



ELECTION URGENT

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OFFICE OF THE DISTRICT ELECTION OFFICER, KANDHAMAL, PHULBANI

No. 14 / Elec. Date 02.01.2018

Tender/Quotation Call Notice

Sealed Tenders/Quotations are hereby invited from the intending GST registered Printing press/firms who desire to supply Forms (as per list enclosed) to be used during conduct of General Elections, 2019.

The sealed quotation/tenders should reach on or before 18.01.2019 at **1.00 P.M.** in the District Election Office, Kandhamal, Phulbani **through registered/speed post or courier only. No tender/quotation will be received by hand or by any other means.** The cover containing tender/quotation papers should be super scribed as "TENDER/QUOTATION FOR PRINTING OF FORMS FOR GENERAL ELECTION, 2019".

The quotation will be opened by the committee on 19.01.2019 at **11.30 AM** in presence of the Quotationers or his/her authorized Agent in the office chamber of the ADM, Kandhamal. If nobody is present from the side of the quotationers at the scheduled date and time, the committee will not wait for opening of the tender.

Quotations/Tenders will not be accepted/entertained after expiry of the due date and time as above.

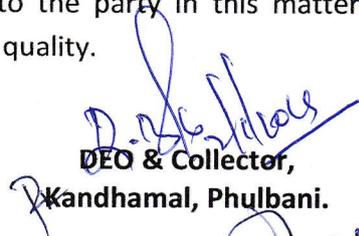
The Quotations/Tenders should accompany with the following documents.

1. E.M.D of Rs.5000/- (Rupees five thousand) only in shape of Bank Draft in favour of the Asst. Collector, Election, Kandhamal, Phulbani.
2. Up to date GST clearance, Income tax return of last three years i.e. 15-16, 16-17 & 2017-18 and Copy of PAN card.
3. Sample of Forms are to be produced before the committee at the time of opening of tender for verification.
4. The rate should be quoted inclusive of all taxes i.e. GST, Entry Tax etc. as per Govt. guideline.
5. No extra cost will be given for transportation of the Forms. The rate is negotiable. Supply is to be made at District Election Office, Phulbani.
6. The quotation/tender will be summarily rejected if sample and above required document are not produced.

The quotation/tender received without fulfilling the above terms and conditions shall be treated as prima facie rejected and shall not be taken into consideration.

The successful quotationer(s)/tenderer(s) should deliver the approved items within 07 (seven) days from the date of placement of supply order, failure to deliver within the stipulated period shall result forfeiture of the EMD to Govt. and alternative action will be taken by the authority.

The undersigned reserves the right to accept or reject the quotation without assigning any reason thereof. No intimation will be given to the party in this matter. The authority is also not bound to accept the lower price subject to quality.


D. S. Das
DEO & Collector,

Kandhamal, Phulbani.

Phone
30218

Memo No. 15 / Dated 02.01.2019.

Copy to the Joint CEO-cum-Joint Secretary to Govt. Home (Election) for information and necessary action with request to upload it into CE O web site.

Copy to the Notice Board of Collectorate/ Sub-Collector's Office, Phulbani/ Balliguda/PD, DRDA, Kandhamal, Phulbani/ All Tahasildars/ All Block Development Officers/ All CDPOs of Kandhamal district/ DIPRO, Kandhamal, Phulbani/ GM, DIC, Phulbani for information and wide publicity.

Copy to the DIO, NIC, Kandhamal, Phulbani for information with a request to publish the Advertisement in the district website www.kandhamal.nic.in.

Copy to the Steno to ADM, Kandhamal for information and necessary action.

Copy to members of purchase committee for information with request to remain present on 19.01.2019 at 11.30AM in the Chamber of the ADM, Kandhamal and finalize the process of tender.


DEO & Collector,

Kandhamal, Phulbani.


30/12/18

LIST OF FORMS TO BE PRINTED LOCALLY

Sl. No.	List of Items	Description/ Specification	Price to be quoted (Rs.)	Remarks
1	Postal Ballot paper for P.C.			
2	Postal Ballot paper for A.C.			
3	Printing of different forms	A3 Size		Rate to be quoted for single side printing
		A4 Size		
		Poster Size		
4	Printing of different forms	A3 Size		Rate to be quoted for both side printing
		A4 Size		
		Poster Size		
5	Printing of colour poster	18" X 22"		Art Paper
6	Log Book of vehicle with cover page	10 pages per Book		
7	Adhesive colour sticker for EVMs/VVPATs	1" X 2"		Different Colour
8	POL Coupon Book	Book (60 pages in triplicate)		
9	Printing & supply of ID Cards	4" X 3"		
10	ID cover and Band	Per piece/set		
11	Labels			
12	Leaflet	1/8 DM size		
13	Printing of Flex Banner	Per Sq. Ft.		
14	Check List of polling materials supplied to polling party			
15	Notice specifying the polling area			
16	Placard showing 100 Meters from the polling station @4 per polling station			
17	Acquittance Roll for payment of TA/DA to polling personnel			
18	Pregummed sticker (Lok Sabha)(White)			
19	Pregummed sticker (Vidhan Sabha)(Pink Colour)			
20	Vehicle requisition form			