mtr height for use in Avenue Plantations taken up under MGNREGS .The Tree Guard must be UV stabilized and comply to notified shape and size.

### Eligibility of person to submit tender for HDPE oblong fibre net Tree Guard

1. The invitation to participate in the Tender is open to all who produces and sells Tree Guard (HDPE Oblong Fibre net of approved quality with production unit within the State of Odisha. The tenderer has to deposit Rs.1000/- (+) GST 180/- total Rs.1180/- in favour of DFO, Phulbani Forest Division in shape of Demand draft to participate in the Tender. The participation fees of Rs.1180/- is **non-refundable**.
2. The Tenderer may purchase the Tender paper from the O/O-DFO, Phulbani Forest Division on deposit of above fees of Rs.1180/- in shape of demand draft or download from district NIC website and attach the above fees in shape of Demand draft for Rs.1180/- for participate in the Tender.
3. The Tenderer shall also deposit Rs.10000/- (Rupees Ten Thousands) in favour of DFO, Phulbani on any Nationalised bank , which shall be refunded immediately after closure of Tender to un-succesful tenderers only.
4. The supplier must not have been banned or black listed by any Government organization.
5. There must not be any adverse action pending against the supplier on the quality of the product.
6. The supplier must have valid GST Registration, PAN and Tax clearance certificate up-to 31.3.2021.

### Terms & Conditions

1. All participating Tenderer has to attach EMD of Rs.10000/- (Rupees Ten Thousands) only in shape of Demand Draft purchased in favour of DFO, Phulbani and payable at Phulbani. The details of the EMD shall be mentioned in the Technical Bid also; otherwise their bid shall not be qualified for the tender. The EMD shall be refunded immediately to unsuccessful bidders.
2. The successful tenderer shall furnish a security deposit @1% of the total bid amount duly pledged in favour of the Division Forest Officer, Phulbani Forest Division in shape of Demand draft only drawn on any nationalized bank at Phulbani. This Security deposit shall be returned after complete delivery of the materials.
3. The tenderer or his authorized representative shall produce sample of their material before the tender selection committee.
4. The Technical bid/Financial Bid shall be opened 30<sup>th</sup> June 2021. Financial Bid shall be opened after approval of Technical Bid.
5. **Initialy, the successful Tenderer shall deliver 50% of the approved material. After checking by the Tender Selection Committee, if found suitable, the rest 50% material shall be delivered. If the quality found un-suitable, the Tender awarded shall be cancelled and no amount shall be paid to the Tenderer, besides the EMD and Security Deposit shall be forfeited to Govt.**
6. The cost of material furnished in the bid document shall be inclusive of transportation Charges and Taxes admissible if any.
7. All payments to the Tenderer shall be made after completion of delivery of approved quality of HDPE oblong tree guard after adjusting the EMD and Security Deposit.
8. All documents and Original Tender paper should be signed by the Tenderer with date.
9. The Decision of the Tender Selection Committee of Phulbani Forest Division shall be final.

Place

Date

Signature of the Tenderer

**DOCUMENTS TO BE SUBMITTED ALONG WITH ORIGINAL TENDER PAPER**  
**( to be attached in chronological order as mentioned below)**

1. The Tender shall be submitted in two sealed cover i.e. One Technical Bid and the other is Financial Bid. The material item for which the Tender is submitted should be clearly **superscribed** on the Bid Seal Covers.
2. Demand Draft in Original towards the cost of EMD of Rs.10000/-.
3. Copy of valid GST Registration Certificate.(self attested)
4. Copy of valid PAN Card.(self attested)
5. Copy of Income Tax/GST clearance certificate for last 03 years as on 31.03.2021.(self attested)

Certified that I have attached all required documents as mentioned above.

Place

Signature of the Tenderer

Date

**Application Form(TECHNICAL BID)**

(For Supply of HDPE oblong tree Guard to Phulbani Forest Division-2021-22)

Tender Notification No. \_\_\_\_\_/Dated

1. Name of the Tenderer  
(Individual/Agency/Firm/Dealer/Trader/SHG)
2. Detailed Address:
3. Phone No./ Mobile No.
4. E-mail id,if any:
5. Name and designation of Authorised person with mobile No:-
6. GST Registration Number
7. PAN No.
8. Whether Income Tax Return filed for last 3 years. If yes,  
Please attach the documents.
9. If, EMD@10000/- deposited and attached in the  
Financial Bid, Please mention the Demand Draft No. & Date

Place

Signature of the Tenderer

Date

DETAILS OF PHYSICAL PARAMETERS OF HDPE OBLONG FIBRE NET TREE GUARD FOR SUPPLY TO PHULBANI DIVISION 2021-22

1. Material of Tree Guard Mesh
2. Size and Shape of Tree Guard
3. Diameter of Each Tree Guard
4. Weight of Each Tree Guard
5. Thickness of Tree Guard mesh
6. Hole shape and size
7. If UV Stabilization done
8. Colour of Each Tree Guard
9. Sample Produced before Tender Selection Committee on date

Place

Signature of the Tenderer

Date

**Application Form( FINANCIAL BID)**

(For Supply of HDPE Oblong Tree Guard to the Phulbani Forest Division-2021-22)

1. Name of the Person/Agency/Firm:-
  
2. Detailed Address:
  
3. Phone No. / Mobile No.
  
4. E-mail id,if any:-
  
5. Name of Authorised person with mobile No:-
  
6. Cost of 1 HDPE Tree Guard (in Rs)-
  
7. Addition of all taxes, if any, (in Rs)-
  
8. Addition of transportation charges,if any, ( in Rs)
  
9. Total cost of 1 HDPE oblong tubular Green tree Guard inclusive of all taxes,  
transportation charges(in Rs)

Place

Signature of the Tenderer

Date

**SELF DECLARATION BY THE TENDERER**

1. Certified that I have read and understood the tender terms and conditions relevant to Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ and I have submitted the Technical Bid and Financial Bid in accordance with the terms and conditions of above notification.
  
2. The information furnished in the Technical Bid and Financial Bid are true to the best of my Knowledge , If any information furnished is found not to be true at any point of time I shall be held solely responsible for any legal action framed against me.
  
3. My agency/Firm/Supply unit has not been black listed by any Govt. Agency/Undertaking / Authority to deal with the product for which this tender is processed.

Place

Signature of the Tenderer

Date