



OFFICE OF THE  
NOTIFIED AREA COUNCIL, BALLIGUDA,  
KANDHAMAL

Email Id.-eonacballiguda@yahoo.in

No....666

Date...28/04/2021

Quotation Call Notice

Balliguda NAC Invites Quotation Call Notice in double bid system from reputed companies/agencies /firms for “Installation of PU Rubber Mat in Biju Pattanaik Indoor Stadium shuttle Cock Court, Balliguda”. Detailed Quotation Call Notice can be downloaded from Kandhamal district’s web portal, i.e. [www.kandhamal.nic.in](http://www.kandhamal.nic.in) from dt. 29.04.2021.

The authority reserves the right to cancel any or all tenders without assigning any reason thereof.

Executive Officer,  
NAC, Balliguda

Memo No ...667...Date .....29/04/2021

Copy submitted to the Deputy Director (Advt.) & Deputy Secretary to Govt., Information & Public Relation Department, Odisha, Bhubaneswar for information with a request to arrange immediate publications of the proposal of Audit in two leading odiya daily newspaper. It is requested to ensure the publication of the above tender call notice on or before 29.04.2021..Copy of the papers where advertisement is published may please be sent to this office for reference & record.

Executive Officer,  
NAC, Balliguda

Memo No .....668...Date .....28/04/2021

Copy submitted to the Director, Municipal Administration-cum-Ex-Officio Additional Secretary to Govt., H & U.D. Department, Odisha. Bhubaneswar for favour of kind information.

Executive Officer,  
NAC, Balliguda

Memo No .....669...Date .....28/04/2021

Copy submitted to the Collector, Kandhamal/Project Director, DUDA, Kandhamal/Sub-Collector, Balliguda/PA, ITDA, Balliguda/ Tahasildar, Balliguda/ BDO, Balliguda/NAC office Notice board for favour of kind information with a request to display a copy of this notice in their office notice board for wide circulation.

Executive Officer,  
NAC, Balliguda

Memo No .....670...Date .....28/04/2021

Copy to the District Informatics Officer, NIC, Kandhamal, Phulbani with a request to publish the notice in the District Web Portal.

Executive Officer,  
NAC, Balliguda

**Quotation Call Notice**

**“Installation of PU Rubber Mat in Biju Pattanaik Indoor  
Stadium shuttle Cock Court, Balliguda”**

**Notice No.....**

**Issue Date.....**



**Notified Area Council, Balliguda  
Housing & Urban Development Department  
Government of Odisha  
Email- [conacballiguda@yahoo.in](mailto:conacballiguda@yahoo.in)**

## Quotation Call Notice

Sl. No.	Name of the work	Cost of the Bid (Rs)	Cost of the EMD (Rs)
1	Installation of PU Rubber Mat in Biju Pattanaik Indoor Stadium shuttle Cock Court, Balliguda	950/-	1,000/-

1. Separate bid documents should be submitted for each project
2. The Quotation Call Notice document must be accompanied with non refundable bid security & refundable EMD in shape of DD duly pledged in favour of **“Executive Officer, NAC, Balliguda”**.
3. The last date of receipt of Quotation Call Notice bid is dt. 17.05.2021 up to 12.30PM.
4. Date of Opening of bid is 17.05.2021 at 1.00 PM.
5. Any addendum/corrigendum/cancellation of Quotation Call Notice can also be seen in the said website.
6. The authority reserves the right to reject any or all bids without assigning any reasons thereof.
7. The companies/ agencies /firms shall be solely responsible for any cost they may incur for site visit, transport, faxes, postage and telephones etc
8. Odisha PWD specification shall generally be followed for civil works. Where Odisha specification is silent, CPWD specification may be followed. For items not covered either by Odisha PWD specification or CPWD specifications, detailed specification shall have to be formulated in conformity with the BIS code. The detailed estimate shall be prepared on the basis of TSR-2011. For items not covered under PWD-SOR and CPWD-SOR, such items are to be analyzed as per current market rates.
9. Sufficient copies of complete DNIT shall have to be made available for issuance to intending contractors.
10. The consultant should have valid GSTIN & PAN

### Submission of Proposal:

Technical & financial bid envelopes should be individually sealed and then placed in a third envelope to be sealed and super scribed with tender call notice number, due date of submission.

Bids received beyond last date of bid submission will be rejected. No tender will be entertained by E-mail / FAX. The tender shall be submitted through RP/Speed Post/Courier in a sealed envelope bearing the following reference on the top left corner and addressed to: “The Executive Officer , Notified Area Council, Balliguda – 762103.

### Award of Contract:

Notification on empanelment to the companies/ agencies /firms will be made in writing to the qualified bidder(s) by Balliguda NAC. Successful bidder(s) will have to execute an agreement for the related schedules of a project. The Balliguda NAC reserves the right to allocate works or projects to any empanelled companies/ agencies /firms having prior experiences of the works on accepted rates which shall be applicable to all c companies/ agencies /firms and there shall be no binding on Municipality to give works to lowest quoting bidders.

