



ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, କନ୍ଧମାଳ

ପଞ୍ଚାୟତିରାଜ ବିଭାଗ,

ଓଡ଼ିଶା ସରକାର

DISTRICT RURAL DEVELOPMENT AGENCY, KANDHAMAL

PANCHAYATIRAJ DEPARTMENT,

GOVERNMENT OF ODISHA

THROUGH FAX/E-Mail/POST

DRDA, KANDHAMAL

Phulbani-762001

Tel: 06842 (STD Code)

253696 (Off.), 253709 (Res)

255297, 253905 (Fax)

E-mail: ori-dphulbani@nic.in

QUOTATION CALL NOTICE

NO. 4676.....//DATE 04.12.2020

Sealed quotations in prescribed forms are invited from the intending printing press/supplying agencies for printing & supply of job card as enclosed. Tender cost of Rs.2000/- (Two thousand)(non-refundable) in shape of DD must be enclosed with each quotation.

The quotation must reached the office by 15th December, 2020 at 12.30 PM through Registered Post/Speed post/Courier/by hand which will be opened on the same day at 3.00 PM in present of the quotationer or their authorized agents.

The quotations received beyond the stipulated time and date shall be summarily rejected. The undersigned reserves the right to accept or reject any or all the quotation without assigning any reason thereof. For details please login to www.kandhamal.nic.in.

Project Director,
DRDA, Kandhamal.

Terms & Condition:

1. The Job card (General+Special) 1,06,000 (One Lakhs six thousand only) in nos. for use in implementation of Good Governance initiatives under MGNREGS work.
2. In no way these job cards should be redesigned or modified.
3. The supplying agencies/Firm finalized for printing should supply a sample set of job cards (as dummy copy for sample checks).
4. The agency finalized for printing should fully understand the expected quality and quantity of production.
5. The cost printing & supply of job cards should be **inclusive of all Taxes** (including packing, binding, transportation charges & loading unloading till delivery at Block point of this District(Kandhamal) within specified period. **As specified by Govt. the printing of each job card rate quoted should not be more than Rs.5.94 Paise per job card.**
6. The quotationer should submit his offer price along with EMD (refundable) of Rs.10,000/- in shape of Demand draft in favour of PD, DRDA, Kandhamal. Tenders without Earnest Money will be liable for rejection.
7. In case of the disputes about the quality of the printing & supply of Job card, PD, DRDA will cause an enquiry and take suitable action including debarment against the supplier.
8. The whole or part of the EMD will be forfeited for irregular performance or breach of any term(s) and condition(s) of the tender.
9. The printing & supply of job cards should be delivered by the supplier/firm within 7 days from the date of issue of supply orders failing which daily penalty of 2% of the billed amount will be charged every day for delay beyond the specified date of Supply.
10. Earnest Money of unsuccessful quotationers shall be refunded after finalization of the tender.
11. Payment shall be made against submission of bills on completion of delivery of printing & supply of job cards as per the orders of the competent authority.
12. The PD, DRDA shall have the right to deduct and adjust any amount found recoverable towards inferior quality, loss and damage etc. from the bill of printing & supply of job cards. The supplier for delay in payment of the bill shall not claim and interest. No advance payment will be made before supply.
13. The detailed Quotation paper should be submitted with the quotation duly signed by the Quotationer as a token of acceptance of the terms and conditions.
14. Telegraphic Quotation and conditional Quotation will not be accepted.
15. The Quotation call Notice may be downloaded from Kandhamal district website www.kandhamal.nic.in.
16. The Quotation shall accompany the following documents:
 - (i) Quotation paper duly signed by the Quotationers as token of acceptance of the terms and conditions.
 - (ii) Attested Copy of GST registration certificate and Income Tax return for assessment year 2019-20.
 - (iii) Attested copy of Xerox copy of different varieties of Odia letter to be used for printing of the printing & supply of formats.
 - (iv) Sample paper of 90 GSM (Inner page) & 300 GSM (Cover page) signed by the Quotationers.
 - (v) Attested copy of Proof in support of capacity of printing.
 - (vi) Xerox copy of PAN Card.
 - (vii) The Demand Draft of RS.10,000/ (Rupees ten thousand) only in favour of PD, DRDA, Kandhamal towards deposit of E.M.D.
17. The undersigned reserves the right to reject a quotation and all quotations without assigning any reason thereof.

Agreed to the above terms and conditions

Signature of Quotationers with seal

Memo no: 4677 **Date:** 04.12.2020
Copy to the Notice Board, DRDA, Kandhamal.

Copy to all Dist. Level Officers / Sub-Collectors/ BDOs for information. They are requested to display the same in their notice boards for wide publicity.

Copy to DIO, NIC, Kandhamal for hosting the advertisement in Kandhamal website.

Copy to Director Special Projects, PR & DW Deptt. Govt. of Odisha for information.


04.12.2020
Project Director,
DRDA, Kandhamal

Quotation For Printing & Supply of Job card for implementation of Good Governance initiatives under MGNREGS

Name of the Quotioners:
(In CAPITAL Letters)

Name of the Firm:
Address of communication
Documents attached:

- (i) Quotation paper duly signed by the Quotioners (Yes / No)
- (ii) Attested Copy of GST registration certificate and Income Tax clearance certificate. (Yes / No)
- (iii) Attested copy of Xerox copy of different varieties of Odia letter to be used for printing of the printing & supply of formats. (Yes / No)
- (iv) Sample paper indicating G.S.M. duly signed by the Quotioners. (Yes / No)
- (v) Attested copy of Proof in support of capacity of printing. (Yes / No)
- (vi) Xerox copy of PAN Card. (Yes / No)
- (vii) The Demand Draft of RS.10,000/- (Rupees ten thousand) only in favour of PD. DRDA. Kandhamal towards deposit of E.M.D. (Yes / No)

I do hereby tender to execute the under of work in accordance with the conditions noted as specified in the following schedule.

Sl. No	Type of Job cards	Technical Specification	Rate per Job card
1.	General Category- A Booklet of A5 size (Port trait layout) with a minimum of 32 Pages excluding the cover pages.	↓ Cover Pages (Front and Back)- 300 GSM glossy paper, laminated, Multi colour printing. ↓ Inner Pages-90 GSM mapiltho paper with single colour printing and 90 percent brightness. ↓ Binding- The booklet should centrally stapled with 2SS(Stainless Steel) pins.	
2.	Special Category- A Booklet of A5 size (Port trait layout) with a minimum of 32 Pages excluding the cover pages.	↓ Cover Pages (Front and Back)- 300 GSM glossy paper, laminated, Multi colour printing. ↓ Inner Pages-90 GSM mapiltho paper with single colour printing, and 90 percent brightness. ↓ Binding- The booklet should centrally stapled with 2SS(Stainless Steel) pins.	

I shall abide by all the terms & conditions as mentioned in Quotioner papers.

Signature of Quotioners with seal

**QUOTATION
FOR
PRINTING & SUPPLY
of
Job cards
for implementation of Good governance
initiative under MGNREGS work**