



**ODISHA ADARSHA VIDYALAYA
DINDIRAGAON, PHIRINGIA, KANDHAMAL**

TENDER DOCUMENTS

FOR

**SUPPLY OF DESKTOP COMPUTER WITH UPS, MUSICAL
INSTRUMENT, AUDIO SYSTEM AND LASER PRINTER (MFP)**





OFFICE OF THE PRINCIPAL
ODISHA ADARSHA VIDYALAYA, DINDIRAGAON
AT-Dindiragaon, PO- Phiringia, Dist-Kandhamal, Pin-762011

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UDISE CODE- 21210806202 CBSE Affiliation No.-

Letter No: - 336 / Date: - 03/07/19



TENDER CALL NOTICE

Sealed tenders are invited from the Registered Supplier / Firm / Co-operative Societies having GSTIN & IT Certificate for supply of Computers, Laser Printer, Audio System and Musical Instruments for OAV Dindiragaon, Phiringia, Kandhamal. The tender paper containing detailed scope of work along with terms and conditions is available at Notice Board of OAV Dindiragaon, Phiringia, Kandhamal /Block Education Office, Phiringia /Office of Block Development Officer, Phiringia /District Education Officer, Phulbani, Kandhamal/Department of Rural Development Authority, Kandhamal and hoisted in the website www.kandhamal.nic.in. The last date of receipt of the tender paper is 25.07.19 up to 3.00 P.M.

The authority reserves the right to cancel any or all quotations without assigning any reason thereof.

Pradha
03/07/2019
PRINCIPAL
OAV, Dindiragaon
Phiringia

TERMS & CONDITIONS

1. The intending bidders should quote the rate per item inclusive of all taxes / charges and delivery at OAV Dindiragaon, Phiringia.
2. Tender/Quotation must be accompanied by Demand Draft as EMD (refundable) of 2.5% of the quotation price towards cost of paper in any Nationalized Bank in favour of **PRINCIPAL OAV DINDIRAGAON, PHIRINGIA** payable at **IDBI PHULBANI** for supply of the items as at Annexure-“B”.
3. Tenders can be applied for computer, Laser Printer, Audio System and Musical instruments Items listed in Annexure-“B” separately through quotation as well.
4. The successful Bidder shall have to sign an agreement with the **PRINCIPAL OAV DINDIRAGAON, PHIRINGIA, KANDHAMAL** for execution of the work. The successful bidder should bring the original documents like PAN card, VAT and GST clearance certificate up-to-date at the time of execution of the agreement for verification.
5. The successful bidder shall have to deposit an amount of 5% of contract price towards the performance security in shape of bank guarantee at the time of execution of agreement with the **PRINCIPAL OAV DINDIRAGAON, PHIRINGIA, KANDHAMAL** regarding supply of IT equipment only as per our specification within 07 days of receipt of purchase order. The performance security amount shall be refunded after successful supply/ delivery of items at OAV, Dindiragaon, Phiringia.
6. The sample of each item as per quotation form must be submitted before the Committee at the time of opening of tender for examining the quality of the materials.
7. The successful bidder will have to supply different items separately at OAV, Dindiragaon with proper packing and in good condition.
8. The intending Firm should submit an undertaking in his/her letter pad that his/her Firm has not been black listed by any Govt. Organization.
9. Necessary payment will be released to the successful bidder after due verification and certification of items as per specification by member of purchase Committee.
10. No extending benefit will be allowed to any SSI Units registered under the DIC & NSIC.
11. TDS shall be deducted from the final amount as per Govt. norms.
12. The quotation in sealed envelopes superscripted with **“Tender/quotation** for supply of.....**(Computer& Printer/Audio/Music) items”** Separately for each item for school should reach through speed post or by hand addressed to the **Principal,OAV Dindiragaon,Phiringia, Kandhamal, PIN- 762011** on or before date.**25.07.2019 by 3.00 P.M.** during office working hours. This office will not be held responsible for any postal delay. The quotation form is provided in Annexture-“B”.
13. The decision of The Purchase Committee, OAV Dindiragaon,Phiringia, Kandhamal shall be final for selection of the items and bidder, basing on the quality of the materials.
14. The quotation will be opened on date.**26.07.2019 at 11:00 A.M.** in presence of the bidders or their authorized representatives.
15. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
16. All disputes are subject to the jurisdiction of Kandhamal,Odisha only.
17. The Application form is provided in Annexture-“A”.
18. Any overwriting / Correction in figure in quoted price shall be liable to be rejected.
19. The bidder should sign in each page of the bid documents with seal.

