

46



PANCHAYAT SAMITI, PHULBANI, DIST. KANDHAMAL

Tel.-06842-253671

E_mail - ori-bphulbani@nic.in

No. 1465, Dated, the 19.05.2020

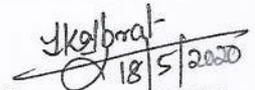
Notice For Limited Tender Enquiry for Printing / Photo-copy Paper

Sealed Quotations are hereby invited from intending local suppliers (firms / establishments / dealers /suppliers) for 'Fixation Of A Reasonable Price And Empanelment Of Suppliers' for the following stationery materials to Phulbani Block for one year on 'As & When Required' basis. The eligible suppliers are required to quote item-wise price for each brand. The duly filled in quotations should reach the undersigned by 01.00 PM on 28.05.2020 (Thursday) either by hand / post / speed post/ courier. All quotations received by the scheduled date and time will be opened by the Quotation Committee on 29.05.2020 (Friday) at 10.00 AM. The participating valid bidders will be allowed to supply the materials as and when the indent will be placed by the undersigned within the stipulated time on a price approved by the undersigned.

Sl. No.	Particulars	Specification	Unit Price
01	Printing Paper/ Photo-copy paper (packet containing 500 sheets)	Size-A4 (210 X 297) At least 70 GSM	(Inclusive of GST)

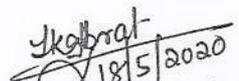
TERMS & CONDITIONS

- The Supplier must have active GSTIN. He must be registered to supply the said product under GST
- The Supplier must be located within the jurisdiction of Phulbani Municipality area/ within 5 km distance from the Phulbani Block / Panchayat Samiti office of the undersigned as the procurement will be done on "as and when required" basis
- This Limited Tender Enquiry is for the purpose of fixation of price and empanelment of eligible suppliers for the above items for one year from the date of approval only. It will not confer any right to supply.
- "QUOTATION FOR PRINTING / PHOTO-COPY PAPER" should be super-scribed on the envelope by the Bidder / quotationer, otherwise the office is not responsible for pre-mature opening of the bid document.
- The L1 bidder is subject to negotiation to lower the quoted amount to reach at a reasonable price.
- Other valid bidders will also be allowed to supply the items at the final approved L1 price.
- All the valid/eligible bidders through this quotation will be considered as preferred partners to supply other office stationeries at market price (below the printed price)
- The undersigned may relax/change any norm at any stage of bidding process to facilitate larger participation / economy/ better compliance to Govt. guidelines)
- The undersigned reserves the right to cancel any one or all the quotations without assigning any reason thereof.


Block Development Officer,
Phulbani

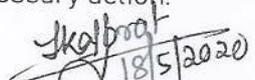
Memo No. 1466, Dated, the 19.05.2020

- Copy to District Informatics Officer, NIC, Phulbani for information and necessary action with request to upload the Notice in the district website.
- Copy to Office Notice Board / Notice Boards of Collectorate, Kandhamal / DI&PRO, Kandhamal, Phulbani / DRDA, Kandhamal, Phulbani / Tahasildar, Phulbani / DCPO, Phulbani for wide circulation.


Block Development Officer,
Phulbani

Memo No. 1467, Dated, the 19.05.2020

- Copy to the Members of the Quotation Committee for information and necessary action.


Block Development Officer,
Phulbani

QUOTATION FORM

1. Tender Notice No. of Phulbani Block :
2. Trade Name :
3. Legal Name :
4. GSTIN :
5. Type of GSTIN : REGULAR / COMPOSITION / CASUAL
6. Whether active : YES / NO
7. Whether registered under GSTIN to supply the goods / services quoted for : Yes / No
8. PAN :
9. Quotation of the Supplier :

BRAND	Quantity	Size	GSM	Quoted Price (/n Rs) (Including GST)
	(500 sheets /packet)	A4		
	(500 sheets /packet)	A4		
	(500 sheets /packet)	A4		
	(500 sheets /packet)	A4		

Attachments:

1. Quotation Paper (Self-signed , Original)
2. Self-signed photocopy of
 - A. GST Registration Certificate
 - B. Latest GST Return Proof / Proof of Active GSTIN
 - C. PAN Card

Undertaking By The Supplier

Certified that

- i. I have paid my Income Tax and filed the return (for the FY 2018-19).My GSTIN is active as on today.
- ii. I have not been black listed by any Govt. / Semi Govt. / Autonomous Institution / Universities for any reason.
- iii. My business establishment is located within the jurisdiction of Phulbani Municipality area/ within 5 km distance from the Phulbani Block / Panchayat Samiti office.
- iv. While supplying, I will comply with the specification, quality and quantity of the goods / services as per the quotation / work order.
- v. I have read and understood all the terms and conditions and other stipulations as mentioned in the tender / quotation notice as well as in the Quotation form.
- vi. All the information furnished by me is true and I will be held responsible for any deviation.

*Signature of the Supplier
With Date & Seal*