



ମିଶନ  
ଶକ୍ତି

ମା ପାଟଖଣ୍ଡା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ ବାଲିଗୁଡ଼ା, କନ୍ଧମାଳ  
**Office of the Maa Patakhanda Block Level Federation**  
**Balliguda, Kandhamal**  
[bpcbhalliguda@gmail.com](mailto:bpcbhalliguda@gmail.com)

Advertisement No. 226 // Date. 12.07.2023

To:

The BDO, Balliguda, CDPO Balliguda, GPLF Bataguda, GPLF Sindrigaon, GPLF Barakhama, GPLF Rebingia, GPLF Khamankhole, BPMU Missionshakti.

Sub: Regarding Display of Advertisement of Community support staff at your notice board.

Ref: Dept. Mission Shakti Govt. Odisha Letter No.1343/2022 dated 21.10.2022

Sir/Madam,

With reference to the subject cited above, I am to request you kindly display the Advertisement to your Office notice board, which is inviting the applications from the intend female candidate from respective CLF and GPLF of Balliguda Block. For engagement of community support staffs.

This is for favour of your kind information and necessary action.

Yours faithfully

ବ୍ରଜ ପ୍ରଧାନ

Secretary

Maa Patakhanda Block Level Federation  
Balliguda

ମାଜା ସୁନ୍ଦରୀକାନ୍ତ

President

Maa Patakhanda Block Level Federation  
Balliguda

Memo No. 227 Dated. 12.07.2023

Copy to the CDO-Cum-EO Zilla Parishad, Kandhamal/DSWO, Kandhamal for your kind information and requested to kindly publish this advertisement at District web portal.

ବ୍ରଜ ପ୍ରଧାନ

Secretary

Maa Patakhanda Block Level Federation  
Balliguda

ମାଜା ସୁନ୍ଦରୀକାନ୍ତ

President

Maa Patakhanda Block Level Federation  
Balliguda



ନିଉନ  
ଶିକ୍ଷା

ମା ପାଟାଖଣ୍ଡା ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ ବାଲିଗୁଡ଼ା,କନ୍ଧମାଳ

Office of the Maa Patakhanda Block Level Federation

Balliguda, Kandhamal

[bpcbhalliguda@gmail.com](mailto:bpcbhalliguda@gmail.com)

Advertisement No. // Date.

Maa Patakhanda Block Level Federation, Balliguda, Kandhamal invites application from the Female candidates for the following positions from 12-07-2023 to 26-07-2023 of Community Support Staff (CRP-CM/ MBK).

1) Bataguda GPLF:

Sl no	Name of the village	Name of the CLF	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Performance Incentive In (Rs)/ Per Month
1	Bataguda	Bataguda CLF	01	10 <sup>th</sup> Pass	3000/-
Total No. of CRP-CM Vacancy			01		

2) Bataguda GPLF:

Sl no	Name of the village	Name of the BDSP	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Performance Incentive In (Rs)/ Per Month
1	Bataguda	Bataguda	03	12 <sup>th</sup> /Intermediate/+2 Pass	Rs.2000/- Fixed pay and up to Rs.1000/- per enterprise as variable pay
Total No. of BDSP vacancy			02		

3) SindrigaonGPLF:

Sl no	Name of the village	Name of the CLF	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Performance Incentive In (Rs)/ Per Month
1	Kilupada	Kilupada CLF	01	10 <sup>th</sup> Pass	3000/-
2	Salag Padar	Salag Padar CLF	01	10 <sup>th</sup> Pass	3000/-
Total No. of CRP-CM Vacancy			02		
01					

Contd.p/2

4) Sindrigaon GPLF:

Sl no	Name of the Block	Name of the BDSP	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Performance Incentive In (Rs)/ Per Month
1	Balliguda	Sindrigaon GPLF	01	12 <sup>th</sup> /Intermediate/+2 Pass	Rs.2000/- Fixed pay and up to Rs.1000/- per enterprise as variable pay
Total No. of BDSP vacancy			01		

5) Barakhama GPLF:

Sl no	Name of the village	Name of the CLF	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Performance Incentive In (Rs)/ Per Month
1	Barakhama "B"	Barakhama CLF	01	10 <sup>th</sup> Pass	3000/-
Total No. of CRP-CM Vacancy			01		

6) Rebingia GPLF:

