



**Odisha Adarsha Vidyalaya ,Kotagarh  
Kandhamal**

# **TENDER DOCUMENTS**

**FOR**

**Supply of Audio System**

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ

ଗ୍ରା/ପୋ : କୋଟାଗଡ଼, ଜିଲ୍ଲା : କନ୍ଧମାଳ  
ଓଡ଼ିଶା - ୭୬୨୧୦୫



ODISHA ADARSHA VIDYALAYA

AT/PO – KOTAGARH, DIST – KANDHAMAL,  
ODISHA - 762105

Email: [oavkotagarh2017@gmail.com](mailto:oavkotagarh2017@gmail.com)

Letter No. 31/OAVKtg/2019

Date 13.02.19

### TENDER NOTICE

#### TENDER NOTICE INVITING QUOTATION FOR PURCHASE OF AUDIO SYSTEM FOR THE OFFICE OF THE PRINCIPAL OAV, KOTAGARH DIST-KANDHAMAL

Sealed tenders are invited from the Registered Supplier / Firm having EPM rate contract holders/ registered under Goods and Services Tax (GST) Act and having GST clearance certificate and IT clearance certificate for supply of Audio System for Odisha Adarsha Vidyalaya, Kotagarh. The Tender paper containing detailed scope of work along with terms and condition are available at the Notice Board of Odisha Adarsha Vidyalaya, Kotagarh/District Project Office, SSA Kandhamal/District Education Office, Kandhamal/Block Education Office, Kotagarh/Block Development Office, Kotagarh/Department of Rural Development Authority of Kandhamal District and hoisted in the website [www.kandhamal.nic.in](http://www.kandhamal.nic.in). The last date of receipt of the tender paper is 22.02.2019 up to 4.00 P.M.

The authority reserves the right to cancel any or all quotation without assigning any reason thereof.

*M. K. S. 13/2/2019*  
Principal  
PRINCIPAL  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal

# ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ

ଗ୍ରା/ପୋ : କୋଟାଗର, ଜିଲ୍ଲା : କନ୍ଧମାଳ

ଓଡ଼ିଶା - ୭୬୨୧୦୫



## ODISHA ADARSHA VIDYALAYA

AT/PO – KOTAGARH, DIST – KANDHAMAL,  
ODISHA - 762105

Email: [oavkotagarh2017@gmail.com](mailto:oavkotagarh2017@gmail.com)

Letter No. 32/OAVKt8/2019

Date 13.02.19

To

The District Information Officer,  
NIC, Kandhamal

Sub: Uploading of tender call notice for supply of "Audio System" for Odisha Adarsha Vidyalaya, Kotagarh in NIC kandhamal website.

Sir,

On the above cited subjects, I am to inform you that, tender call notice has already been published in respect of Odisha Adarsha Vidyalaya, Kotagarh, Kandhamal for supply of Audio System in this Vidyalaya. The copy of the said notice along with detail terms and condition is enclosed herewith for necessary uploading in KANDHAMAL website for wider publicity and information of all the intending bidders.

Encl: As above

Yours Sincerely

  
13/2/2019  
PRINCIPAL  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal  
Date 13.02.19

Memo No. 33/OAVKt8/2019

Copy forwarded to the State Project Director, Bhubaneswar for favour information. He is requested to upload and publish the said tender call notice along with the terms & condition in website / Notice Board for information of the entire intending bidder.

  
13/2/2019  
PRINCIPAL  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal

Memo No. 34/OAVKtg/2019

Date 13.02.19

Copy submitted to the Collector –cum-Chairman, OAV, Kotagarh, Kandhamal for favour of kind information.

  
13/2/2019

PRINCIPAL

Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal  
PRINCIPAL  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal

MemoNo. 35/OAVKtg/2019

Date 13.02.19

Copy submitted to District Education Officer, Kandhamal / Block Education Officer, Kotagarh / The Tahasildar Kotagarh / The Sports Office, Kotagarh / the Employment Exchange Office Phulbani for information with request to publish the tender call notice in your notice board for wide publication.

