

**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER,
KANDHAMAL, PHULBANI**

Ph No.06842-253631
e-Mail ID: cdvo.plb@gmail.com

No. 753 / CDVO PLB Dt. 14.03.2023 /

To

The District Informatics Officer,
NIC, Kandhamal, Phulbani

Sub: - Request to hoist a quotation / tender call notice in the website of Kandhamal District from the reputed Travel Agency/ Tour Operator/ Private individual for engagement of 02 nos. of Vehicle for MVUs of Kandhamal District(ARD Sector) for 1(one) year(01.04.2023 to 31.03.2024).

Sir,

Enclosed please find herewith the Quotation / Tender Call Notice No. 7AF dt.14.03.2023 of CDVO Kandhamal for engagement of reputed Travel Agency/ Tour Operator/ Private individual to avail 02 nos. of vehicle for 02 nos. of MVU in 02 nos. of block namely Raikia & Tikabali of Kandhamal District. The last date for submission of sealed quotations has been kept upto dt.27.03.2023, 5 PM and opening of quotation on the next date 28.03.2023 at 11 AM in presence of the quotationer or his/her representative.

Hence, it is requested to hoist the above quotation call notice with application, terms & condition in the District website of Kandhamal District for wide publication from 14.03.2023 to 27.03.2023, 5 PM & obliged.

Yours faithfully,

Encl: As above (Annexure-I, II & III)


Chief District Veterinary Officer
Kandhamal, Phulbani

**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER,
KANDHAMAL, PHULBANI**

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ANNEXURE-I

QUOTATION/TENDER CALL NOTICE

No. 747..... /CDVO PLB Dt. **14.03.2023/**

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators or Private individual for providing 02 nos. of Non AC/AC diesel driven vehicles having sitting capacity minimum 07 including driver, which shall confirm to the terms and conditions (Annexure-II) for official use in Mobile Veterinary UNITS in 02 Blocks (Raikia & Tikabali) of Kandhamal District through O/o Chief District Veterinary Officer Kandhamal for a period of 1 (one) year (From 01.04.2023 to 31.03.2024).

1. The Vehicle must be in Road-worthy condition, shall not be older than 03 years from the date of initial registration and must have valid Registration Certificate (Commercial), Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc.(copies of which need to be enclosed with the Annexure-III) which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature & he should be non alcoholic.
4. A sum of **Rs.5000/- (Rupees Five Thousand)** only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Chief District Veterinary Officer, Kandhamal and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hiring charge /Vehicle + GST (as applicable) on hiring charge be quoted separately in the general bid information (excluding fuel & lubricants) in annexure-III.
6. The Vehicle must achieve a fuel efficiency of **10 Km** per Liter.
7. The details of the make and year of manufacture of the vehicle, Registration No., mileage (**KMs** covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (**Annexure-III**).

8. The Quotation completed in all respect should reach the undersigned on or before 27.03.2023 by 5 PM and shall be opened on the next day dt.28.03.2023 at 11 AM in presence of the bidders or their authorized representative.
9. The application form of quotation/tender containing general bid information & terms and conditions for Hiring of Vehicles etc. will be available with O/o CDVO, Kandhamal on payment of Rs 100/- (for each vehicle bidden upon) from 11 AM to 5 PM in the working days & can also be downloaded from district website www.kandhamal.nic.in from 14.03.2023 to 27.03.2023. In case the application form is downloaded from Govt. website the applicant shall furnish a Demand Draft in favour of CDVO Kandhamal for an amount **Rs. 100/-** (Rupees One hundred) only towards the cost of application along with the application.
10. In the event of dispute, that may arise and in case the matter is referred to court of law, the competent court within jurisdiction of Kandhamal shall have the "Authority" to decide and dispose the litigation.
11. The undersigned holds the right to cancel the quotations without showing any reason, thereof.

Encl: **Annexure-II & III**

 Chief District Veterinary Officer
Kandhamal, Phulbani

Memo No. 748.....(6) CDVO PLB Dt. 14.03.2023.. /

Copy to the Notice Board of the Collector & District Magistrate, Kandhamal/
Superintendent of Police, Kandhamal/ Sub-Collector, Balliguda, Regional Transport
Officer, Kandhamal/ NIC Kandhamal for wide publication.

