



ସମନ୍ୱିତ ଆଦିବାସୀ ଉନ୍ନୟନ ସଂସ୍ଥାପୁଲବାଣି

ଅନୁସୂଚିତ ଜନଜାତି ଅନୁସୂଚିତ ଜାତି ଉନ୍ନୟନବିଭାଗ
ଓଡ଼ିଶାସରକାର

OFFICE OF THE PROJECT ADMINISTRATOR, ITDA, PHULBANI

ST & SC Development Department Tel: (06842)254149
GOVERNMENT OF ODISHAE-Mail: itdaphulbani@gmail.com

No. 2734 / Date. 09.07.2022

TENDER CALL NOTICE

Sealed tenders are invited from intending firms/ companies having valid registration PAN/ GSTIN No. for supply & installation of **Multipurpose Processing Unit** in the Phulbani town of Phulbani block in Kandhamal District, with specification mentioned in the detailed tender call notice which can be downloaded from District website www.kandhamal.nic.in. The sealed tenders complete in all respects must reach the office of the Project Administrator, ITDA, Phulbani, Dist.Kandhamal, Odisha, Pin:765 001 latest by 20.12.2022 by 5.00 PM through Register/Courier/Speed post. The tender will be opened on 21.12.2022 at 11.00 AM in presence of the Technical Committee. The tender paper can be obtained in the Office of the PA, ITDA in any working day during the office hours on payment of Rs.2000/- (Rupees two thousand) only or can be downloaded from the District Website. The bidders those who download tender paper online should pay the tender paper cost in shape of DD in favour of Project Administrator, ITDA, Phulbani payable at Phulbani.


Project Administrator,
ITDA, Phulbani

Memo No. 2735 Date 09.12.2022

Copy submitted to the Collector and District Magistrate, Kandhamal, Phulbani for favour of kind information.

Project Administrator,
ITDA, Phulbani

Memo No. 2736 Date 09.12.2022

Copy forwarded to the Editor, Samaj, Cuttack and Indian Express, BBSR for information and necessary action. With a request to get it published in shortest space possible as per I & PR rate at an early date for wide circulation of Tender call notice.

Complimentary copy of the News papers containing the tender call notice may be sent to this office for reference and record.

Project Administrator,
ITDA, Phulbani

Memo No. 2737 Date 09.12.2022

Copy along with soft copy in PDF format to District Informatics officer, NIC, Phulbani for information with a request to host the above Tender Call Notice in the District Website www. Kandhamal.nic.in immediately for wide publicity.

Project Administrator,
ITDA, Phulbani

Memo No. 2738 Date 09.12.2022

Copy submitted to Project Director, DRDA, Kandhamal for information and wide publicity.

Copy to the Sub- Collector, Phulbani/ Block Development Officer, Phulbani/ Tahasildar, Phulbani / DPC-SSA, Kandhamal/ District Welfare Officer, Kandhamal / CI. Of Schools (SSD), Phulbani/ Executive Engineer, RWS&S, Phulbani, / Executive Engineer, PHD Phulbani for information and wide publicity.

Project Administrator,
ITDA, Phulbani

Memo No. 2739 Date 09.12.2022

Copy to Office Notice Board for wide publicity.

Project Administrator,
ITDA, Phulbani

1. The detailed tender call notice containing specification of items both for technical and financial bid, all other terms & condition can be downloaded from Dist. Official website www.kandhamal.nic.in . The tender papers can also be available in the office of the ITDA, Phulbani on Payment of Rs.2000/- on any working day during the office hour i.e. 10.00 AM to 4.00 PM respectively.
2. The bidder must submit security for supply of Multipurpose Processing Unit amount of Rs. 25,000/- (Rupees twenty five thousand only) in shape of BC/BD in favour of Project Administrator, ITDA, Phulbani issued from any scheduled Bank and payable at SBI, Phulbani along with the tender papers.
3. Last date & time of receipt of tender paper: 20.12.2022 5.00 PM.
4. Date & time of opening of tender paper: 21.12.2022 11.00 A.M.
5. The authority reserves the right to accept or cancel the above tender without assigning any reason thereof.
6. Sealed tender shall be received in the office of the Project Administrator, ITDA, Phulbani by Registered post/ Courier/ Speed post only.
7. The tender should be addressed to Project Administrator, ITDA, Phulbani. The price quoted should include transportation / loading and unloading. The details of such items should be quoted.
8. The item wise approx size/weight and detail electrical/machine specification should be mentioned. This will be two bid system i.e. 1) Technical 2) Financial. The financial bids of the bidders will be considered, only after the eligibility and fulfillments of requirements of the technical bid. The financial bid must be quoted separately.

