



Public Health

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KANDHAMAL
BMW CELL, KANDHAMAL**

Email Id-bmwmkandhamal@gmail.com Ph-8280913944

Letter No. 6759/06/BMWM/PH/2019

Phulbani

Date. 10/6/2019

To

The Director, I & P. R. Dept,
Lok Sampark Bhawan, Bhubaneswar
e-mail: ipr.advt@gmail.com / iprenews@gmail.com

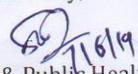
Sub : Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in two nos. of daily news paper (One time) by

This is for favor of your kind information and necessary action.

Yours faithfully,


Chief District Medical & Public Health Officer
Kandhamal

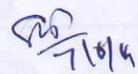
CHIEF DISTRICT MEDICAL OFFICER ,KANDHAMAL

REQUEST FOR PROPOSAL

OUTSOURCING OF BMW SERVICE.

The CDMO, Kandhamal, invites sealed proposal along with quotation from interested registered organization /agencies /firms to provide treatment and disposal of Bio-Medical wastes to DHH,Phulbani & other peripheral Hospitals like SDH & CHC, on outsourcing basis. The agency having good track record, capacity and relevant experience in this field is eligible to apply .application forms and other details can be obtained from the website www.kandhamal.nic.in

Interested parties /Agencies/Organizations should submit their proposal along with all supporting documents in sealed envelope separately (Technical & Financial) from the date of publication of tender in news papers duly addressed to CDMO,Kandhamal. The last date of submission of tender is 26.06.2019 till 5 P.M through speed post /reg.post/Courier only and will be opened on 27.06.2019 at 11 A.M in presence of the tender or their authorized representative in the applications without assigning any reason thereof. The authority will not be responsible for any postal delay.


Chief District Medical & Public Health Officer

Kandhamal

Memo no.: 6760 /

Phulbani

Date: 10/6/2019

Copy forwarded to the DPM, NHM / D.I.O, NIC Kandhamal,, for publishing the above advertisement along with specifications, terms & conditions of all individuals items in the district website www.kandhamal.nic.in .

Memo no.: 6761 /

Phulbani

SM
7/6/19
Date: 10/6/2019

Chief District Medical & Public Health Officer
Kandhamal

Copy forwarded to the DPHO, Kandhamal /ADMO(FW) /DMO(M/S)-cum-superintendent, DHH, Kandhamal/DTO/DMO/DAM(NHM)/Hosp. Manager, DHH, kandhamal ,Principal GNM SON & ANM TC to attend the purchase committee meeting on 27.06.2019 at 11 A.M at conference hall for finalization of tender .

Memo no.: 6762 /

Phulbani

SM
7/6/19
Date: 10/6/2019

Chief District Medical & Public Health Officer
Kandhamal

Copy forwarded to the Head Clerk /o: CDMO, kandhamal, for information and necessary action .He is instructed for receiving the tender documents till 26.06.2019 at 11 A.M by 5 P.M

SM
7/6/19
Chief District Medical & Public Health Officer
Kandhamal

**For Outsourcing Agents for BMW Management in District head Quarters Hospital /Sub
Divisional Hospital /CHC_s with Sanctioned Bed Strength.**

Eligibility

Following points should be fulfilled by the tendered to be eligible participation in the bidding process:

1. The firm /agency/company should have a valid registration certificate.
2. It shall have valid EPF, ESI & service Tax Registration certificate.
3. It shall have PAN Card in the name of firm /Agency/Company.
4. It must have valid labour license.
5. It must not have any previous record contract termination or left out the job black listed etc.
6. The tender should have to submit the valid license from the OSPCB or has to submit an undertaking to produce the same within two months after sign of the MOU with the undersigned.
7. The firm should have Two year experience in relevant field & experience with Liquid Waste management.
8. The firm should have experience with Liquid Waste management .

