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**OFFICE OF THE GENERAL MANAGER: DISTRICT INDUSTRIES CENTRE:
PHULBANI-KANDHAMAL, PIN-762001**

No 146

Date. 22/02/23

TENDER CALL NOTICE

Tenders in sealed envelopes are hereby invited from the interested Firms/ Agencies/ Organizations for CCTV Surveillance during observation of **Entrepreneurs' Week-2023** to be organized by DIC, Phulbani at Coronation Ground, Phulbani from 05th March, 2023 to 09th March, 2023. The details of tender call is as follows:-

Sl. No.	Nature of Work	Eligible Firms	Cost of EMD	Cost of Tender Papers
01	CCTV Surveillance	Agencies dealing with CCTV Surveillance.	Rs. 2,000/- (Rupees Two Thousand) only (Refundable)	Nil
<ul style="list-style-type: none">• EMD is to be paid in shape of Demand Draft in favour of General Manager, DIC, Phulbani payable at Bank of India, Phulbani branch, Kandhamal.• The EMD of the unsuccessful bidders will be returned. The EMD of the successful bidder will be returned on receipt of the Performance Security Deposit (PSD) which would be 5% of the total value within specified period.				

The tender papers along with detail specifications and eligibility criteria of the above will be available at DIC, Phulbani, Kandhamal from **22nd February 2023 to 27th February 2023** during the office hours. Tender papers can also be downloaded from district website- www.kandhamal.nic.in during the same period. **The sealed tenders will be received by speed post / registered post addressed to the General Manager, DIC, Phulbani, Near Medical Square, Kandhamal-762001 latest by 27/02/2023 up to 12.00 PM. The sealed tenders can also be submitted at the office of the General Manger, DIC, Phulbani, Kandhamal during the office hours.** The tenders will be opened in the office chamber of Sub Collector, Phulbani, Kandhamal on the same day i.e. on **27/02/2023 at 3.30 PM** in the presence of the bidders or their

authorized representatives. All the bidders are requested to **super scribe "CCTV Surveillance for Entrepreneurs' Week 2023" on the top of the envelope containing the bid documents. The incomplete biddings will be rejected.** The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

P. Jena
22/02/2023

General Manager(I/c)
DIC, Phulbani

**Details of Tender Paper, EMD, Bidder for CCTV Surveillance of
Entrepreneurs' Week-2023.**

The Tender paper can be downloaded from the website: www.kandhamal.nic.in or Collected from DIC, Phulbani during office hours.

A) E.M.D (Refundable) : **Rs. 2,000/-** (Rupees Two Thousand) only in shape of Demand Draft in favour of "General Manager, DIC, Phulbani" payable at Bank of India, Phulbani branch, Kandhamal.

To be filled in by the bidder.

Demand Draft No.	Dated	/	/	2023
<i>(DD to be attached with the Tender Paper)</i>				

B) NAME AND ADDRESS OF BIDDER:

To be filled in by the bidder.

<i>Bidder Name and Address:</i>

M/s
.....
.....

Signature of the bidder

Terms of Reference for CCTV Surveillance in Entrepreneurs' Week-2023

A. Exhibition Date & Venue:-

Any place or period as proposed below may change/vary in course of action. Any programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

Sl. No.	Name of the District	Place of Exhibition	Occasion	Date of the Exhibition	No. of Stalls	Type of Exhibition
1	Kandhamal	Coronation Ground, Phulbani	Entrepreneurs' Week-2023	05 th -09 th March, 2023	50 Stalls + 1 Co-ordination Cell+1 Centre Stage	Small

B. CCTV footage

The period of exhibition will be Five (5) days. The entire event to be captured on CCTV. The entire programme's CCTV footage should be submitted at DIC, Phulbani within 10 days of completion of the event in DVD format.

C. Terms and Conditions:-

1. The work assigned to the firm should be done as per the specification and should cover all aspects of the exhibition.
2. The period of exhibition will be for 5 days.
3. The work should be completed within the time frame.
4. Sanctions of any advance will not be considered. The payment will be made on completion of the event.
5. The price offered by the firm should include all taxes(GST inclusive). The TDS will be deducted from the Bill amount and deposited with the concerned authority if the set limit of Rs. 30000/- is exceeded.
6. The bidders are required to deposit an earnest money of **Rs. 2, 000/-** (Rupees Two Thousand only) in shape of demand draft in favour of General Manager, DIC, Phulbani payable at Bank of India, Phulbani branch, Kandhamal. The EMD of the successful bidder will be returned on receipt of the Performance Security Deposit (PSD) which would be 5% of the total value within specified period and will be kept for a period of two months from the date of completion of the event. In case of any unsatisfactory work, delay in execution of work etc. the PSD will be forfeited as per the decisions of the authority. Tender papers without EMD will be rejected.
7. **Experience certificate** for execution of similar nature of work in the last 3 years should be enclosed.
8. Average Annual Turnover should be at least **Rs. 1 Lakh** in last three years as on 31.03.2022.
9. The rate offered by the firm should be valid till completion of the Entrepreneurs' Week-2023.
10. Work order will be issued as per the requirement of Exhibition.

11. While submitting the tender document, the bidder should submit the following:

- a. **EMD** of Rs. 2,000/- (Rupees Two Thousand) only in favor of General Manager, DIC, Phulbani payable at Bank of India, Phulbani branch, Kandhamal in shape of Demand draft.
- b. Authentic proof of the **work done of similar nature** i.e. on CCTV Surveillance of event of same nature / CCTV Installation during the last 3 financial years.
- c. **Registration certificate of Goods & Services Tax (GST).**
- d. **IT return copy** for the assessment year 2020-21,2021-22 & 2022-23 i.e. FY 2019-20, 2020-21and 2021-22.
- e. **Audited Financial Statement** (if available) of last three years or Supporting certified document for average annual turnover during the last three years, ending 31st March of the previous financial year, should be at least Rs. 1,00,000/-

Accepted by the Bidder (Signature of bidder)

C. Scope of Work:-

- i) CCTV cameras along with complete surveillance system to be installed in the exhibition ground to keep a watch on the visitors & the participants. The numbers may vary depending on the requirement and decision of the exhibition authority.

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement, my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DIC, Phulbani. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder with seal

Place:

Date:

Accepted by the Bidder (Signature of bidder)



**Micro, Small & Medium Enterprise Department
Government of Odisha**

**TENDER PAPER
(CCTV Surveillance)**

for

Entrepreneurs' Week-2023

**Organized by
District Industries Centre, Phulbani
Near Medical Square,
Kandhamal, Odisha-762001**

Accepted by the Bidder (Signature of bidder)

Quotation for CCTV Surveillance of Entrepreneurs' Week 2023

To

The General Manager,
DIC, Phulbani

Sir,

I / We do hereby submit quotation for CCTV surveillance of Entrepreneurs' Week-2023 organized by DIC-Phulbani from 05th March to 09th March, 2023.

Sl. No.	Particulars	Units	Rates (In Rs.)
1.	CCTV Surveillance System	For the entire event.	
Total			

Rupees in Words(.....)

Signature with Seal of the Bidder

Accepted by the Bidder (Signature of bidder)