The selection of companies/ agencies /firms will be at the sole discretion of Balliguda NAC who reserves their rights to accept or reject any or all the proposals without assigning any reason. Balliguda NAC reserves the right to call for additional information from the Bidders.

**Periodic Inspection: -**

It would be necessary for the consultants to make site visits during actual execution to monitor the works from time to time. As such, periodic inspection shall have to be made by the companies/ agencies /firms as requisitioned by the Client.

**Time**

The entire companies/ agencies /firms services shall have to be completed **within 45(forty- five) days** time.

**Abandonment of work by the Client:**

The Client shall have the liberty to postpone or not to execute any work and the companies/ agencies /firms shall not be entitled to any compensation for non-execution of the work except the fees which are payable to the Consultant up to the stage of services completed by them.

**FORM 1**  
**PROPOSAL SUBMISSION FORM**

(On letter head of the companies/  
agencies /firms)

Date: \_\_\_\_\_

**(To be put in Envelope 1)**

**To**  
**The Executive Officer**  
**NAC Balliguda**

**Sub: Proposal for Installation of PU Rubber Mat in Biju Pattanaik Indoor Stadium  
shuttle Cock Court, Balliguda**

**Ref: Tender Notice No.....**

**Sir,**

1. Having examined the completeness of Tender documents, studied the terms and conditions of contract stipulated in the Tender documents, we the undersigned offer to submit our proposal for **Installation of PU Rubber Mat in Biju Pattanaik Indoor Stadium shuttle Cock Court, Balliguda**
2. We undertake, if our proposal is accepted, to:
  - (i) Enter into the contract agreement within **15 days** (Fifteen) of issue of letter of award.
3. Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding contract between us.
4. We, (**Name of Company**) submit herewith our Proposal for selection of our firm as Owners Consultant for the above-mentioned Project. The submission comprises of;
  - i. Envelope-1:
    - (i) Technical bidEnvelope-2:
    - i) Financial proposal.
  - ii. Envelope – 3: Sealed Envelope -1 & Envelope - 2

5. The Proposal is being submitted by *(Name of the Agency)* in accordance with the conditions stipulated in the EOI.
6. We have examined in detail and have understood the terms and conditions stipulated in the bid Document issued by, Balliguda NAC ". We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EOI or any of the subsequent communications from Balliguda NAC". Our proposal contains no conditions.
7. The information submitted in our Proposal is complete, is strictly as per the requirements stipulated in the Bid document and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our proposal.
8. The Consultancy Firm of satisfies the legal requirements and meets all the eligibility criteria laid down in the Quotation Call Notice.
9. We as the Agency, designate Mr. *(mention name, designation, contact address, phone no. fax no. etc.)* as our Authorized Representative and Signatory who is authorized to perform all tasks including, but not limited to providing information, responding to enquires, entering into contractual commitments etc. on behalf of us in respect of the Assignment.
10. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely " Prevention of Corruption Act 1988".
11. We certify that in preparation and submission of Technical and Financial information, we have not taken any action which is or which constitutes a corrupt or fraudulent practice as defined in the TENDER documents.
12. We agree to allow Balliguda NAC at its option, to inspect and audit all accounts, documents, and records relating to the Consultant's Proposal and to the performance of the ensuing Consultant's Contract.
13. We understand that, the Baliguda NAC is not bound to accept any proposal that they may receive.
14. This offer is valid for a period of 180 days from the date of opening of the bid.

Yours faithfully,

(Signature with seal)

FORM 2

**FINANCIAL PROPOSAL**  
(On letter head) **(To be put in Envelope 2)**

To  
The Executive Officer,  
NAC, Balliguda

**Sub: Proposal for Installation of PU Rubber Mat in Biju Pattanaik Indoor Stadium  
shuttle Cock Court, Balliguda**

**Ref:**

**Sir,**

I/We M/s. \_\_\_\_\_ (/ Bidder)

herewith enclose Price Proposal for selection of my / our firm / organization for  
Implementation of the above project.

Yours faithfully,

(Signature with seal)

**Form**

**SCHEDULE OF SUMMARY FINANCIAL/PRICE PROPOSAL**

Sl. No.	Name of the work	Project Cost )	
		In Words	In Figures
<b>1</b>	<b>1. Installation of PU Rubber Mat in Biju Pattanaik Indoor Stadium shuttle Cock Court, Balliguda</b> a. PU Rubber Mat b. Lenth-50ft. c. Width-25ft d. Total Dimension of the mat-1250sq ft. e. Mat Thickness: 7 mm f. Period of Warrenty-2 yrs g. Percentage of durability- 100%		

**Signature of the bidder**