

OFFICE OF THE ASSISTANT DIRECTOR OF SERICULTURE PHULBANI, KANDHAMAL.
TENDER CALL NOTICE FOR HIRING OF PRIVATE VEHICLE.

No. 685 /Dated. 9.9.2020

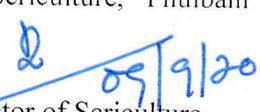
Sealed quotations / tender are hereby invited from interested reputed Travel Agencies/Tour Operators of private individuals for providing 1 (one) Number of Tiago/Bolt/Celerio (preferable to hire BS-IV compliant petrol vehicle) including driver, which shall conform to the Terms and conditions (Annexure-II) laid down by Govt. In finance Dept. Memorandum No.30464/F, FIN-COD-MV-001-2017, dated 06.09.2019 for official use in the Office of the Asst. Director of Sericulture, Phulbani.

1. The vehicle must be in Road worthy condition shall not be more than 3 years old from the date of initial Registration and up to end of financial year i.e. On 31.03.2020 and must have valid Registration certificate, Insurance coverage certificate for the period of engagement of the vehicle, Fitness Certificate, valid contract carriage road permit, up to date tax payment certificate of the vehicle, pollution certificate etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid driving licence for driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Asst. Director of Sericulture, Phulbani payable at Phulbani and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge must be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 17 Kms. Per liter. The fuel efficiency to be mentioned in the bid should be supported with certificate from competent authority.
7. The details of the make and year of manufacturer of the vehicle, registration No. Mileage (Kms. Covered per liter) and name of the Driver with Driving Licence No. And period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III)
8. The quotation completed in all respect should reach to the undersigned on or before 24.09.2020 by 5.00 P.M. and shall be opened on 25.09.2020 at 11.30 A.M. in the presence of the bidders or their authorised representative. The quotation should be submitted through Regd. Post. Only.
9. The intending bidder shall file up to date Sale Tax/Income clearance certificate along with the quotation for verification of bid and shall produce the original up to date Tax clearance certificate for verification and for consideration of his bid, otherwise the quotations shall be deemed to have been rejected.

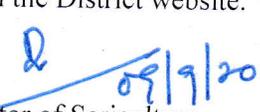
10. The application form of quotation/tender containing General Bid information & terms and condition for hiring of vehicle etc. shall be available with the office of the Asst. Director of Sericulture, Phulbani on payment of Rs. 100/- from 09.09.2020 to 24.09.2020 or can be download from Kandhamal.NIC.IN from 09.09.2020 onwards. In case of downloaded application form the interested bidder has to furnish a deemed draft fro an amount of Rs.100/- (Rupees One hundred) only towards the cost of the application form . The D.D. must be attached with the application form.
11. The eligible bidder shall commence the services immediately soon after issue of the engagement order of the vehicle and shall continue to provide service up to one year of agreement or till the end of financial year whichever is earlier.
12. The undersigned reserves the right to reject/cancel any/ all tender without assigning any reason thereof.


Asst. Director of Sericulture,
Phulbani.

Memo No. 686 /Dated. 9/9/20.
Copy to Notice Board of Asst. Director of Sericulture, Phulbani for information of all concerned.


Asst. Director of Sericulture,
Phulbani.

Memo No. 687 /Dated. 9/9/20.
Copy submitted to the District information Officer (DIO), NIC Kandhamal for information. He is requested to web hoist the tender call notice in the District website.

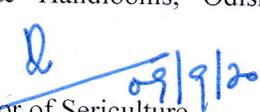

Asst. Director of Sericulture,
Phulbani.

Memo No. 688 /Dated. 9/9/20.
Copy submitted to the Deputy Director of Sericulture, Chandragiri for favour of kind information and necessary action.

Memo No. 689 /Dated. 9/9/20.
Copy submitted to the Collector-Cum-Dist. Magistrate, Kandhamal, for favour of kind information and necessary action.


Asst. Director of Sericulture,
Phulbani.

Memo No. 690 /Dated. 9/9/20.
Copy submitted to the Director of Textiles & Handlooms, Odisha, Bhubaneswar for favour of kind information and necessary action.

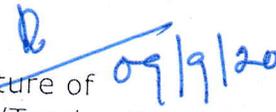

Asst. Director of Sericulture,
Phulbani.

Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hire vehicle, during period of contract, shall have all necessary valid MV document such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damages to any property on account of hired vehicle any manner whatsoever. The Hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol, which is to be paid separately basing on actual consumption & Lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, gear box & differential coolant, Tyres & Tubes, Batteries etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of brake down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bill by the service provider and no advance payments will be made.
9. The vehicle shall not be more than 3 yrs old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grand one month notice before such withdrawal of service and termination of agreement.
12. GST registration and GeM registration are compulsory for any service provider to provide hired vehicles to Government Offices through GeM or through open bidding.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of  09/9/20
Quotation/Tender Calling Authority

Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of Registration :-
- 6) Name & complete address
Of the owner of vehicle:-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name/ address of the Driver :-
- 11) D.L. No. & validity of the D.L. of the Driver :-
- 12) Proposed hire charges of the vehicle per month excluding fuel cost :-
- 13) Rate of fuel consumption / Mileage per litre :-
- 14) GST No. & GeM registration No. of the Service Provider :-
- 15) PAN No. of the Service Provider :-
- 16) Contact Number of the service provider (Tenderer/ Quotationer)
Mobile..... Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief. “

Seal & Signature of the
Quotationer/ Tenderer