Sl no	Name of the village	Name of the CLF	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Performance Incentive In (Rs)/ Per Month
1	Satamaska	Satamaska CLF	01	10 <sup>th</sup> Pass	3000/-
2	Rebingia	Rebingia CLF	01	10 <sup>th</sup> Pass	3000/-
Total No. of CRP-CM Vacancy			02		

7) Khamankhole GPLF:

Sl no	Name of the village	Name of the CLF	Nos. of vacancy CRP-CM	Minimum Educational Qualification	Performance Incentive In (Rs)/ Per Month
1	Jalisuga	Jalisuga CLF	01	10 <sup>th</sup> Pass	3000/-
Total No. of CRP-CM Vacancy			01		

NB:- During the Period/ time of original certificate verification, if any Natural calamities occurs or the any emergency task given by the higher authority then the fixed Date and time of above said verification may change accordingly.

  
 Secretary  
 Maa Patakhanda Block Level  
 Federation, Balliguda  
 Balliguda

  
 President  
 Maa Patakhanda Block Level  
 Federation, Balliguda  
 Balliguda

**TIMELINE FOR SELECTION OF CUMMUNITY SUPPORT STAFF**

Sl. No.	Activity	Timeline	Date	Responsibility
a.	b.	c.	d.	E
1	Notification at Block office, CDPO Office, BLF office, GPLF office, GP office AWC of concerned village for CRP-CM position and all AWC centers of GP for concerned community staff from website of chief Development officer cum Executive officer (CDO-cum-EO)	Day -1	12-07-2023 to 26-07-2023	BLF/GPLF EC  Dlm + Chief Development officer-cum- Executive officer for publication in the website
2	Las date of Receipt of applications	Day -15	26-07-2023	BLF
3	Recording of all applications in prescribed register	Day -1 to Day- 15	12-07-2023 to 26-07-2023	BLF
4	Preparation of list of candidates	Day -20	27-07-2023 to 31-07-2023	BLF
5	Display of list candidates at BLF, GPLF and CLF (for CRP-CM)	Day-22	01-08-2023	Selection committee (at BLF)
6	Submission of Grievance (at Block office)	Day-23 to Day -29	02-08-2023 to 08-08-2023	BDO
7	Hearing of Grievance of Candidates	By the Day -30 to Day -34	09-08-2023 to 13-08-2023	BDO
8	Document Verification by Selection committee	By the Day- 35 to Day- 44	14-08-2023 to 23-08-2023	Selection committee (at BLF)
9	Preparation of final Merit List (at BLF)	By the Day- 45	24-08-2023	Selection committee (at BLF)
10	Resolution made at GPLF	By the Day -50	29-08-2023	GPLF
11	Display of Final merit list at BLF, GPLF and CLF (for CRP-CM only)	By the- 51	31-08-2023	BLF and GPLF
12	Issue of Offer letter	By the Day -53	01-09-2023	GPLF

  
 Secretary  
 Maa Patakhanda Block Level Federation  
 Balliguda

  
 President  
 Maa Patakhanda Block Level Federation  
 Balliguda

### Other Eligibility Criteria:

- Should be a woman and SHG member
- Should be able to read and write Odiya
- Well conversed with local language/dialect
- Age: Minimum 18 years
- Domicile: Residence of the same village/cluster for CRP-CM
- Domicile: Residence of the Same Gram Panchayat for MBK

### General Terms & Conditions:

- 1) Application form and work description for each position are available at GPLF/BLF Office. Candidate may download the Application Form and Job profile from the website Portal of The District Administration, Kandhamal ([www.Kandhamal.nic.in](http://www.Kandhamal.nic.in))
- 2) Self-attested documents in support of identity, qualification, experience, etc. as per the checklist have to be submitted along with application form at BLF office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz; age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the application, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF/GPLF/BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/GPLF/BLF/Government.
- 9) Address of application form submit is **PRESIDENT,MAA PATAKHANDA BLOCK LEVEL FEDERATION BALLIGUDA,KANDHAMAL,762103 (NEAR ICDS OFFICE,BALLIGUDA)**
- 10) The last date of receipt of application is 26.07.2023

