

**OFFICE OF THE CDMO CUM DISTRICT MISSION DIRECTOR, KANDHAMAL**

District Programme Management Unit, DHH, KANDHAMAL, Phulbani – 762001 (Orissa)

Ph./FAX : 06842-253249 (CDMO), 253190 (F.W.), 253220 (DPMU), e-mail reportsnrhmkan@gmail.com**The Location where the vehicles will be engaged is as follows:**

Sl. No.	Location of the Vehicle	Name of the Block	Name of the Scheme	Monthly / Daily	Remarks
1	Khajuripada CHC (Sudrukumpa MHT)	Khajuripada	MHT under RBSK	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
2	Raikia CHC (MHT-Sugudabadi& MHT-Indragarh)	Raikia	MHT under RBSK	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
3	Block Programme Management Unit, K.Nuagaon	K.Nuagaon	National Health Mission	Monthly	Vehicle should not be more than 2 year old as on 31.05.2019.
4	Block Programme Management Unit, Tumudibandh	Tumudibandh	National Health Mission	Monthly	Vehicle should not be more than 2 year old as on 31.05.2019.
5	Tumudibandh CHC (MHT-Belghar)	Tumudibandh	MHT under RBSK	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
6	Tumudibandh CHC (MHU-Tumudibandh)	Tumudibandh	MHU Under State Budget	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
7	Block Programme Management Unit, Kothagarh	Kothagarh	National Health Mission	Monthly	Vehicle should not be more than 2 year old as on 31.05.2019
8	Tikabali CHC (MHT-Gutingia& MHT-Paburia)	Tikabali	MHT under RBSK	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
9	Tikabali CHC (MHU-Tikabali)	Tikabali	MHU Under State Budget	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
10	Gumagarh CHC (MHT-Katringia)	Gumagarh	MHT under RBSK	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
11	Daringibadi CHC (MHT-Daringibadi)	Daringibadi	MHT under RBSK	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
12	G. Udaygiri CHC (MHU-Udaygiri)	G.Udaygir	MHU Under State Budget	Monthly	Vehicle should not be more than 5 year old as on 31.05.2019.
13	Dist. Programme Management Unit, DHH, Phulbani	Phulbani	National Health Mission	Monthly	Vehicle should not be more than 2 year old as on 31.05.2019.
14	Office of the DMO(MS)cum Superintendent ,DHH,Phulbani	Phulbani	Corpus Fund	Monthly	Vehicle should not be more than 2 year old as on 31.05.2019
15	Block Programme Management Unit, Daringibadi	Daringibadi	National Health Mission	Monthly	Vehicle should not be more than 2 year old as on 31.05.2019

1. Hiring of Vehicle for Mobile Health Team/ Mobile Health Unit under NHM, Kandhamal

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid separately for one or more than one locations of their interest.

Eligibility Criteria

- Any private individuals/ Tour operators / Travel Agency / Society /Firm can participate in the tender process.
- Should submit the required EMD @ Rs.10,000/- for each vehicle offered.

Note : Vehicles with only commercial registration shall be accepted.

3. Submission and Signing of Tender

Interested eligible bidders may submit their bid(s) separately for any block of their interest. The bidders interested to submit their bids for more than one block, can do so by submitting separate bids with EMD & documents as set forth in this RFP Document at the office of the CDMO cum District Mission Director NHM Kandhamal, the details of which is mentioned in Section IV : Schedule of Tender Submission.

4. Packing, Sealing and Marking of Bid

- (a) The sealed envelope containing the Annexure- I, Photocopy of the required documents & Annexure –II should clearly be superscribed with the following:

Tender for “Hiring of Vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)”.

- **RFP no. & Block Name** (The bidder should clearly mention the **Block Name** for which the proposal is submitted)
- The bidder's Name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed** to the CDMO cum District Mission Director NHM Kandhamal (as mentioned at Section - IV: Schedule of Tender Submission)

- (b) If the envelope is not sealed and marked as mentioned above, then the O/o CDMO cum District Mission Director NHM Kandhamal will assume no responsibility for the tender's misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.

5. Content of the Tender Submission

The sealed envelope shall contain the following :

1. EMD of Rs.10,000/- in the shape of a Demand Draft (for each vehicle they want to offer) in favour of CDMO Kandhamal.
2. **Annexure-I** duly filled in with any other details, the bidder like to include in the proposal.
4. **Annexure-II (Financial Bid)** with proper signature and seal of the bidder.

6. Number of Proposals

Interested bidders fulfilling the eligibility criteria may submit their proposal separately for any one /more than one Block of their choice.

The bidders have to submit their proposal(s) at O/O: CDMO cum District Mission Director NHM Kandhamal, Phulbani.