Sl. No.	Item	Quantity	Specification	Capacity (per day)
1	De stone Machine for cleaning Paddy, Rice, Ragi, Turmeric, Millet	1 set	01 HP	100 kg to 150 kg
2	5 HP new Gokul Multipurpose Flour Mill single phase	1 no	05 HP	35 kg to 40 kg
3	Grading machine (3ftX5.6ft) (Challana) machine	1 set	01 HP	50 kg

4	Bend slicer machine (packing Machine)	1 no	16 watt	
5	Slicing Machine (01 HP) Model	1 no	01 HP	50 kg
6	Oil Dryer Machine (05 kg Jar)	1 no	01 HP	30 kg
7	Rotory oven (20 tray) (chip drying)	1 no	25 watt	25 kg
8	Peeling Machine (01 HP) (skine Remover)	1 no	01 HP	50 kg
9	Bag closer machine	1 no	01 HP	
10	Jack Fruit Cutter, Classic)	1 no	Manual	
11	Double Burner gas stove commercial chualla	1 set	No-16, Riya Flame	
12	Utensils Kadai Vessel- 50 kg Vessel- 10 kg	02 no 02 no 02 no	1 set	
13	Palta -Big size Jara - Big size Small size	03 no 02 no 01 no	1 set	
14	Storage Drum- 50 kg Storage Drum- 25 kg	02 no 01 no	Local made	
15	Working Table, (3ftX5ft)	01 no	Local made	
16	Knife set	01 no	Local made	
17	Chair	05 nos	Local made	
18	Plastic Tray	06 nos	Local made	

NB:1. The machine should be supplied with required stator/switch/protective devices. The details of such devices should be quoted.

2. The price quoted should include transportation / installation commissioning / testing / training for running the equipments.

TERMS AND CONDITIONS

1. The tender is under two bid system i.e. Technical Bid and Financial Bid. The intending firm must submit two separate sealed envelopes super scribing
 - a) Envelop –I: (Technical Bid) & Envelop –II(Financial Bid) & both envelop –I & II kept (sealed) in a bigger cover in processing unit.
 - b) Envelop –II :Technical Bid- this should be in format “A” for supply, fitting and installation of Multipurpose Processing unit will be kept inside in separate envelop.
 - c) Envelop-III Financial Bid- this should be in format “B”, price quoted for supply , fitting and installation of Multipurpose Processing unit will be kept inside the envelop including maintenance and service provides for period of three years. The firms/ Companies selected in the tender process will take the responsibility of maintenance, replacement of defective parts etc. All the aforesaid three envelops in processing unit are to be placed in the third envelope super scribed with “tender Call Notice No. dated 09.12.2022. Tender for supply, fitting and installation of Processing unit”.
2. Documents to be attached for determining of eligibility:
 - a. EMD (BID Security_ EMD of Rs. 25,000/- (Rupees twenty five thousand) only in processing unit shape of B.C/ B.D shall be drawn in favour of Project Administrator, ITDA, Phulbani issued from any scheduled bank and payable at SBI, Phulbani (in case of un-successful bidder the same will be refunded within 15 days).
 - b. Photo copy of GSTIN clearance certificate.
 - c. Photocopy of PAN.
 - d. List showing the previously supplied and installed Multipurpose Processing unit, if any, along with PPT (Audio and Video) with complete documentation of the same.
 - e. Statement showing annual turnover for last three financial years preceding the current financial year, should be at least Rs. 5,00,000/- (Rupees Five Lakhs).