  
13/2/2019

PRINCIPAL

Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal  
PRINCIPAL  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal

## TERMS & CONDITIONS:

1. The intending bidders should quote the rate per item inclusive of all taxes / charges and delivery at Odisha Adarsha Vidyalaya, Kotagarh, kandhamal.
2. Tenders can be applied for Audio System in Annexure B separately through quotation as well.
3. The successful bidder will have to sign an agreement with The Principal, Odisha Adarsha Vidyalaya, Kotagarh for execution of the work. The successful bidder should bring the original documents like PAN card, VAT and GST Clearance Certificate up-to-date at the time of execution of the agreement for verification.
4. The sample of item as per quotation form must be submitted before the committee at the time of opening of tender for examining the quality of the materials.
5. The successful bidder will have to supply all items at Odisha Adarsha Vidyalaya, Kotagarh with proper packing and in good condition.
6. The indenting Firm should submit an undertaking in his/her letter pad that his/her firm has not been black listed by any Govt. Organization.
7. Necessary payment will be released to the successful bidder after due verification and certificate of items as per specification by member of purchase committee
8. No extending benefit will be allowed to any SSI Units registered under the DIC & NSIC.
9. TDS shall be deducted from the final amount as per Govt. norms.
10. The quotation in sealed envelopes superscripted with "**Tender/Quotation for supply of..... Audio System**" separately should reach thorough Speed Post or by hand addressed to The Odisha Adarsha Vidyalaya, Kotagarh Kandhamal on or before **22.02.2019** by **4.00 P.M** during office working hour. This office will not be held responsibility for any postal delay. The quotation form is provided in **Annexure-“B”**.
11. The decision of the Purchase Committee, Odisha Adarsha Vidyalaya, Kotagarh shall be final for selection of the items and bidder, basing on the quality of materials.
12. The quotation will be opened on **23.02.2019** at **11.00 A.M** in presence of the bidders or their authorized representatives.
13. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
14. All disputes are subject to the jurisdiction of Kandhamal, Odisha only.
15. The Application form is provided in **Annexure-“A”**
16. Any overwriting / Correction in figure in quoted price shall be liable to be rejected.
17. The bidder should sign in each page of the bid document with seal.

  
13/2/2019  
**PRINCIPAL**  
Odisha Adarsha Vidyalaya  
Kotagarh, Kandhamal

**APPLICATION FORM FOR TENDER / QUOTATION**  
**ANNEXURE-A**

1. Name of registered Firm:-
2. Name of Authorized person:-
3. Address:-
4. Contact No.:-
5. PAN No (Enclose photocopy):-
6. GSTIN No (Enclose Photocopy):-
7. Last year VAT Clearance certificate and GST up to date deposit certificate no with Date:-
8. GST Registration No.:-
9. Cost of Tender paper in details:-  
DD. No. \_\_\_\_\_/Bank \_\_\_\_\_ Amount \_\_\_\_\_/Date \_\_\_\_\_
10. Cost of the total Tender / Quotation work:  
Rs.....(Rupees.....)only
11. Bank details of the Bidder: Name of the Bank.....Branch.....  
IFSC Code.....Account No.....
12. Enclosed 1) Xerox copy of PAN Card  
2) Xerox copy of VAT Clearance certificate & GST up to date deposit certificate.  
3) Draft for cost of Tender Paper.  
4) Self undertaking "not black listed at any where".

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

**Seal & Signature of the bidder**

**Date**

Rate(s) Quoted:

## SPECIFICATION OF AUDIO SYSTEM FOR ODISHA ADARSHA VIDYALAYA, KOTAGARH, KANDHAMAL.

Sl No.	Items	Unit	Specification	Brand, rate per equipment to be quoted including all duties, taxes and transportation to the school point of OAV Kotagarh Item No.1 (To be filled in by the bidder)		
				Brand/ make	In Figures	In words
1	AUDIO SYSTEM	02 01  02 08	<ul style="list-style-type: none"> <li>• CORDLESS MIC</li> <li>• 1 USB AND BLUETOOTH ENABLED AUDIO SYSTEM</li> <li>• 1 LARGE BOX WITH 2 INBUILT SPEAKER-02</li> <li>• SMALL BOX SPEAKER FOR CLASSROOM ANNOUNCEMENT.</li> </ul>			

  
 13/2/2019  
 PRINCIPAL  
 Odisha Adarsha Vidyalaya  
 Kotagarh, Kandhamal