



GOVT. OF ODISHA

OFFICE OF THE COLLECTOR, KANDHAMAL, PHULBANI.

(ST & SC Development Section)

Ph./FAX: 06842-253643, e-mail:dwo.kandhamal@gmail.com

No. 6134 /SSD Date. 03 /December/2022

TENDER CALL NOTICE (Mattress)

Sealed tenders in the prescribed tender paper are invited from the authorized dealer/ Distributor/ specific manufacturer/ Wholesale cooperative/ WSHG for supply of **Mattress** for ST & SC Development Department Schools & Hostels of Kandhamal District. The Tenderer are requested to download the tender paper from **kandhamal.nic.in** and deposit the cost of tender paper an amounting Rs.5,000/- in shape of D.D in favour of D.W.O., Kandhamal, payable at S.B.I, Phulbani at the time of submission of tender paper which is non refundable. The rate should be inclusive of all taxes and transportation cost to the school point. The Tenderer has to produce GST clearance certificate/ Dealership certificate (if any) & PAN card with income tax clearance certificate positively. E.M.D. @ Rs. 30,000/- has to be deposited by the Tenderer in shape of Bank Draft drawn in favour of D.W.O., Kandhamal, payable at S.B.I., Phulbani. The authority reserves the right to reject any or all tenders/ supply order without assigning any reason thereof

Last date and time of receipt of tender paper:-15.12.2022 up to 5.P.M

Date and time of opening tender paper :-16.12.2022 at 11.00 A.M


Collector
Kandhamal, Phulbani

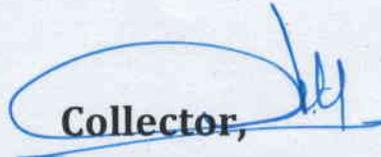
Memo No. 6135 Date. 03.12.2022

Copy forwarded to the Director (I & PR) Deptt, Odisha, Bhubaneswar for information and necessary action. He is requested to publish the above advertisement in two local daily odia news paper for wide publicity.


Collector, 3.12.22
Kandhamal, Phulbani

Memo No. 6136 Date. 03.12.2022

Copy to the District Informatics Officer, NIC, Kandhamal for information. He is requested to upload the tender call notice along with other terms and conditions of this tender for wide publicity in the Dist. Website.


Collector,
Kandhamal, Phulbani

Memo No. 6137 Date. 03.12.2022

Copy to Notice Board, Collectorate, Kandhamal/PA, ITDA, Phulbani/Balliguda/All. BDOs / Tahasildars/ All CDPOs/ All District Level Offices of this District/ Sub-Collector, Kandhamal/ Balliguda.


Collector,
Kandhamal, Phulbani

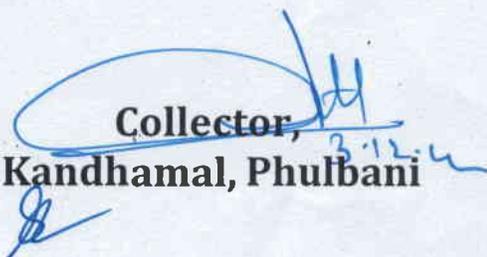
TERMS AND CONDITIONS

- 1 The date of receipt of sealed tender paper is **15.12.2022** by **5.00 PM** (during office hour) only through Registered Post/Speed post only.
- 2 The date of opening of sealed tender is **16.12.2022 at 11.00 AM** in the Collectorate, Kandhamal in presence of the Tenderer or their authorized representatives and member of Purchase Committee. The rates should be inclusive of all taxes.
- 3 The Tenderer should submit the tender with Valid GST clearance, Dealership Certificate, PAN card, income tax clearance certificate etc.
4. The bidders shall submit their tender paper as per the prescribed format given in this tender paper in the following manners.
 - * Envelop 1: Original hard copy of Technical Proposal with EMD Draft (form 1 to form 3)
 - * Envelop2: Original hand copy of financial proposal Bid (form 4 to form 6)
5. The technical proposal and Financial proposal should be covered in separate sealed envelopes super-scribing "Technical Bid" and "Financial Bid" respectively.
6. Please note that price shall not be indicated in the Technical Proposal but shall only be indicated in the financial bid.
7. The two envelopes containing copies of Technical Proposal and Financial proposal shall be put in another single sealed envelope clearly marked with caption " Supply of Mattress to the Hostels run by ST & SC Development Department in Kandhamal District. "
8. The single sealed envelope should be properly indicated with organization/ Company name of the Bidder & address with e-mail ID & fax/Mobile number of the bidder.
9. All the pages of the Technical proposal must be sequentially numbered and must contain the list of contents with page numbers. Any deficiency in the documentation may result in the rejection of the Bid.
10. The proposal shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidders himself. Any such corrections must be initialed by the person (or person) who sign(s) the tender paper.
11. All pages of the proposal shall be initialed and stamped by the person or persons who sign the bid.
- 12 The mattress should be delivered at the School Point. No transportation charges will be paid for the purpose. The Component- wise rates of Matress should be as follows.

