

DISTRICT RURAL DEVELOPMENT AGENCY, KANDHAMAL

No 51 // Dated. 3/07 /2019

QUOTATION CALL NOTICE

Sealed quotations/tenders are invited from the intending reputed Firms/Agencies for supply of I.E.C materials (Leaflet, Poster & Banner) in the prescribed format with the following terms and conditions.

1. Supply of I.E.C materials (Leaflet, Poster & Banner) under Rural Housing Scheme and delivery at all 12 Blocks of Kandhamal District as per Design Types & Specifications given by this office.
2. The sealed quotations/tenders should reach the undersigned **on or before 9.01.2019 at 1.00 P.M and will be opened on the same day at 3.00 P.M in the office chamber of P.D., DRDA, Kandhamal** in the presence of the Firms/Agencies or their authorized representatives. If this day is declared later as Government holiday, the quotations/tenders will be received and opened on the next working day as per the scheduled time.
3. The quotations/tenders received beyond the stipulated date and time and incomplete quotations in any respect shall not be taken into consideration and liable for rejection. The DRDA shall not be responsible for any postal delay.
4. The quotation/tender documents completed in all respect must be submitted by the bidder by **Registered Post/Speed Post/Courier Service addressed to the Project Director, DRDA, Kandhamal, Phulbani-762001.**
5. The sealed quotations must be superscribed on the cover "**QUOTATION FOR SUPPLY OF I.E.C MATERIALS**".
6. The application form of quotation/tender containing General Bid information & Terms and conditions and detail Design Types & Specifications for supply of I.E.C materials etc. can be downloaded from district website i.e www.kandhamal.nic.in from 3.01.2019 to 8.01.2019
7. The bidder must be a reputed Firm/Agency
8. The bidder must have on similar work experience of Rs.5.00 lakh at least once during last three financial year
9. The bidder can submit only one bid. Multiple bids submitted by any bidder shall result in rejection of all his bids.
10. The Firms/Agencies must have been registered under Goods & Services Tax (GST) Act and must have a valid GSTIN number. The bidder must have a valid PAN/TAN number.
11. The quotation shall remain valid for a period not less than One Year after the last date for submission.
12. The rate quoted should be inclusive of all taxes and other inclusive dues like transportation cost up to the delivery point i.e all 12 Blocks Headquarters of Kandhamal District.
13. The selected Firms/Agencies has to supply of the items within 3 days from the date of issuance of work order.
14. Any effort by Firms/Agencies to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
15. The 2nd Lowest Firms/Agencies will be offered for supply of materials at the approved quoted price of the LI Firms/Agencies, if 1st Lowest Firms/Agencies fails to supply the same.

16. The interest Firms/Agencies are required to mention their quoted price (In Rs.) in prescribed format against name of the items, specification & quantity in **Annexure - A** for supply of IEC material (Leaflet, Poster & Banner) under Rural Housing Scheme & submit the same in one sealed cover/envelope. The sealed quotation must be submitted addressing to Project Director, DRDA, Kandhamal
17. Payment will be made after receipt of the I.E.C materials in good condition as per specification & sample soft-copy.
18. The supplier should submit the Bank account details for transfer of funds.
19. Notwithstanding the above, the Authority reserves the right to accept or reject any or all bids at any time prior to the issue of contract letter.

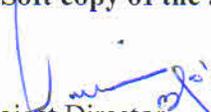
The Bid document to be attached

- ❖ Copy of the registration certificate of the firm.
- ❖ Copy of the GST certificate showing valid GSTIN number
- ❖ Copy of the PAN/TAN Card
- ❖ Price in specific format prescribed in bid document i.e quoted price (In Rs.) against name of the items, specification & quantity in Annexure – B for supply of IEC material (Leaflet, Poster & Banner) under Rural Housing Scheme submit the same in one sealed cover/envelope.
- ❖ The price should be inclusive of all material, taxes as applicable and transportation for delivery upto all 12 Block Headquarters of Kandhamal District.
- ❖ Declaration of the bidder to be furnished in **Annexure – B**

A. Specification of the I.E.C materials (Leaflet, Poster & Banner) to be printed under Rural Housing Scheme

Types of materials	Design Type	Specification	Design wise requirement (In Nos.)	Total Requirement (In Nos.)
Poster	Poster-1& 2, (Achievement in RH Schemes)	Size –A2 Colour Print Paper Quality – 170 GSM Paper	855	1710
	Poste-3 & 4, (Incentives to beneficiaries for early completion of house)		855	1710
Leaflet	3 Fold Type	Size –27 CM x 21.5 cm Colour both side printing Paper Quality – 120 GSM Glossy Paper	85500	85500
Banner	Flex Banner (1 Type-1) (PEETHA Scheme)	Size- 8 feet x 4 feet Colour print	171	171
	Flex Banner (Type-2) (Information related to Scheme)	Size- 6 feet x 4 feet Colour print	171	171
	Flex Banner (Type-3) (Information about housing typologies)	Size- 6 feet x 4 feet Colour print	171	171

(N.B – Contact Rural Housing Cell, DRDA, Kandhamal for obtaining Soft copy of the above I.E.C Materials (Leaflet, Poster & Banner))


 Project Director,
 DRDA, Kandhamal

Memo No. 52 // Dated. 3/07 /2019

Copy to the DRDA Notice Board.
Copy to the Accountant, DRDA for information and necessary action.
Copy to the DIO, NIC, Kandhamal, Phulbani for information and web hosting of the same notice.

Project Director,
DRDA, Kandhamal

Memo No. 53 // Dated. 3/07 /2019

Copy to the Executive Officer, Phulbani Municipality/NAC, G.Udayagiri/Balliguda for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

Project Director,
DRDA, Kandhamal

Memo No. 54 // Dated. 3/07 /2019

Copy to all BDOs/Tahasildars for Kandhamal district for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

Project Director,
DRDA, Kandhamal

Memo No. 55 // Dated. 3/07 /2019

Copy to the Sub-Collector, Balliguda/Phulbani for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

Project Director,
DRDA, Kandhamal

Memo No. 56 // Dated. 3/07 /2019

Copy forwarded to the Additional District Magistrate, Kandhamal for information and necessary action. He is requested to display the same in their office notice board for wide publicity.

Project Director,
DRDA, Kandhamal

Quotation for different items towards Supply of I.E.C Materials (Leaflet, Poster & Banner) under Rural Housing Scheme

To

The Project Director,
DRDA, Kandhamal

Sir,

I/we do hereby submit item wise quotation below for Supply of I.E.C Materials (Leaflet, Poster & Banner) under Rural Housing Scheme.

Price bid amount

Sl. No.	Item	No. of Unit	Price Per Unit (In Rs.)	Net Amount (In Rs.)	GST Rate (In Rs.)	Transportation Cost per Block (Including GST)	Other Taxes (If any)	Total
1	2	3	4	5	6	7	8	9
1	Leaflet (27 cm x 21.5 cm)	85500						
2	Poster (A2)	3420						
3	Banner (8 feet x 4 feet)	171						
3	Banner (6 feet x 4 feet)	342						
Total :		89433						

Place :

Date :

Signature with Seal of the Bidder

DECLARATION BY THE BIDDER

I/we, hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/we are willing to abide by the terms and conditions laid by Project Director, DRDA, Kandhamal. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place :

Date :

Signature with Seal of the Bidder