



ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, କନ୍ଧମାଳ

ପଞ୍ଚାୟତିରାଜ ବିଭାଗ,
ଓଡ଼ିଶା ସରକାର

DISTRICT RURAL DEVELOPMENT AGENCY, KANDHAMAL
PANCHAYATIRAJ DEPARTMENT,
GOVERNMENT OF ODISHA

THROUGH FAX/E-Mail/POST

DRDA, KANDHAMAL
Phulbani-762001

Tel: 06842 (STD Code)
253696 (Off.), 253709 (Res)
255297, 253905 (Fax)
E-mail: ori-dphulbani@nic.in

No.....537.....//Dtd.07/01/19

Quotation Call Notice

Sealed Quotations are invited from potential Security Services to deploy of 14 no. of Security Personnel & 2 no. of Supervisors for Kandhamal Mahotsav & Pallishree Mela-2019 to be held at Coronation ground, Phulbani from 18th to 22nd Jan. 2019. The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before dt: 19/01/2019 by 1.00 PM by mode of Regd. Post or Speed Post only and shall be opened on the same day at 3.00PM in presence of the bidders or their authorized representatives.

The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.

A. Quality requirements for Security Personnel

All Security Guards provided by the Agency should be smart, trained and should have requisite skill in the following aspects:

- To put on proper uniform
- Sincerity with good moral conduct, Well behaved & disciplined
- Able to read, write & speak Oriya and speaking knowledge of Hindi
- Able to keep proper watch & ward
- Knowledge of fire extinguisher operation
- Able to ride motor bike

Each Guard should be aware of their duties & responsibilities during the duty hours.

B. Tentative Requirement of Security Personnel:

The tentative requirement of security personnel shift wise is given below. Security personnel shall be deputed at Mela ground and Accommodation places of participants on shift basis. The requirement is tentative only which may be changed as per need.

Date	SHIFT TIMINGS (During Exhibition Period)					
	6:00 AM to 2:00 PM		2:00 PM to 10:00 PM		10 PM to 6:00 AM	
	No. of Security Guard	No. of Supervisor	No. of Security Guard	No. of Supervisor	No. of Security Guard	No. of Supervisor
18 th to 22 nd Jan. 2019	2	0	6	1	6	1

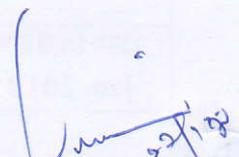
Handwritten signature and date: 22/1/19

TERMS & CONDITIONS

1. The firm should submit the documents in duplicate like Registration Certificate of firm, PAN, GST, PSARA License, Latest GST deposit challan with the tender paper positively. In absence of the documents mentioned above, the tender will be rejected.
2. At least three Experience certificates during last three years for execution of similar nature of work shall be enclosed.
3. DSMS, Kandhamal will not be responsible for any occurrence like theft & missing of any articles of security personnel while deployment of guards during the exhibition period.
4. In case of any occurrence of theft in the Exhibition ground, the Security Agency will conduct proper inquiry.
5. During inquiry if it is found any fault or lapses on the part of security personnel for theft, the Security Agency will be responsible to pay the amount of loss towards theft of any article during the exhibition period.
6. In case of any misconduct reported, immediate action should be taken by the Security Agency which will be settled as per Indian law under local court jurisdiction, Kandhamal.
7. Arrangement of lodging, boarding & logistics of the guards during the exhibition period will be the responsibility of the Security Agency.
8. The envelope containing quotation document must be superscribed as **"Quotation for deployment of private security for Kandhamal Mahotsav & Pallishree Mela-2019"**
9. The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before dt: 14/01/2019 by 1.00 PM by mode of Regd. Post or Speed Post only and shall be opened on the same day at 3.00PM in presence of the bidders or their authorized representatives. Quotation received after due date will not be considered.
10. Sanctions of any advance will not be considered. The payment will be made on completion of each event.
11. The bill should accompany with the challan of receipt. The offer price should include all taxes, as applicable.
12. The bidder has to offer the price for all items or else the quotation paper will not be considered.
13. Approved quotationer should deploy security personnel and supervisors to the Kandhamal Mahotsav and Pallishree Mela from 18th to 22nd Jan, 2019.
14. The rate offered by the firm shall be including of all taxes and duties including GST as applicable.