- f. Documents showing annual maintenance of the system in the Organization or institution (at least 05 Organization per annum).
 - g. Documents showing quality certificate of the products.
3. Technical Specifications (to be kept inside the Envelope- II)
- a. Technical specification in format “A” to be filled in and submitted.
 - b. All commercial terms and conditions should be specified.
 - c. Period of warranty.
 - d. Others.
4. Procedure for selection of the bidder
- a. At the first instance, envelop- I shall be opened and the documents pertaining to the eligibility criteria of the bidder shall be verified and eligibility to participate in the process will be determined.
 - b. Thereafter, Envelop- II containing the technical bid (relating to all eligible bidders after opening the Envelop-I) shall be opened to examine qualitative aspects of the materials intended for procurement.
 - c. Therefore, Envelop –III containing the financial bids (to be submitted in the prescribed format) in respect of the bidders who have qualified in the technical bid shall be opened and finalized.
5. Sealed tender documents addressed to the Project Administrator, ITDA, Phulbani should be submitted by Registered Post / Courier/ Speed Post only. within the stipulated period from 09.12.2022 to 20.12.2022 up to 5 PM .If this day is declared as holiday by the Govt., then the next working day shall be the last date for receipt of tender. Tender received after the specified date and time shall not be entertained.
- a. Opening of tenders: The tender will be opened on 21.12.2022 at 11.00 AM in the office chamber of Project Administrator, ITDA, Phulbani.
 - b. Validity of Rate Approved : The rate shall remain valid during the period of one year commencing from the date of finalization of the tender which will facilitate procurement of further systems during the said period.

- c. Bid Security Deposits: Rs. 25,000/- (Rupees twenty five thousand) only processing unit shall be retained in this office for a period of one years from the date of first supply. In case of failure to supply, fixing, installation and maintenance of the system in time or for any deficiency the same shall be forfeited.
 - d. Payment on supply and installation : payment in respect of system supply and installation is to be made by e- transfer for which the selected firm should submit the account number, name of the bank and IFSC code along with bill duly signed by him.
 - e. Acceptance and Rejection of Tender: The Collector-cum-DM, Kandhamal reserves the right to accept or reject any or all the tender at any stage and may also increase or decrease the quantity without assigning any reason thereof.
 - f. The detail tender call notice containing specification of items both for technical and financial bid can be downloaded from Dist. Official Website www.kandhamal.nic.in.
6. The bidder has to sign on all pages of the tender documents as having accepted all the terms and conditions of the tender. Tenders, which are not signed on all pages, will be summarily rejected.
 7. The rate must be quoted on comprehensive basis (cost inclusive of all duties, cess and taxes (GST) including transportation charges to the destination which covers all over Kandhamal District .
 8. Any deviation will be considered as breach of contract and will be dealt accordingly.
 9. Application received without complete documents/ information shall not be considered.
 10. The Collector-cum-DM has every right to finalize the tender after negotiations with the lowest bidder regarding prices and other conditions.
 11. The defective material/ work if found is to be replaced/ re-done by the supplier free of cost.
 12. The supplier has to undertake all repair, replacements and maintenance will be done by the supplier on payment of cost.
 13. The work in all respect should be complete within sixty days after receiving supply order.
 14. The Multipurpose Processing unit have to be delivered and commissioned at Phulbani town of Phulbani block of Kandhamal district.
 15. A photograph shall be taken at the time of installation and trial run and shall be enclosed to the invoice for arranging payment.

16. The bidder should avoid over writing and corrections. However, if such correction and over writing become inescapable, these are to properly and legibly corrected / over writing should be properly attested by the Bidder at every correction.
17. Representative of Bidder desirous to attend the tender opening, can do so, on production of a proper letter of authority from the respective Bidder, failing which they may not be allowed to attend the tender opening. Authorized representative of those bidders who have submitted the tender documents alone shall allowed attending the tender opening.
18. In case of any dispute, the decision of tender committee shall be final.
19. Any dispute or any matter arising out of contract or incidental there to under this enquiry shall be subject to jurisdiction of a competent court of law in Phulbani alone and not in any other place.
20. The PA,ITDA, Phulbani is not responsible for deduction and payment of taxes to Government. It is responsibility of the supplier to pay whatever taxes or cess to the appropriate head of account.
21. All the bidders participating in the tender must give a presentation of the Multipurpose Processing Unit supplemented by Audio/ Video and Graphics for better understanding and evaluation of the Technical Committee.


