



**OFFICE OF THE PANCHAYAT SAMITI,
BALLIGUDA: KANDHAMAL**

Letter No.388//Dated.13.02.2020

**E-mail-ori-balliguda@nic.in
Phone/Fax-06846-243251**

QUATATION / TENDER CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies / tour operators or private individuals for providing new vehicle (TUV 300/Bolero/Sumo Gold/Ertiga) with Air Conditioner facility which shall conform to the Term and Conditions (Annexure-I) for official use in Panchayat Samiti, Balliguda on monthly rent basis, preference shall be given to 7(seven) seated vehicle. The maximum price limit of the hire vehicle is Rs.31, 000/- per month excluding POL.

- 1) The vehicle must be in road worthy condition shall not be more than 1 year old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness certificate, Valid Contract Carriage permit, Proof of up to date tax payment etc. which are mandatory for playing of vehicle. Xerox copies of these documents should be submitted along with the quotation.
- 2) The good condition vehicle having lowest price shall be given preference.
- 3) The Driver of vehicle must have a valid Driving license for Driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5,000/- (Five thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favor of the Block Development Officer, Balliguda and Submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants) in Annexure- II.
- 6) The Vehicle must achieve a fuel efficiency of 10 kms per liter.
- 7) The details of the make and year of manufacture of the vehicle, registration, mileage (Kms. covered per liter) and name of the Driver with Driving License No and period of Validity should be specially provided in the general bid information to be furnished with the Quotation/ tender (Annexure - II)
- 8) The Quotation completed in all respect and duly signed by the bidder in Annexure- I & II should reach the undersigned on or before 24.02.2020 by 2.00 PM through RP with AD/Speed post only and shall be opened on the same day at 3.30 P.M in presence of the bidders or their authorized representatives if any.

Cont.....

- 9) The application form of quotation containing terms and conditions & general BID information (Annexure -I & II) for hire of vehicle etc. will be available with Office of the Panchayat Samiti, Balliguda on payment of Rs. 100/- from 10 A.M to 5 P.M in all working days except Govt. holidays or can be downloaded from Odisha Govt. website i.e.www.kandhamal.nic.in from date.13.02.2020 in case the application form is downloaded from govt. website. The application shall furnish a Demand Draft for an amount of Rs. 100/- (Rupees hundred) only towards the cost of application along with a quotation.
- 10) The successful bidders shall bear advertisement cost.
- 11) The undersigned reserves the right to reject / cancel any or all the quotation without assigning any reason thereof.


Block Development Officer,
Balliguda

Memo No. 389 /dt.13.02.2020

Copy to Notice Board of this Panchyat Samiti for wide Publicity.

Copy to Daily Newspapers i.e. Odisha Bhaskar for wide publication.


Block Development Officer,
Balliguda.

Memo No. 390 /dt.13.02.2020

Copy to Collector, Kandhamal, Phulbani / Project Director, DRDA, Kandhamal/ PA ITDA Balliguda/Phulbani/Sub-Collector, Balliguda/Phulbani, All Tahasildars/ All BDOs of Kandhamal , District/All CDPOs of Kandhamal/ SDI & PRO Balliguda for information and necessary action with request to Publish it in their Notice Board for wide publicity.


Block Development Officer,
Balliguda.

Memo No. 391/dt.13.01.2020

Copy top DIO, NIC Kandhamal, Phulbani for information and necessary action with a request to upload the quotation Notice in the Kandhamal District Website www. Kandhamal.nic. in for wide publicity.


Block Development Officer,
Balliguda.

TERM & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during a contract, shall have all necessary valid MV documents such as :- Valid registration Certificate, Insurance certificate, Valid Contract carriage Permit, proof of up to date tax payment etc. and DL of the Driver available all the times. The department/office hiring the vehicles or loss of life/ injury made to any person damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel which is to be paid separately basing on actual consumption and lubricants are per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating Oil of Engine, Gear Box and differential Coolant Tries & tubes Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly. The Authority will be at liberty to reject the agreement and may engaged vehicle from other source.
6. In case of emergency, the driver will be to report for duty as per the requirement of hirer. No extra payment shall be demanded.
7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month as per as possible with in fifteen days of the submission of bills by the service provider and no advance payment will be made.
8. The vehicle shall not be more than 1 year old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such with drawl of service and termination of agreement.


Block Development Officer,
Balliguda

I agree with all the tender criteria and the above terms and conditions.

Seal & Signature of the
Quotationer/ Tenderer

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:-.....
- 2) Type of Vehicle (AC/Non -AC):-.....
- 3) Year of Manufacture:-.....
- 4) Model:-.....
- 5) Date of Registration:-.....
- 6) Name & complete address of the owner :-
.....
.....
.....
- 7) Fitness Certificate validity: -
- 8) Permit Validity:-.....
- 9) Insurance Validity:-.....
- 10) Name / Address of the Driver
.....
.....
.....
- 11) D.L No. & Validity of the D.L of the Driver:-.....
- 12) Proposed hire charges of the Vehicle per month excluding fuel
cost.....
- 13) Rate of fuel consumption/ Mileage per liter :-.....
- 14) Contact number of the Services Provider (Tendeer/Quotationer) :-
.....Mobile Number
Telephone Number

Certified that the information submitted above is true to the best of knowledge and belief.

**Seal & Signature of the
Quotationer/Tenderer**