APPLICATION FORM FOR TENDER/QUOTATION

ANNEXURE-A

1. Name of registered Firm:-
2. Name of Authorized person:
3. Address:-
4. Contact No:-
5. PAN No (Enclose Photocopy):-
6. GSTIN No (Enclose Photocopy):-
7. Last year VAT Clearance Certificate and GST up-to date deposit certificate No with date:-
8. GST Registration No
9. Cost of Tender Paper in details:-
DD.No _____/Bank _____/amount _____/date _____
10. Cost of the total Tender/ Quotation Work:

Rs..... (Rupees) only
11. Bank Detail of the Bidder: Name of the Bank.....Branch.....,IFSC
Code.....Account No.....
12. Enclosed
 - i) Xerox copy of PAN Card
 - ii) Xerox copy of VAT Clearance Certificate & GST upto date deposit certificate.
 - iii) Draft for cost of Tender Paper.
 - iv) Self undertaking "not black listed at any where".

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Seal & Signature of the bidder

Date

Rate(s) Quoted:

Annexure-B page-1

**SPECIFICATIONS OF ESSENTIAL ITEMS (COMPUTER, PRINTER, AUDIO SYSTEM, MUSIC) ITEMS FOR
ODISHA ADARSHA VIDYALAYA DINDIRAGAON, PHIRINGIA, KANDHAMAL**

SL NO	IT Items	Unit	specification	Brand, Rate per equipment to be quoted including all duties, taxes and transportation to the school point of OAV Dindiragaon, phiringia, Kandhamal From items SL No.(1 to 4) (To be filled in by the bidder)		
				Brand/ make	In figure	In word
1.	Computer System (minimum 3 years warranty)	Two	Desktop Computer (HP/LENOVO/DELL DESKTOP SET) Processor: Intel core i3 7 th Generation or higher. Operating System: Microsoft windows 10(Genuine) RAM: 4GB DDRL expendable upto16GB or more. Monitor: HP 20 inch or larger LED. Keyboard: Standard keyboard –USB Mouse: Optical with USB Interface. Storage: ITB HDD. Driver: All the corresponding system drivers to be write in DVD RW. Networking: Board integrated network port NIC, LAN Card/ Port. Inbuilt facility of Bluetooth, Wireless Lan (WIFI), Audio (External Speaker must not be required to hear the sounds from computer)			
2.	MPF Printer (Minimum 1 years warranty)	one	HP (1005)/EPSON/ CANON (AIO MF4820 Duplex, 244DW) LASER MPF DUAL Side with WIFI/LAN facility and Refillable Cartridge Other MPF LASER Printer (If Suggested) having Dual Side Printing and Refillable Cartridge with LAN/WIFI desirable (For Heavy Use in Official Printing)			
3.	Line Interactive UPS	one	Luminous UPS with 3 Hours Backup (Minimum 1 years warranty)			
4.	Antivirus	one	3 user Antivirus (Quickheal)			

Annexure-B page-2

SL NO	MUSIC and AUDIO Items	Units	Speicification	Brand, Rate per equipment to be quoted including all duties,taxes and transportation to the school point of OAV Dindiragaon, Phiringia, Kandhamal From items SL No.(1 to 3) (To be filled in by the bidder)		
2	MUSIC		<ul style="list-style-type: none"> • Harmonium(box-1) • Tabla wood set-1. • Jhumuka-2 pcs. • Ghungura-2 pairs • Trango-1 set(electronics). • Tanpura-1 pcs 			
3	AUDIO SYSTEM		<ul style="list-style-type: none"> • Machine:Ahuja-250w (USB supported) • Mouth Piece-2 (chord less). • Ahuja box (2D) or Ahuja box (2D)-1 and Ahuja funnel • Amplifier. • Microphone stand-1. 			

Date.....

Seal & Signature of the Bidder