TERMS OF REFERENCE

Hiring of Vehicles for Mobile Medical Teams (MMT) Under RBSK

1. What is RBSK:

The National Health Mission is launching a new initiative of **Rashtriya Bal Swasthya Karyakram (RBSK)**, a Child Health Screening and Early Intervention Services Programme to provide comprehensive care to all the children in the community.

The objective of this initiative is to improve the overall quality of life of children (0 –18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly to child mortality, morbidity and out of pocket expenditure of the Poor families. Child Health Screening and Early Intervention Services envisage covering 30 Identified health conditions for early detection, free treatment and its management.

2. Mobile Medical Teams Under RBSK

Under RBSK, **Mobile Medical Team (MMT)** will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential Schools, bi-annually to Anganwadicentres and quarterly to Residential Schools. Per day each MMT will screen average 90 children at AWCs or 150 School /college students as per the prepared micro plan.

The MHT will comprise of two AYUSH Doctors (one male & one female), one Pharmacist and one ANM.

Total of 24 teams will be formed across the district. In view of GPS fittings, all existing bidders have to apply afresh for continuation under this scheme.

3. Location & Operational Area of MHTs

- Each Mobile Health Teams (MHT) will be allotted with a specific operational area under the Block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the disposal of Block Public Health Officer.
- In case the Block CHC isn't located centrally, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The vehicle will be stationed at the respective health institution.

4. Essential features of the vehicle to be engaged for MHT

1. The vehicle shall not be more than **5 years old** at the time of hiring / award of Contract from the initial registration.
2. The hired vehicle during the period of contract shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
3. The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system.
4. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

Specifications (as per Office Memorandum of Finance Deptt. No. 34085 /Fin-COD-MV-0007-2012, dated 29.09.2012)

Type of Vehicles permissible to be hired	Make & Model	Minimum Average Mileage / Lit. for reimbursement purpose	Maximum Hire charges per month	Remarks
Non-AC Diesel driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshal/ Bolero/Tata Sumo/Victa	12 Kmpl	Rs. 15,000/- (However, Rate will be Fixed for all vehicles as per L1 rate of The respective)	Service Tax would be Reimbursed Separately over & above the hire charges.

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobilephone by the Vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law.
- The vehicle will be connected with **GPRS by the Health department.** The GPRS equipment would be installed in the vehicle by the Health Department.

6. Major Features of Contract

- **Vehicle will be hired locally** on contractual basis. The contracts shall be initially for a period of **one year which may be extended subject to** satisfactory performance assessed by appropriate authority every year.
- Any private individuals/ Tour operators / Transport Agency / Society / Firm can participate in the tender process.
- **The monthly rate of hire charge** be quoted separately in the price bid (excluding fuel and lubricants).
- The agency will quote the financial bid keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc for which State Government or Rogi Kalyan Samiti (RKS) will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The Vehicles shall report for duty for **minimum of 26 days** in a month.
- The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)



- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for **RBSK related health services**.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT and counter checked by the BPHO of block CHC/PHC on regular basis.
- NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the Member Secretary of respective RogiKalyanSamiti (RKS) for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be **terminated in case of following reasons**;
 - ✓ If the **behaviour of the Driver** is not proper;
 - ✓ Any attempt to **tamper** the log book/GPRS device;
 - ✓ In case of the vehicle do **not report regularly**;
 - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

6 EMD/Security Deposit

- **Tenders shall have to deposit EMD of Rs. 10,000/-** (Rupees Fifteen Thousand only) per vehicle offered in the form of crossed Demand Draft/Pay Order in favour of **ZSS, Non NHM Fund, Kandhamal** along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **EMD will be refunded (i)** to the unsuccessful bidder within thirty days from the issue of work order to the successful tender and no interest would be paid there on and **(ii)** EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.
- **Extension of EMD:** In case the contract signed with service provider (successful bidder) is extended beyond one year, on mutual consent, the service provider will have to submit fresh EMD for the extended period.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

7. Tender Procedure:

For timely completion of the tender process, **tender notice will be published centrally** by the State office indicating district and CHC wise requirement of vehicles on hire basis. However, **tender documents will be submitted at CDMO cum District Mission Director NHM Kandhamal.**

- **Sealed tenders** in the prescribed form duly super-scribed "Tender for Hiring of Vehicles for Mobile Medical Team under RBSK" addressed to the **CDMO cum District Mission Director NHM Kandhamal.**
- **The tender should be submitted** in the proforma given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.
- **The District Purchase Committee** will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatsoever will not be accepted/considered at all under any circumstances.
- Comparative statement duly signed the members of the purchase committee and will be submitted to the CDMO-cum-District Mission Director for **approval.**
- The agreement will be **executed between the RKS and the approved L1 bidder.**
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3, L4 and so on bidders shall be selected provided they match to the L1 rate.