ସଚିବ  
Secretary  
Maa Patakhanda Block Level  
Federation,  
Balliguda

ପ୍ରଧାନ  
President  
Maa Patakhanda Block Level  
Federation,  
Balliguda

**CHECK LIST OF DOCUMENTS TO BE SUBMITTED**

Sl No.	Parameter	Self-Attested Documents to be submitted
A	B	C
1	Address Proof	Resident Certificate/Aadhar Card/Voter ID/Electricity/Water Bill/Ration card
2	Identity Proof	Aadhar Card/Voter ID/PAN Card/Driving License/Ration Card with Photo
3	Age Proof	Birth Certificate/10 <sup>th</sup> class certificate
4	Educational Qualification	Mark sheet/Board Certificate/Diploma/Degree Certificate/Post graduate Certificate/Any other qualification Certificate from approved recognized institution
5	SHG Member	Letter from President/Secretary of concerned SHG
6	Social Category (SC/ST/Minority)	Caste Certificate
7	Economic Category (Poor/EPVG) (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8	Ration Card holder	Ration card issued by competent Authority
9	BPL	BPL card issued by competent Authority
10	Annual Income less than Rs. 60000/-	Income Certificate issued by Tahasildar
11	Person with Disability	Disability Certificate from concerned government department
12	Orphan	Orphan certificate from consent Tahasildar (staying at home)/BCPO (Staying at child care institution)
13	PVTG	Caste certificate
14	Community Cadre in intensive village/GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, mentioning period for which candidate is /was engaged in intensive village/GP under OLM
15	CRP for mobilization round/Senior CRP under OLM	Letter /Certificate from BMMU/DMMU/ SMMU, OLM mentioning the period of engagement

  
 Secretary  
 Maa Patakhanda Block Level  
 Federation, Balliguda

  
 President  
 Maa Patakhanda Block Level  
 Federation, Balliguda

## APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for-

Name of the CLF: \_\_\_\_\_

Name of the GPLF: \_\_\_\_\_

Name of the Block: \_\_\_\_\_

A	Personal Information	
1	Full Name of the Applicant	Affix recent passport size colour photograph
2	Sex	
3	Ful Name of the Father/ Husband	
4	Full name of Mother	
5	Date of Birth (DD/MM/YYYY)	
6	Age as on Date of Issue of Notice (in Completed Years)	
7	Social Category (Please tik valid option)	Gen (    )/SEBC(    )/Sc(    )/ ST(    )/ Minority(    )
8	Economic Category (Please tik valid option)	Poor (    )/ EPVG(    )/ Ration Card holder(    ) BPL(    )/ Annual Income less than Rs. 60000/- (    )
9	Special Category (Please tik valid option)	PwD (    )/ Orphan(    )/ PVTG(    )
10	Current address with name of Village, GP, Post, Police station, Block, District, State, Pin	
11	Permanent Address with name of Village, GP, Post, Police station, Block, District, State, Pin	
12	Telephone/ Mobile Number (Mandatory)	
13	Alternate Telephone/ Mobile Number (Optional)	
14	Email ID (Optional)	

**B Educational Qualification (Self Attested Photo copy of certificates and Mark sheets to be attached)**

Sl No.	Degree/ Diploma / Certificate course/ Any other	Total Marks	Total Marks Secured	% of Mark Secured	Institution/ College/ School/	University/ Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> /Intermediate/ +2						
3	Graduation(Specify)/ +3						
4	Post Graduate (Specify)						

**Any other qualification, ITI/Additional degree, Diploma, Degree, Certificate course. If yes mention below**

5							
6							
7							
8							

**C Experience (Self Attested photocopy of experience certificates and relevant documents to be attached)**

Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/ Department/ Organization/Govt. recognized institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	



D Language Proficiency(Put Tick mark in appropriate column)

Sl. No.	Language	Read	Write	Speak
1	Odiya			
2	Hindi			
3	English			
4	Any Other(Specify)			

Documents to be attached

Sl. No.	Name of Document Attached	Sl. No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**Declaration**

I do hereby declare that information submitted by me is true to best of my knowledge. I understand that, in case of false information, my candidature will be rejected at given point of time and I am also liable for appropriate action.

Date

Place

Signature

Acknowledgement

Application No. \_\_\_\_\_

I Ms/ Smt ..... acknowledge receipt of  
application of Ms/ Smt..... for the position of  
..... for ..... CLF.....  
GPLF..... Under ..... BLF on date  
..... at .....

Full Name & Signature of receiver  
With Seal and stamp