

**TENDER DOCUMENT**

**PROCUREMENT OF NPK BASE ORGANIC FERTILIZER/BIO- INSECTICIDE(NEEM CAKE)  
FOR THE YEAR 2021-22 IN PHULBANI FOREST DIVISION.**

SALE OF TENDER DOCUMENT-25.6.2021 to 29.6.2021 (During Office hours)

COST OF TENDER PAPER-Rs.1180/-

LAST DATE FOR SUBMISSION OF SEALED TENDER -29.6.2021 by 03.00 PM through Regd Post/Speed Post.

Opening of Sealed Tender-30.6.2021 by 3.30 PM.

## TENDER DOCUMENT

In pursuance of the approved Action Plan of afforestation programme for the year 2021-22 in Phulbani Forest Division it is required to procure NPK base Organic Fertilizer and Bio-insecticide( Neem Cake for Termite Control) for use in plantations taken up under MGNREGS 2021-22 scheme.

### Eligibility of person to submit tender for NPK base Organic Fertilizer and Bio-insecticide(Neem Cake)

1. The invitation to participate in the Tender is open to all who produces and sells NPK base Organic Fertilizer and Bio-insecticide( Neem Cake for Termite Control) of approved quality .The tender has to deposit Rs.1000/-(+GST 180/- total Rs.1180/- in favour of DFO,Phulbani Forest Division in shape of Demand draft to participate in the Tender. The participation fees is **non-refundable**.
2. The Tenderer may purchase the Tender paper from the O/O-DFO,Phulbani Forest Division on deposit of above fees of Rs.1180/- in shape of demand draft or download from district NIC website and attach the above fees in shape of Demand draft for Rs.1180/- for participate in the Tender.
3. Besides,participation fees, the Tenderer has to deposit EMD of Rs.10000/-(Rupees Ten Thousands)only in favour of DFO,Phulbani on any Nationalised bank payable at Phulbani.The EMD shall be refunded to un-successful tenderers immediately after closure of Tender.
4. The supplier must not have been banned or black listed by any Government organization.
5. There must not be any adverse action pending against the supplier on the quality of the product.
6. The supplier must have valid GST Registration, PAN and Tax clearance certificate up-to 31.3.2021.
7. The Self Help Group(SHG) producing NPK base organic fertilizer and Neem Cake are also eligible to participate in the tender.The SHG group has to deposit Rs.1180/- in shape of Demand draft in favour of DFO,Phulbani Forest Division to participate in the Tender.

### Terms & Conditions

1. All participating Tenderer has to attach EMD of Rs.10000/-(Rupees Ten Thousands)only in shape of Demand Draft purchased in favour of DFO,Phulbani and payable at Phulbani. The details of the EMD shall be mentioned in the Technical Bid also; otherwise their bid shall not be qualified for the tender. The EMD shall be refunded immediately to unsuccessful bidders.
2. The successful tenderer shall also furnish a security deposit @1% of the total bid amount duly pledged in favour of the Division Forest Officer, Phulbani Forest Division in shape of Demand draft only drawn on any nationalized bank at Phulbani. This Security deposit shall be returned after complete delivery of the materials.
3. The tenderer or his authorized representative shall produce sample of their material before the tender selection committee.
4. The Technical bid/Financial Bid shall be opened on 30<sup>th</sup> June 2021. Financial Bid shall be opened after approval of Technical Bid
5. **Initiallay, the successful Tenderer shall deliver 50% of the approved material. After checking by the Tender Selection Committee,if found suitable, the rest 50% material shall be delivered. If the quality found un-suitable, the Tender awarded shall be cancelled and no amount shall be paid to the Tenderer ,besides the EMD and Security Deposit shall be forfeited to Govt.**
6. The cost of material furnished in the bid document shall be inclusive of transportation Charges and Taxes admissible if any.
7. All payments to the Tenderer shall be made after completion of delivery of approved quality of NPK based organic fertilizer and bio-insecticide after adjusting the EMD and Security Deposit.
8. All documents and Original Tender paper should be signed by the Tenderer with date.
9. The Decision of the Tender Selection Committee of Phulbani Forest Division shall be final.

Place

Date

Signature of the Tenderer

**DOCUMENTS TO BE SUBMITTED ALONG WITH ORIGINAL TENDER PAPER**

**( to be attached in chronological order as mentioned below)**

1. The Tender shall be submitted in two sealed cover i.e. One Technical Bid and the other is Financial Bid. The item for which the Tender is submitted should be clearly superscribed on the Bid Seal Cover.
2. Demand Draft in Original towards the cost of EMD of Rs.10000/-only. One EMD for both NPK based fertilizer and bio-insecticide(Neem Cake) shall be allowed.
3. Copy of valid GST Registration Certificate.(self attested)
4. Copy of valid PAN Card.(self attested)
5. Copy of Income Tax/GST clearance certificate as on 31.03.2021.(self attested)
6. Certificate from Orissa University of Agriculture & Technology, Bhubaneswar in proof of all parameters mentioned in the Original tender document(Technical Bid) and from another reputed Govt.Agency of at-least 2 samples of material not later than 1 month.
7. Copy of Work order of similar natural of work completed earlier, if any.

Certified that I have attached all required documents as mentioned above.

Place

Signature of the Tenderer

Date



DETAILS OF PHYSICAL PARAMETERS OF NPK BASE ORGANIC FERTILISER / BIO-INSECTICIDE FOR SUPPLY TO PHULBANI DIVISION 2021-22

10. Name of the NPK Organic Fertilizer Product
11. Manufacturing License No.from Director of Agriculture,Odisha
12. Marketing License from Director of Agriculture,Odisha
13. ISO Certificate No.
14. 100% Organic Certificate from reputed Organisation Attached( Yes/No)
15. Copy of Fertilizer Control Order for the product mentioned in the bid
16. Certificate/Quality Test Report from Odisha University of Agriculture & Technology & one other Govt.Agency Attached(Yes/No)
17. Sample of NPK based organic fertilizer/ bio-insecticide(Neem Cake) produced before the Tender selection Committee on dated

CERTIFICATE

Certified that the information furnished in the Technical Bid are true and correct and I Clearly understand that our tender shall be liable for rejection,if any information furnished is found not to be true at any point of time.

Place

Signature of the Tenderer

Date

**Application Form( FINANCIAL BID)**

(For Supply of NPK base Organic Fertilizer/ Bio-Insecticide to the Phulbani Forest Division-2021-22)

1. Name of the Person/Agency/Firm:-
2. Detailed Address:
3. Cost of NPK based organic fertilizer/ Bio-Insecticide

Sl. No	Description of Goods	HSN/SAC Code	Quantity	Unit	Basic Price (in Rs)	GST	Transportation Cost(in Rs)	Total Cost (in Rs)
1								
2								
3								
4								
5								
6								
7								

Place

Signature of the Tenderer

Date

