

**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER,
KANDHAMAL, PHULBANI**

No.....727.....// CDVO PLB Dt.....6/3/19.....//

QUOTATION/TENDER CALL NOTICE

Interested Registered Outsourcing Agencies/ Service Providers having GST clearance are invited to quote their rate of service charges for providing manpower for temporary engagement of candidates as Peon/Chowkidar (06 nos.) in ARD Sector of Kandhamal District. The Firm should have providing E.P.F/E.S.I.C, facility to the beneficiaries engaged for the purpose. For eligibility criteria, scope of work, deliverable & other relevant details please refer the requisite documents published here in page-1 to 3. The persons to be engaged should have following eligibility.

1. Should be Indian & permanent resident of Kandhamal District.
2. Qualification – Passed M.E. able to speak, read & write odia language
3. Should have good character.
4. Should have one spouse in case of married.
5. The persons should have minimum 3 years experience in ARD activities.
6. Physical Standard: - a) Should not have any physical defect
b) Should have good physique with minimum height of 5' (Five Feet) & unexpanded chest of 30" (Thirty Inches).
c) Should know good cycling.

The candidates will be engaged at different Veterinary Institution of the Dist. The Firm is to make payment to beneficiary regularly. The payment of remuneration of the beneficiary will be paid on availability of Funds/Allotment and as per rule prescribed by the Govt. of Odisha from time to time The Firm is to bear any loss/damage caused/done/made by the candidate. The Services of candidates/beneficiary will be terminated at any time without assigning any reason thereof. The candidate should have good behavior, active habit & obedient. The service will be terminated on notice of any irregularities misbehavior/ disobedience to the order of higher officers under whom works assigned.

P.T.O.

The Quotation/Tender in sealed cover should reach this office on or before dt. within 04.00 PM. Quotation received after schedule date & time will not be considered. The quotation should clearly mention the rate of service charges including GST & others. The quotation should be accompanied with copy of Registration certificate, GST clearance certificate, Aadhar card and Pan Card etc.

The quotations will be opened on dt.13.03.2019 at 4.30 PM in presence of committee members for finalization of rate of service charges.

The undersign reserves all right to cancel the quotation/tender without assigning any reasons thereof.


for Chief District Veterinary Officer
Kandhamal, Phulbani

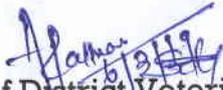
Memo No.....728.....//CDVO PLB Dt.....6/3/19.....//

Copy to the DIO, NIC, Collectorate, Kandhamal, Phulbani with a request to upload the tender call notice in Kandhamal NIC for wide publication.


for Chief District Veterinary Officer
Kandhamal, Phulbani

Memo No.....729.....//CDVO PLB Dt.....6/3/19.....//

Copy submitted to the Collector, Kandhamal/Sub-Collector, Phulbani/ PD, DRDA, Kandhamal/District Welfare Officer, Kandhamal/ SDVO Phulbani.


for Chief District Veterinary Officer
Kandhamal, Phulbani

Memo No.....730.....//CDVO PLB Dt.....6/3/19.....//

Copy submitted to the Director of Animal Husbandry & Veterinary Services Odisha, Cuttack for favour of kind information and necessary action with reference to Directorate letter no. 2124, dt. 30.01.2019.


for Chief District Veterinary Officer
Kandhamal, Phulbani

Form 2: Particulars of the Bidder

Tender Call Notice No: _____ Date: _____

1	Name of the Organization:		
2	Legal Status of Organization:		
3	Address of Corporate/National Office:		
4	Address of Office in Odisha:		
5	Telephone No Fax No		
6	Email Address:		
7	Website:		
8	Registration No. of Certificate of Incorporation & Date		
9	No of years organization has been in existence (as on 1 st April 2018)		
10	Service Tax Registration No		
11	Permanent Account Number of Income Tax & Date of Registration:		
12	Registration No. of Labour Regn. Certificate & Date of Regn.		
13	Registration No of EPF Regn. Certificate & Date of Regn.		
14	Registration No ESI Regn. Certificate & Date of Regn.		
15	No. of years of experience as HR service Provider (as on 1 st April 2018)		
16	Date of First assignment as HR service provider (dd/mm/yyyy)		
17	Date of first assignment as HR service provider for Govt. Dept. (dd/mm/yyyy)		

18. Audited Annual Turnover (Rs.) in for 3 years as below:

Year	Total Turnover
2015-16	
2016-17	
2017-18	
Average Annual Turnover	

19. Details of experience of carrying assignments as HR service provider in Govt. sector/public sector Undertaking/Autonomous Bodies in chronological order since inception.

Sl.	Financial Year	Description of Assignment as per work Order	Name of issuing Authority	Duration of Assignment			Value of Assignment (Rs.)	Work Order attached
				Start Date	End Date	Total Duration of Assignment in Months		

Note: The information provided in the above table must be supported by relevant work order.

Signature of the Tenderer:

Date:

Place:

Company Seal

Form 3: Document Checklist for Technical Bid

Sl. No	Eligibility Compliance Document	Provided (Yes/No)	Page No in the Technical Bid
1	Copy of Certificate of Incorporation/ Registration/Partnership Deed, MoA/By-laws		
2	Copy of Service Tax Registration Certificate		
3	Copy of Income Tax PAN		
4	Copy of Labor Registration Certificate		
5	Copy of EPF Registration Certificate		
6	Copy of ESI Registration Certificate.		
7	Copy of Audited Balance sheet and Profit & Loss Account as proof of Annual Turnover for the financial years 2015-16,2016-17, and 2017-18.		
8	Copy of Income Tax Return for financial years 2015-16,2016-17 and 2017-18.		
9	Copy of Service Tax Return for financial years 2015-16,2016-17 and 2017-18.		
10	Copy of work orders from the client		
11	Tender Paper Cost (DD No....., Amount:.....,Bank:....., Date:.....)		
12	Earnest Money (DD No....., Amount:.....,Bank:....., Date:.....)		

Signature of Witness:

Date:

Place:

Signature of the Tenderer:

Date:

Place:

Company Seal