

OFFICE OF THE TAHASILDAR, K.NUAGAON

DIST: KANDHAMAL

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Email: tahasildarnuagaon@gmail.com

L. No. 2004
Dt. 29.5.18

Sealed Quotations in plain paper are invited from interested outsourcing firms/Agencies for uploading of Scanned Case Records in the Server of the modern Record Room.

All the bidders should quote price for each item separately.

Sl No.	Items	Rate quoted in Rs
01.	Scanning of scanned case	
02.	Uploading of Scanned case Records	

1. The intending Firms/Agencies would have to make provision of own computer system for the purpose and engage minimum 05 (five) personnel for this purpose.
2. The quotation completed in all respect should reach the undersigned on or before 06.06.2018 by 12.00 Noon and shall be opened on the same day at 1.00PM in presence of the bidders or their authorized representative.
3. The assign work is a time bound programme of Government. So, the intending Firms/Agencies needs to quote minimum no. of case records work they will complete per day.
4. The progress of work and performance of staff engaged will be reviewed on daily basis.
5. The authority reserves the right to reject one or all applications without assigning reasons thereof and also reserves the right to cancel the assignment of successful bidder, if progress of work is not satisfactory.

[Signature]
Tahasildar, K.Nuagaon

Memo No. 2005 Dtd. 29.5.18

Copy to all Block Development Officers/All Tahasildars/DIPRO for wide publicity.

Copy of the tender call notice is forwarded to DIO, NIC, Kandhamal with request to upload the same in the District website for information of all concerned.

[Signature]
Tahasildar, K.Nuagaon.

Memo No. 2006 Dtd. 29.5.18

Copy submitted to the Additional Dist. Magistrate, Kandhamal/Sub-Collector, Balliguda for favour of kind information.

[Signature]
Tahasildar, K.Nuagaon.