General Terms & Condition

1. The tender should be properly sealed & subscribed on the envelope " Tender for Engagement of outsourcing Agency under BMW Activities for CDMO, name of the district."
2. Cover 7 & Document-the following documents should be furnished in a sealed cover with index & Page No-
 - a) The tender document should be accompanied with Bank Draft of Rs. 1000 /-.(cost of tender Document) from any Nationalized Bank in favor of CDMO, Kandhamal.
 - b) Detail Name & address along with the contact number & email address of the Director, Managing /partner /proprietor of the firm are to be clearly mentioned in capital letter.
 - c) Attested copy of the IT return for last three Financial years .i.e 16-17,17-18,18-19.
 - d) Attested copy of PAN Card.
 - e) Attested copy of the VAT (TIN/ SRIN) Clearance certificate in form of VAT-612.
 - f) Quoted price list should be signed by the Tenderer with seal.
 - g) Experience Certificate in the respective field if any.
 - h) EMD Rs. 10,000/- in shape of DD/Bankers Cheque drawn in any Nationalized bank in Favor of the CDMO, Kandhamal (Refundable)
 - i) Original Document are to be brought during opening of the documents.
3. The EMD of the unsuccessful bidder will be returned after finalization of the tender process.
4. The EMD of successful bidder will be return after completion of the tender process agency & agreement without any interest.
5. The EMD will be forfeited if the bidder fails/refuse to execute the work order,
6. Tender should be type/written/computerized/without any correction & overwriting.
7. All the workers engaged by the outsourcing agency shall have uniform with the logo of the agency.
8. All staff of the OS agency shall bear photo identity cards during the period of work shall be duly signed by the Head of the concerned Hospital ADMO (med) for DHH, SDMO for SDHs, MO i/c for CHC_s.

D
7/6

9. The outsourcing Agency shall furnish the list of staff (above 18 years of age only) with proof of identity and address to the concerned Authority after finalization of the contract proof Outsourcing of services.
10. All the personal to be engaged by the Organization /Agency should be covered under the statutory Government regulations) Labour laws & regulation) farmed form time to time.
11. The concerned authority of the Hospital may request the tender/Agency to withdraw any of their workers from the Hospital without assigning any reasons, within 24 hours prior intimation.
12. The Bidder/Agency will abide by all the rules & regulation relating to labour laws, accident, workmen compensation act. Workmen insurance ESI, PF, fire safety etc. This will be the sole responsibility of the Bidder/Agency. The Authority will not be a party at any stage to any kind of dispute arises relating to the above.
13. Any damage/pilferage to the Hospital property due to mishandling, carelessness of the contractor/agency or his workmen will be recoverable from the agency's bill and all materials issued to the contractor /Agency shall be his /her sole responsibility for its safety during the entire period of the contract.
14. This selected agency/Organization should depute qualified and dedicated staff (trained in the field of Bio Medical Waste management activity such as collection. transportation, storage, treatment & disposal in the Hospital premises (offsite/onsite).It will also co-ordinate with the Bio-Medical waste management committee of the Hospital and be responsible for supervision of the said work. The work man should be provided with mobile number (24x7 functional) for emergency need at any time by the Agency.
15. All the employees of Agency /Organization will have to be covered under insurance against any personal accidents/health hazards and the Hospital authority will not liable for payment of any compensation on that account.
16. During execution of work, the Agency/Organization should follow all standard norms of safety measures/precautions to avoid accidents/damage to men, machine and infrastructure etc. On non performance to his clause suitable fine/penalty as decided by the authority will be imposed.
17. All the generation points of BMW at health care units (DHH/SDH/CHC) must have colour coded container/bins with cover. The designated bio-degradable colour coded poly bags with bio hazard symbol will be put in respective colored coded container/bins and lifted by the OS agency. Organization when they become two third full. Bags are to be closed by tying a string, weighted and recorded and then transported to the temporary storage area (onsite/offsite)for treatment and disposal utilizing the BMWM equipment (onsite/offsite).Each bag shall be labeled as per the scheduled iii & iv of the BMW (H&W) Rules 2016.the coloured coded bags of containers/bins shall be strong enough to withstand any possible damage that may occur during loading ,transportation or unloading of such bags/containers. These containers shall also be labeled as per the schedule-iii of the rules. Sharps must be collected in puncture proof Container containing disinfectant after their mutilation with needle syringe terminator/Hub cutter Mutilated infected plastics must be collected and properly disinfected/autoclaved by the OS agency. The person identified for collection of Bio-Medical Waste must carry him to maintain the recorded such as name of the generation point, type and quantity of waste received, signature of the authorized person (I/C sister of the ward ,) day and time of collection,etc.A similar register is to be maintained by Matron for BMWM.
18. Agency has to attention no Untreated Biomedical waste should be kept in the hospital premises beyond 48 hours. In case it is beyond 48 hrs,it must obtain the permission of OSPCB for the purpose .

