

**DISTRICT RURAL DEVELOPMENT AGENCY (OLM CELL)**  
**Kandhamal, Phulbani**

**QUOTATION CALL NOTICE**

No 593 // DRDA Dt 11.12.2019

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one Non-AC Petrol/Diesel driven commercial four wheeler vehicle [Tiago/Bolt/ Celerio/ Xcent/ Indigo CS] on monthly hire basis at DRDA in connection with supervision of OLM works as per the terms and conditions mentioned below. The quotation should be super scribed "quotation for providing vehicle on hire basis under OLM" on the cover and sealed quotation will be received up to 01.30 P.M on date 30.12.2019 through Registered Post/Speed Post only. Quotation received after the scheduled date and time will not be accepted. The quotation will be opened in the presence of the quotationers or any of their authorized agents on dated 30.12.2019 at 04.30 P.M in the office of the undersigned.

The undersigned reserves the right to reject all or any of the quotation without assigning any reason thereof.

**TERMS AND CONDITIONS:**

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old (**Preference will be given to Brand New Vehicle**) from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for applying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle, obedient in nature and well known regarding all the route of Kandhamal District.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the Odisha Livelihoods Mission, Kandhamal payable at SBI, Phulbani Main Branch and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel).
6. The Vehicle must achieve a fuel efficiency of 17 Kms per litre.

7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III)
8. The Quotation completed in all respect should reach the undersigned on or before 30.12.2019 at 01.30 PM through Registered Post/Speed Post only and shall be opened on the same day i.e on 30.12.2019 at 04.30 P.M in presence of the bidders or their authorized representatives. The undersigned will not be responsible for any postal delay.
9. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. can be downloaded from Kandhamal District Website [www.kandhamal.nic.in](http://www.kandhamal.nic.in) from Dt 10.12.2019 to Dt 30.12.2019.

  
P.D.DRDA-cum- District Mission Coordinator,  
OLM, Kandhamal

Memo No 594 /DRDA Dt 11.12.2019

Copy to Notice Board of DRDA, Kandhamal for information and wide publication.

Copy to Notice Board of Collector & DM, Kandhamal /ALL BDOs /All Sub-Collectors/ Executive Officers, Phulbani Municipality for information and wide publication. They are requested that the quotation Notice may be displayed in their respective Notice Boards.

Copy to all members of OLM Procurement Committee i.e Addl. P.D (Finance), APD (Finance), DPM OLM, APD (Livelihoods), G.M. DIC. kandhamal, DIO. NIC. Kandhamal for information and necessary action.

  
P.D.DRDA-cum- District Mission Coordinator,  
OLM, Kandhamal

Memo No 595 /DRDA Dt. 11.12.2019

Copy to District Informatics Officer, N.I.C, Kandhamal for information and web hosting of the Advertisement.

  
P.D.DRDA-cum- District Mission Coordinator,  
OLM, Kandhamal

**DISTRICT RURAL DEVELOPMENT AGENCY  
KANDHAMAL, PHULBANI**

**NOTICE**

No 596 /DRDA /Dt 11.12.2019

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one Non-AC Petrol/Diesel driven commercial four wheeler vehicle [Tiago/Bolt/ Celerio/ Xcent/ Indigo CS] on monthly hire basis at DRDA in connection with supervision of OLM works. The last date for submission of quotation is fixed to 30.12.2019 at 01.30 PM through Regd./Speed post only.

The detail advertisement of quotation will be available in the Notice Board of DRDA, Kandhamal and Kandhamal NIC website in <http://www.kandhamal.nic.in>.



**P.D.DRDA-cum- District Mission Coordinator,  
OLM, Kandhamal**

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on monthly hire basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The Vehicle Owner shall be responsible for all such litigations.
2. The hire charges to be paid after deduction of income tax or any other tax as applicable by law for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder (Vehicle Owner)
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty through out the month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

Contd....P/2.

8. The vehicle shall not be more than 3 years old (**Preference will be given to Brand New Vehicle**) from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the hirer shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
12. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including Bank drafts as per the terms & conditions.

  
P.D.DRDA-cum- District Mission Coordinator,  
OLM, Kandhamal

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the  
owner of vehicle :
- Telephone/Mobile No :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name / Address of the Driver :
11. Rate Quotated for hiring of Vehicle per month
12. D.L. No. & Validity of the D.L. of the Driver:

**FORMAT FOR PRICE BID**

District	
Hire Charges	Fuel (Kms per Ltr)
NB.Hire charges : Monthly Hire charges (in INR).	

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Seal & Signature of the  
Quotationer/Tenderer**