In case, no bid is received/ finalized for any block, vehicle may be hired on **daily basis as per prevailing market rate not more than Rs. 500/- per day excluding DOL, till finalisation of the tender.**



ANNEXURE-I

Technical Bid for Hiring of Vehicle under MHT/MHU under NHM

Name of the Location of the Vehicle Point applied for:

1.	Name of the Bidder			
2.	Address & Telephone/Mobile No.			
3.	E-mail of the contract person, if any			
4.	ID Proof of the Individual / Registration certificate fo the Organization (photocopy)			
5.	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)			
6.	Detailsof Vehicle (s) enclosed (Only vehicle with Commercial registrationshall be accepted) <ul style="list-style-type: none">• Date of Purchase-• Make & Model-• Registration No.-• Insurance certificate• Fitness Certificate,• Up to date tax payment Documentaryevidence(Photocopy) for all above details to be attached.	Vehicle 1	Vehicle 2	Vehicle 3
7.	Declaration - I/We are not black- by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)			

N.B: EMD @Rs.10,000/- per vehicle to be submitted

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:

Financial Bid

Make & Model Vehicle	*Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel Cost & Service Tax)

(*Pl. refer to the type of vehicle & the Max. Monthly hire charges requirement mentioned in the RFP)

Signature

Name (Firm/Company/Tour operator/Individual) _____

Date :

Place :

Seal _____



2. Hiring of Vehicle for DPMU/BPMU/Official Use under NHM:

DETAILS TERM & CONDITION

1. Maintenance of Vehicle and payment of road tax will be borne by the owner.
2. Salary of Driver will be paid by the owner.
3. The Vehicle quoted should not be older than 2 (Two) years.
4. All repairs will be borne by the owner.
5. The Undersigned reserves the right to reject all or any officers without assigned any reason therefore.
6. The vehicles will remain with the DPMU/BPMU / DSCS on off hours for meeting any emergency.
7. Enclosed EMD of Rs 10,000/- in favour of ZSS, Non NHM Fund, Kandhamalin shape of DD from any Nationalized Bank payable at Phulbani.
8. On requirement of any repair, the vehicle owner has to take permission from the undersigned, failing which the amount as admissible will be deducted for the said period.
9. The vehicle should be neat & clean. Besides this clean towel will be provided by the vehicle owner on weekly basis.
10. If the owner will not provide the vehicle for the day concerned even if it is a Sunday/holiday the amount will be deducted from the hiring charges for the said day.
11. The vehicle will be utilized even if Sunday/holiday by the DPMU/BPMU staffs.
12. The vehicle owner and the driver must respond to the phones calls of the DPMU/BPMU officials & act promptly ,if not, the vehicle will be disengaged.
13. The vehicle should have A/C provision(functional)and no extra DOL will be provided for use of the A/c.
14. The Undersigned reserves the right to accept or reject any or all the tenders without assigned any reason thereof.

Technical Bid for Hiring of Vehicle under NHM**Name of the District:**

1	Name of the Company / NGO			
2	Address of the Company			
3	Year of Regd. / Incorporation (Proof to be attached)			
4	Number of Driver as on April 1, 2015			
5	Annual turnover (Along with proof)	2015-16	2016-17	2017-18
6	Service tax Registration No. (Proof to be attached)			
7	Income tax clearance certificate (Proof to be attached)			
8	Whether EMD of Rs. 10, 000/- in favour of ZSS, Non NHM Fund, Kandhamal in shape of DD from any Nationalised Bank payable to Phulbani enclosed			
9	Names of the Govt. departments / Ministers along with their address and details of the contract person to whom vehicles were provided during 2012-13 & 2013-14 (with details of various vehicles / make)			
10	Name, Designation & Address of the person to whom all references shall be made regarding the tender			
11	PAN & Service Tax details			
12	Telephone with STD Code			
13	Mobile Telephone No. if any			
14	E-Mail of the contact person			
15	Vehicle details (Vehicles more than 2 years old) will not be accepted	Year of Manufacturing		

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:



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ANNEXURE-II

Financial Bid

Rates quoted for hiring of vehicles on monthly basis for monitoring visits

Local packages	Hours (time)	TATA Sumo Grande	Mahindra Bolero	Mahindra Scorpio	Innova	Others (please specify)
Monthly hiring charges with a driver without any km coverage restriction	8 Am to 8 Pm					
Diesel reimbursement(km/litre)						

Declaration

1. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. We are not black listed by any central/ state Govt./public sector undertaking in India.

Yours Faithfully

Date :
Place:

Name :
Designation :
Company Name :
Company Seal :