19. The collection & transportation of Bio medical waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste will be preferably before 8.A.M daily.
- a) The Bio medical waste collected biodegradable poly bags/containers shall be collected from generation points of HCE₅ (DHH/SDH/CHC) and transported to the nearest BMW Management unit located at DHH/SDH₅ or offsite BMW treatment plant in a fully covered vehicle. Such vehicle must be labeled with bio hazard symbol and dedicated for transportation of Bio Medical Waste only and to be provided by the OS Agency Organization.
 - b) The Agency /Organization must collect the Bio-Medical waste from DHH/SDH/CHC & other peripheral Govt.Hospital in a specified container. For this purpose the respective Hospitals in charge to sign a MOU with OS Agency and CDMO of the respective district regarding the requisite fee as finalized in the above tender process.(for the transportation charges as per KM and service charge per bed per day).
 - c) The requisite outsourcing charges as per finalization of date contract to be paid by the concerned CDMO or SDMO or CHC MO I/C as per district BMW committee decision .
 - d) For collection of Bio-Medical waste from DHH/SDH/CHC, it should be kept in mind to minimize the K.M i.e the route map should be justified in such a way that it covers maximum health institution in one route during travel of the collecting vehicle for BMW.
20. Agency will be responsible for collection transportation temporary storage, treatment & disposal of general waste by coordination with Municipality /NAC/local authorities of the district.
21. As per the provision of Bio-Medical waste management & handling Rule-2016.it is mandatory segregate, collect, transport, store, treat & dispose BMW₅ generated from the HCE₅ .
22. It is responsibility of the agency to provide the bio degradable poly bags & other consumables. However the Health institution has to ensure placing of colored coded container/bins with bio hazard symbol at the generation points in the hospitals.
23. Agency / Organization will have to provide all personnel proactive gears & immunize its workmen for handling of BMW such as Apron, Gun Boot, Mask, Cap, and goggles, Rubber utility Glove and Hepatitis B,TT injection as per requirement .
24. The BMW equipment such as Autoclave & shredder located at DHH/SDH/IDH₅ will be utilized by the OS agency. Minor repair & regular maintenance will be made in consultation with the supply firm while the electric charges will be borne by the agency. A separate register for registering the complains regarding the BMW equipment may maintained by the OS agency.
25. The Contractor /Outsourcing Agent shall maintain all the records related to Bio-Medical Waste Management of all the units. Daily records shall maintain for the waste accepted and treated waste removed from the site. This record shall include the following minimum details.
- a. Waste Accepted : waste collection date, name of the generation point, waste category as per the rules, quantity of the waste ,vehicle number and receiving date(at site).
 - b. Treated waste removed: Date, treated waste type, quantity, vehicle number and location of disposal.
 - c. Log Book: A log book shall be maintained for each BMW equipment installed at the site and shall include the following:
 - I. The weight of each batch
 - II. The categories of waste as per the rules.
 - III. The time ,date and duration of each treatment cycle and total hours of operation.
 - IV. The complete details of all operational parameters during each cycle.
 - V. Accident reporting Register is to be developed and maintained.

Handwritten signature

- d. Site Records: Site records shall include the following:
- I. Details of construction of engineering works of the pits.
 - II. Maintenance schedule, breakdown/trouble shooting and remedial action.
 - III. Emergencies.
 - IV. Incidents of unacceptable waste received and the action taken thereof
 - V. Details of site Inspections by the officials of the regulatory agency and necessary action on the Observation.
 - VI. Daily monthly and annual summary records of the above shall be maintained and made available at the site for inspection whenever required by regulating Officer on Inspection.
26. Manpower engaged by the service provider should not claim any type of compensation/absorption/regularization/benefit(Health Related also) of service from this office under industrial Dispute act.1947 & Contract Labour Act 1970.
27. The Manpower of the outsourcing should not consume alcohol, betel, smoking during the duty hour nor be involved in any type of criminal activities.
28. This office (DHH/SDH/CHC) will maintain attendance register of the staffs engaged by the OS Agency /Organization .The agency will have to prepare duty list & submit to the office as mentioned above by 25th for next month. Absent from duty not allowed at any cost. However the agency should have to make alternative arrangements with due approval by the concerned Authority.
29. After the allotment of work, the said agency/Organization shall have to sign an MOU with the concerned authority regarding the details scope of services to be executed.
30. The said contract will work initially for a period of one year from the date of agreement that will be renewed for further if found satisfactory by the concerned CDMO of district .During this period if at any stage of the time, the Hospital Authority finds noncompliance of the assigned work, the said OS agency/Organization for BMW will be served with a notice period of one month and if still noncompliance is there, the said contract will be cancelled.
31. After allotment of the order, the Outsourcing agent shall execute the service within 15 days of the issue of letter.
32. The Outsourcing agency /Organization has to sign a Memorandum of understanding (MOU) with the concerned Authority (CDMO/SDMO/MO I/C) on the day of execution of the work orders.
33. The final monthly bill in triplicate to be submitted along with the consolidated monthly report to CDMO/ADMO/(med)/SDMO/MO I/C (who ever have signed MOU with the OS agency/Organization)on1st week of each month.
34. Besides, the Outsourcing agent has to submit Monthly progress Report/status report duly signed by the Hospital Manager/junior Hospital Manager/Block Programme Manager/Matron/Staff Nurse with remarks to the MO I/C CHC,SDMO,ADMO(med),CDMO as the case may be without fail. Three consecutive adverse Remarks may be treated towards cancellation of the contract.
35. The Outsourcing Agency shall be under the Administrative control of the CDMO/ADMO (Med)/SDMO/MO I/C CHC and the work will be supervised by the Hospital Manager JHM/BPM/Matron & SN.
36. The number of workers to be engaged by the Outsourcing Agency is _____(To be mentioned by the Tendered)
37. All the legal disputes are subject to the jurisdiction of the District Court Phulbani only.