Project Administrator,
ITDA, Phulbani

Format-A
(Technical BID)

(Technical specification for 25/50 KG per day based Multipurpose Processing unit. To be kept in Envelop-I

Sl. No.	Description of item	Detail Specification (with type of Material/ Make/ etc.).	Whether the proposed system is in tune with the specification (Indicate against each items)
1	De stone Machine for cleaning Paddy, Rice, Ragi, Turmeric, Millet		
2	5 HP new Gokul Multipurpose Flour Mill single phase		
3	Grading machine (3ftX5.6ft)(Challana) machine		
4	Bend slicer machine (packing Machine)		
5	Slicing Machine (01 HP) Model		
6	Oil Dryer Machine (05 kg Jar)		
7	Rotory oven (20 tray) (chip drying)		
8	Peeling Machine (01 HP) (skine Remover)		
9	Bag closer machine		
10	Jack Fruit Cutter, Classic)		
11	Double Burner gas stove commercial chualla		
12	Utensils Kadai Vessel- 50 kg Vessel- 10 kg		
13	Palta -Big size Jara - Big size Small size		
14	Storage Drum- 50 kg Storage Drum- 25 kg		
15	Working Table, (3ftX5ft)		
16	Knife set		
17	Chair		
18	Plastic Tray		

(Signature of the authorized personnel of bidder)

Format- B
Financial BID

(financial specification to be kept inside Envelop-III)

Sl. No.	Description of the Item	Rate in Rupees(cost for supply of 01 (one) complete system including transportation , installation , commissioning at the site & all taxes
	One 25/50 kg per day Multipurpose Processing Unit (as per the specification contained in the technical specification)	Rs.
	Rupees in Words	

(Signature of the authorized personnel of Bidder)

(Format -C)

Consolidated Multipurpose Processing Unit (Beyond 01 years normal warranty)

Including supply of all accessories

(Inside financial bid envelope)

1. Maximum frequency of periodic maintenance personnel checking and maintaining the unit – Every 3 months.
2. Maximum response time for break down maintenance – 7 days.
3. AMC charges per Annum (equally proportionately) shall be paid on production of periodic maintenance certificate from the institution and timely response for break down calls.
4. Quoted charges per Annum (in Rs.)

Place
Date

Authorized Signatory of the firms/ company

Name:-

Designation:-

Seal:-

(Format – D)

Check List

DOCUMENTS REQUIRED FOR QUALIFYING BID

I do hereby declare that I agree to all above terms and conditions of the tender scheduled and participate in the tender.

Sl. No.	Documents	Yes/ No.
1	Firm Registration	
2	GS TIN number	
3	Purchase order copies	
4	Turnover statement certified by auditor/ CA	
5	3 years IT returns	
6	Copy of up to date VAT clearance certificate	
7	Declaration	
8	EMD (Rs.25,000/-) BD/ BC details	
9	Declaration regarding validity (of rate for at least one year) format enclosed	
10	Declaration regarding warranty	
11	Performance report of the Multipurpose plant	
12	Multipurpose Processing unit photograph	
13	AMC rate quote paper	
14	Rs. 2000/- paper cost	
15	List of Organization showing supply and installation of Multipurpose Processing Units previously	
16	Documents showing annual maintenance of the system in the Organization	
17	Copy of PAN	
18	Copy of quality certificate of the product.	

(Signature of the bidder)

Dated: with Officers seal

(Format -E)

DECLARATION OF VALIDITY OF APPROVED RATE

I on behalf of firm/ company declared that the validity of the approved rate of Multipurpose Processing unit finalized by the tender committee vide tender call notification No. _____ dtd. _____ will be valid for a period of at least _____ years within this period no additional charges will be claimed by the firms/ company. I abide by the terms & conditions of the tender committee during the validity period as mentioned above.

Place
Date

Authorized Signatory of the firms/ company

Name:-

Designation:-

Seal:-