 Chief District Veterinary Officer
Kandhamal, Phulbani

Memo No. 749.....(2)/ CDVO PLB Dt. 14.03.2023.. /

Copy forwarded to the Sub-Divisional Veterinary Officer, Balliguda for
information & necessary action.

 Chief District Veterinary Officer
Kandhamal, Phulbani

Memo No. 750.....(5)/ CDVO PLB Dt. 14.03.2023.. /

Copy forwarded to the BVO, Raikia & Tikabali of Kandhamal District for
information & necessary action with request to display the notice on the office notice
board for wide publicity. They are requested to inform the local vehicle owners to
participate in the tender process.

 Chief District Veterinary Officer
Kandhamal, Phulbani

Memo No. 751 / CDVO PLB Dt. 14.03.2023 /

Copy submitted to the Director of Animal Husbandry & Veterinary Services, Odisha, Cuttack for favour of kind information.

@ Chief District Veterinary Officer
Kandhamal, Phulbani
Date 14/3/23

Memo No. 752 (2) / CDVO PLB Dt. 14.03.2023 /

Copy to Office Notice Board / Account Section.

@ Chief District Veterinary Officer
Kandhamal, Phulbani
Date 14/3/23

ANNEXURE-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/ injury made to any person or damage to any property an account of use of hired vehicle any manner whatsoever. The person who gives the vehicle on hire shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver & the salary of the driver shall be borne by the owner.
4. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder but the repair of the vehicle should be completed within 15 days & reengaged.
5. The vehicle must be stickered front, back & side displaying different flag-ship programme of the departmental and fund will be provided by the department.
6. Agreement will be made with the successful bidder/bidders as per revised guideline for the year 2022-23 for engagement of the MVU vehicle up to 31.03.2024 which may be extended with the approval of Director of AH & VS Odisha in case of emergency situation.
7. The Kilometer limit for running the MVU Vehicle is set 1200 KM per Month. The CDVOs, SDVO & ADVOs can use the Vehicle 07 days/Month for which additional fuel cost will be provided.
8. The MVU Vehicle shall remain in the VD/VH campus, but in case of security reason the undersigned, may allow the MVU Vehicle to stay in Hqr Village/Town, but in no case vehicle will be allowed to remain outside Hqr Village/Town area.
9. In case of the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other source.

10. The Vehicles shall report for duty throughout the month.
11. In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
12. The hired Vehicle cannot be use for any private/commercial purpose beyond the office hour.
13. Monthly hire charges & reimbursement towards cost of diesel (as per actual) & lubricants (as per norms) of selected bidder will be paid in every succeeding month (if fund is available from Govt.) as far as possible within 15 days of the submission of bills by the service provider & No advance payment will be made.
14. The Vehicle shall not be more than 03 years old from the initial registration & also in good running condition during the period of contract.
15. If the services are found to be unsatisfactory, the client shall give one-month notice & terminate the agreement.
16. In case the service provider intends to withdraw the service of his vehicle & terminate the Agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service & termination of Agreement.
17. If the Bidder violates the any of the terms of the contract, the Govt. shall forfeit the entire amount of security deposit.


Signature of

 Quotation /Tender Calling Authority

ANNEXURE-III

GENERAL INFORMATION FOR HIRING MVU VEHICLES
(FOR KANDHAMAL DISTRICT)

1. Name of the Block for which quoted :-
2. Registration No. of Vehicle :-
3. Type of Vehicle (AC/Non-AC) :-
4. Year of Manufacture :-
5. Model :-
6. Date of Registration :-
7. Name & Complete Address of the owner of Vehicle :-
8. Fitness Certificate validity up to :-
9. Permit Validity up to :-
10. Insurance Validity up to :-
11. Name/Address of the Driver :-
12. DL No. & validity(up to) of the D.L of the Driver:-
13. Proposed hire charge of the vehicle Per month excluding fuel cost (Hiring Charge + GST 12%) :-
14. Rate of fuel consumption/Mileage Per liter :-
15. Contact number of the Travel Agencies/Tour Operators or Private individual
Mobile Telephone.....
16. GST number :-
17. Security deposit amount Rs.5000/-
Bank Draft no./date& Name of the Bank :-

Certified that the information submitted above is true to the best of my knowledge and belief"

**Seal & Signature of the
Quotationer/Tenderer**

NB: - For each vehicle separate sets of documents along with Annexure III should be submitted.