While submitting the bid, the bidder should submit the followings documents:

1. Copy of work orders/ experience certificate for similar nature of works for last 3 years.
2. Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least Rs. 2.00 Lakhs.
3. Copy of the registration certificate of the firm or valid number in favor of the firm.
4. Copy of registration certificate of firm in Income Tax (PAN, TAN)/GST for similar nature of work.


P.D.DRDA, Kandhamal

EVALUATION FORM

1	Name of the Agency with Regd. No.	
2	Full address of Security agency Telephone no. Fax no. E-mail address :	
3	PSARA License	
4	Labour Regd. No.	
5	PAN No.	
6	GST No.	
7	Income Tax Return	
8	E.P.F	
9	E.S.I	
10	Work Experience	
11	Contact Person & Telephone No.	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation are fully acceptable to me and I will abide by the conditions of the terms and conditions..

Signature:

Date:

Name & Address

Designation:

FORMAT OF QUOTATION

Sl. No.	Security Personnel	Quantity	Rate per day	Rate for 5 days	Amount INR
1	Security Guard	14			
2	Security Supervisor	2			
	TOTAL				

Gross Total Cost : Rs.

Total bid price (including Taxes and Other) in Rs. _____/- (in numbers)
_____ (In Words)

Signature of the Bidder

Name of the Firm/Agencies

Address

Date

Place

Seal

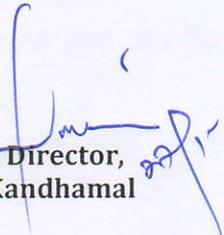
DISTRICT RURAL DEVELOPMENT AGENCY KANDHAMAL
At/Po-Phulbani, Dist-Kandhamal, Pin-762001

No.....538.....Date.....07/01/19.....

QUOTATION CALL NOTICE FOR PRINTING WORKS OF KANDHAMAL MAHOTSAV & PALLISHREE
MELA-2019

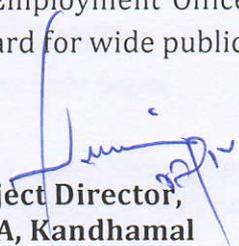
Sealed Quotations are invited from potential Security Services for deploy of 14 nos. of Security Personnel's & 2 nos. of Supervisors for Kandhamal Mahotsav & Pallishree Mela-2019 to be held at Coronation ground, Phulbani from 8th to 12th Feb, 2018.

Quotation in the prescribed format along with all relevant documents duly filled in should be sent in sealed cover superscribed as "**Quotation for deploy of private security for Kandhamal Mahotsav & Pallishree Mela-2019**" to "**The Project Director, DRDA, Kandhamal, At/Po-Phulbani, Dist-Kandhamal, Pin-762001**" through Registered post/speed post only. Quotation received after due date/sent through other means of communication will not be entertained. The details will be available in notice board of CE, DSMS, PD, DRDA, Kandhamal, DI&PRO, Kandhamal, Collectorate, Kandhamal, Sub-Collector, Phulbani, District Employment Officer & PA, ITDA, Phulbani.


Project Director,
DRDA, Kandhamal

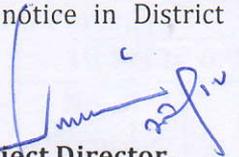
Memo No: 539 Date: 07/01/19

Copy furnished to the notice board of CE, DSMS, Kandhamal, PD, DRDA, Kandhamal, DI&PRO, Kandhamal, Collectorate, Kandhamal, Sub-Collector, Phulbani, District Employment Officer & PA, ITDA, Phulbani to display the quotation call notice in the office Notice Board for wide publicity.


Project Director,
DRDA, Kandhamal

Memo No: 540 Date: 07/01/19

Copy furnished to the DIO, NIC Kandhamal to publish the above notice in District web site <http://www.kandhamal.nic.in> from.....07/01/2019 to14/01/2019.


Project Director,
DRDA, Kandhamal