



ବାଣିଜ୍ୟ କର ଏବଂ ଦ୍ରବ୍ୟ ଓ ସେବା କର ମଣ୍ଡଳ, ଫୁଲବାଣୀ, କନ୍ଧମାଳ
CT & GST CIRCLE, PHULBANI, KANDHAMAL.

(ବାଣିଜ୍ୟ କର ଏବଂ ଦ୍ରବ୍ୟ ଓ ସେବା କର ଆଞ୍ଚଳିକ ଚକଳା, ଗଞ୍ଜାମ ଅଧିକାର, ଅର୍ଥ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର)

Under CT & GST Territorial Range, Ganjam, Finance Department, Government of Odisha)

Ph: 06842- 253756

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No. 2410 /CT&GST-2023

Date. 30/05/2023

QUOTATION/TENDER CALL NOTICE

Sealed quotation/tenders are invited from interested registered and reputed Travel Agencies/Tour operators or private individuals for providing 1(one) **BOLERO** preferable complaint Diesel/Petrol vehicle/BS-VI including Driver, which shall confirm to the terms and conditions (Annexure II) for official use in the office of the **Deputy Commissioner of CT & GST, CT & GST Circle, Phulbani** on monthly rent basis.

1. The vehicle must be in road worthy condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- (Five Thousand), Only shall be deposited by the intending bidders in shape of Account payee Bank Draft /Cheque drawn in favour of **Deputy Commissioner of CT & GST, CT & GST Circle, Phulbani** and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel & lubricant) .
6. The vehicle must have a fuel efficiency of 10 Kms. Per litre.
7. The details of the make and year of manufacture of the vehicle registration No. mileage (Kms covered per litre) and name of the Driver with Driving License No and period of validity should be specifically provided in the general bid information to be furnished the quotation/tender (Annexure III).
8. The Quotation completed in all respect should reach the undersigned on or before **06.06.2023** by 12.00pm. and shall be opened on the same day in presence of the bidder or their authorized representatives.
9. The application form of quotation/tender containing General bid information & Terms & conditions for hiring of vehicle etc. will be available with the office of the **Deputy Commissioner of CT & GST, CT & GST Circle, Phulbani** on payment of Rs.100.00 from 31.05.2023 to 06.06.2023 or can be downloaded from Commercial tax Department web site <https://odishatax.gov.in> from 31.05.2023 to 06.06.2023 . In case application form is downloaded from Govt Website, the applicant shall furnish a Demand Draft/cheque for an amount of Rs.100.00 (Rupess one hundred) only towards the cost of application along with the application.

The authority reserves the right to reject any or all the quotations without assigning any reason thereof and may cancel the contract at any moment without prior notice.

The quotation should be addressed to the **Deputy Commissioner of CT & GST, CT & GST Circle, Phulbani** and should reach the undersigned on or before 06.06.2023 by 12.00pm.

Deputy Commissioner of CT & GST
CT & GST Circle, Phulbani

Memo No. 2411 CT&GST-2023

Dated. 30/05/2023

Copy of the Quotation/Tender call Notice alongwith its enclose in Annexure-II & III forwarded to the Joint Commissioner of CT & GST(IT), Commissionerate of CT & GST, Odisha, Cuttack, for favour of kind information and necessary action. He is requested to host the same in Commissioner of CT & GST website- <https://odishatax.gov.in> for wide publicity among public.

Deputy Commissioner of CT & GST
CT & GST Circle, Phulbani

Memo No. 2412 CT&GST-2023

Dated. 30/05/2023

Copy Submitted to the Deputy Commissioner of CT & GST (OE), Commissionerate of CT & GST, Odisha, Cuttack for favour of kind information and necessary action.

Deputy Commissioner of CT & GST
CT & GST Circle, Phulbani

Memo No. 2413 CT&GST-2023

Dated. 30/05/2023

Copy Submitted to the Collector, Kandhamal, Phulbani / The DIO, NIC, Phulbani for information and web hosting of the same notice.

Deputy Commissioner of CT & GST
CT & GST Circle, Phulbani

Memo No. 2414 CT&GST-2023

Dated. 30/05/2023

Copy Submitted to the Additional Commissioner of CT & GST, Territorial Range, Ganjam, Berhampur for favour of kind information and necessary action.

Deputy Commissioner of CT & GST
CT & GST Circle, Phulbani

Memo No. 2415 CT&GST-2023

Dated. 30/05/2023

Copy to Notice Board.

Deputy Commissioner of CT & GST
CT & GST Circle, Phulbani

Terms & Conditions Of Hiring Of Vehicle

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid M.V documents such as :- valid registration certificate, Insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and D.L of the Driver available all the times. The department/office hiring the hiring the vehicle shall not be responsible for any damage/ loss caused hired vehicle or loss of life/injury made to any person of damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per exiting Govt. Norms. All the expenditure of the vehicle towards repair replacement of spare parts, Lubricating oil Engine, Gear Box and differential Coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges of selected bidder will be paid in succeeding month. As per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made. GST /IT TDS shall be deducted at the time of payment, if applicable.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period the period of contract.
10. Tenure of hire agreement will be 3(three) month subject to renewal on satisfactory performance for extension of hire agreement by virtue of an agreement by both the party,
11. The vehicle log book shall be signed by the user vehicle for noting daily opening and closing k.m. readings. The fuel cost will be calculated basing on the actual kilometer run by the vehicle. No fuel shall be provided for to and pro trips of the vehicle from the premises of the vehicle provider to the office premises.
12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any of the terms of contract. Govt. shall forfeit the entire amount of security deposit.

Signature of

Quotationer/Tender calling authority
Deputy Commissioner of CT & GST
Phulbani Circle, Phulbani

BID FORMAT

- 1) Type of Vehicle :-
- 2) Registration No. of Vehicle:-
- 3) Date of Registration:-
- 4) Year of Manufacture:-
- 5) Model:-
- 6) Total distance run in kilometer (as on the bidding date):-
- 7) Name & Complete address of the owner of vehicle:-
- 8) Pan card/ Adhar card number of the owner of the vehicle:-
- 9) GSTIN (if registered under GST)
- 10) Fitness Certificate validity:-
- 11) Permit validity:-
- 12) Insurance validity:-
- 13) Has any insurance claim been made for the vehicle in the past? If yes what was the total claim made and what was actual payment made by the insurance company:
- 14) Name of the Driver
- 15) Address of the Driver:
- 16) D.I. No. & Validity of the D.I. of the Driver:-
- 17) Pan card/ Adhar card number of the driver:-
- 18) Contact Number of the Bidder
- 19) Contact Number of the Driver
20. Price of Bid

SI No	Vehicle Regd. Number & Model	Price Bid
1		

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the Quotationer /Tenderer