PENALTY

38. In case of deficiencies in providing quality service, the authority will have the right to impose penalty as per decision of the BMW Committee which shall be deducted from the monthly bill.

FINANCIAL

39. The Technical Bid should be accompanied with an Earnest Money deposit (EMD) ,refundable without interest, of **Rs 10,000/-** only in the tender shall be rejected out rightly.

40. The Earnest Money Deposit in respect of the agencies which do not qualify the Technical Bid(first Stage)/Financial Bid (Second competitive stage)shall be returned to them without any interest .In case of successful tendered if the agency fails to deploy the required manpower against the initial requirement within 30 days from date of placing the order the EMD shall stand forfeited without giving any further notice.

41. The successful tendered will have to deposit a security amount of **RS.100,000/-**-(Rupees one lakh) only in the form of Bank Guarantee in favour of CDMO,Kandhamal(Concerned District) that will be refunded without interest in case of completion/Cancellation of the contract.

Handwritten signature

**FORMAT FOR TECHNICAL BID FOR OUTSOURCING OF
BIOMEDICAL WASTE SERVICES**

NAME & ADDRESS OF THE ORGANISATION /AGENCY		
SL NO	CRITERIA	PARTICULARS
1	ORGANISATIONAL CONSTITUTION PROOF OF REGISTRATION	
2	YEARS OF EXPERIENCE	
3	STAFFS SKILLED SEMI SKILLED UNSKILLED	
4	NO OF ASSIGNMENTS FINISHED CURRENT ASSIGNMENT IN HAND	
5	POLLUTION CONTROL BOARD (authorization)	
6	VALID LABOUR LICENCE	
7	TIN ALLOTTED CERTIFICATE	
8	INCOME/ SOLVENCY PROOF OF LAST 3 YEARS (FY 2016-17,2017-18 & 2018-19)- AUDITED PROFIT & LOSS A/C & BALANCE SHEET ETC.	
9	PAN CARD	
10	VAT CLEARNCE CERTIFICATE	
11	DOCUMENTS IN SUPPORT OF EXPERIENCE	
12	DOCUMENTS IN SUPPORT OF HANDLING BMW EQUIPMENTS	
13	BANK DRAFT OF	
14	EMD OF	

All the supporting documents should be enclosed for above requirements.

Date

Place

Authorised Signatory

APPLICATION FORM FOR UNDERTAKING BMW OUT SOURCING SERVICES

NAME OF THE AGENCY/ Organisation	
ADDRESS WITH PHONE NUMBER	
STATUS OF THE AGENCY ATTACHED SUPPORTING DOCUMENTS	
NUMBER OF EMPLOYEES ON ROLL	
WORKING EXPERIENCE IN THE RELATED FIELD (IF ANY SPECIFY)	
IMPLEMENTATION PLAN (DOCUMENTS TO BE ENCLOSED)	
INDICATORS OF ACHIEVEMENT	

Supporting Documents to be attached-

1. Supporting documents with regards to status of the Agency.
2. Implementation Plan for CHC/Sub Divisional Hospital /DHH.
3. Service Tax Registration Number with last paid date.
4. Labour License certificate .
5. Valid EPF, ESI, PAN No.
6. Years of Experiences in BMW Management services with proofs from appropriate authority.

Date-

Authorised Signature

Place

**FORMAT FOR FINANCIAL BID FOR OUTSOURCING OF
BIO MEDICAL WASTE MANAGEMENT SERVICE**

Name & Address of the Organisation /Agency / NGO

Sl No.	Particulars	Rate in Rs.
01	Charges per bed per Day including Polybags	
02	Charges per bed per day including Bar-coded Poly Bags	
03	Transportation Charges (rupees/K.M/Trip)	
Total		

(Taxes Applicable as per Govt. Norm)

Date

Authorised Signatory

Place