



OFFICE OF THE GENERAL MANAGER: DISTRICT INDUSTRIES CENTRE: PHULBANI-

KANDHAMAL, PIN-762001

No. 1288/Dated 02/07/2019

**Quotation Call Notice**

Sealed Quotations are invited from interested reputed Authorized suppliers / Authorized Dealers / Manufacturers for providing Laser Printer as per the specification given below for official use in DIC Office, Phulbani . The evaluation forms and format of quotation completed in all respect should reach the undersigned on or before dated 15 /07/2019 by 3.00 PM and shall be opened on dated 15/07 /2019 at 3.30PM in presence of the bidder or their authorized representatives.

The undersigned reserves the right to reject all or any of the quotation without assigning any reason thereof.

1. Name of Items :

Sl No .	Brief Description of the items	QTY	Function	Delivery period	Place of delivery	Installation requirement
1	HP Laser Jet Pro MFP M227fdn	2	Print,Scan,Copy ,Fax,Black & White	Within 07 days of receipt of supply Order	DIC Office	Yes
2	HP Laser Jet Ultra MFP M134fn	2	Print,Scan,Copy ,Fax,Black & White, A4: Up to 22ppm	Within 07 days of receipt of supply Order	DIC Office	Yes

2. Bid Price

- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The Prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

The bidder can submit the quotation for all items together in one quotation form only through Speed Post / Regd. Post/ by hand through special Messenger and it must reach to the undersigned on before 15 /07/2019 by 3PM.

4. Validity of Quotation:

Quotation shall remain valid for a period not less than 3 months after the deadline date specified for submission.

**PTO**

5. Evaluation of Quotations:  
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- Are properly signed and
  - Confirm to the terms and condition, and specifications.
- The Quotations would evaluate for each item.
6. Award of Contract:
- 6.1 The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - 6.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
  - 6.3 Payment shall be made after delivery of the goods in proper condition through e-Transfer after submission of the bills and vouchers.
  - 6.4 The Bidder shall be responsible for any type of loss, theft, breakage of goods during transportation.
  - 6.5 Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
  - 6.6 Any legal dispute arising out of this is subject to concerned district jurisdiction only.

**N.B-The quotation must accompany with (i) GST return copy of the previous quarter.**

Memo no. 1289 Date. 02/07/19

Copy to the Office Notice board for information of bidder.

  
2/7/19  
General Manager,

DIC, Phulbani

Memo no. 1290 Date. 02/07/19

Copy to the DIO ,NIC, Kandhamal for uploading the quotation in district website & necessary action.

  
2/7/19  
General Manager,

DIC, Phulbani