Sl	Name of Items	Brand	Size of Items	Quantity
1	Foam Mattress	brand/Non brand	78 ft length x 34 ft width x 2" thickness with cotton cover	10,000 Nos.

- 13 The tender paper in sealed cover must be accompanied with earnest money deposit (EMD) Rs. 30,000/- in shape of D.D. drawn in favour of D.W.O. Kandhamal (payable at S.B.I., Phulbani) which will be refunded to the unsuccessful Tenderer after finalization of tender and to the successful Tenderer after full supply of the materials within 6 months from the date of supply. Exemption claimed, if any, shall be accompanied with recent Govt. Orders Circulars if any.
- 14 The tenderer should produce the sample before the purchase committee on 16.12.2022 at 11.00 AM for verification at the time of opening of sealed tender paper. No Tenderer shall be entertained without sample of the article.
- 15 The material should be supplied within 15 days from the date of placement of order. The material should be delivered in full and in good condition. Quality of the product will be given priority & the product will be verified with the sample by a Committee after which payment will be made.
- 16 If any of the suppliers fails to supply the material within the stipulated period, the order will stand automatically cancelled and EMD so deposited by him will be forfeited.
- 17 The authority reserves the right to reject any or all tenders/ supply order without assigning any reason thereof.
- 18 Supply of material other than the sample approved will warrant rejection of the material supplied and in turn forfeiture of the EMD.
- 19 There shall be no compromise with quality of material approved by the purchase committee.
- 20 Payment will be made at DWO, Office, Kandhamal separately as per quantity supplied after full supply of material at the school point and verification of materials with reference to the sample by the committee.
- 21 No GST or any Tax and T.C. will be borne by the buyer.
- 22 The authority will not be responsible for the postal delay if any in submission of Tender paper

The other numbers and specification shall remain intact. All the forms (1 to 6) are available in district website kandhamal.nic.in


Collector,
Kandhamal, Phulbani

FORMAT FOR SUBMISSION OF TECHNICAL AND FINANCIAL PROPOSAL

Formats for Technical proposal

Form 01: Compliance Sheet for Technical Bid

Tender Call Notice No. _____

Dated. _____

Please check whether following have been enclosed in the respective covers, namely, letter or Technical Bid.

Sl No	Eligibility Compliance Documents	Provided (Yes/No)	Page no in the Technical Bid
1	Copy of Certificate of Incorporation/ Registration/ Partnership Deed		
2	Copy of Service Tax Registration Certificate		
3	Copy of PAN		
4	Copy of Audited Balance sheet and profit & Loss Account: Showing the relevant trade as proof of Annual Turnover of last three financial year		
5	Copy of Income Tax Return of previous three Financial years		
6	Tender paper cost (DD No. _____, Amount _____, Bank _____, Date _____.		
7	Earnest Money(DD No. _____, Amount _____, Bank _____, Date _____.		
8	Bid cover Letter & Acceptance of terms & conditions contained in the tender documents (Form 2)		
9	Particular of the Bidders (Form 3)		
10	Self Declaration of not being ineligible / black listed (on the letter head of the agency)		
11	Authorization letter in the name of the Authorized Signature.		

Signature of Witness:

Tenderer:

Date:

Place:

Signature of the

Date:

Place:

Form 02: Cover letter (Technical Bid)

Tender Call Notice No. _____ Dated. _____

To,

The District Welfare Officer,

Kandhamal, Phulbani

Subject: Submission of the Technical bid for in respect of Tender call Notice
no. _____ Dated. _____ for Mattress.

Sir,

We, the undersigned, offer to provided our service to
the _____ on your tender Call Notice vide no. _____
dated. _____ we are hereby submitting our proposal, which
includes this Technical Bid and the Financial Bid sealed in separate envelopes.

We hereby declare that all the information and statement made in this
technical bid are true and accept that any misinterpretation contained in it may lead to
our disqualification.

We undertake, if our tender is accepted, to initiate the implementation
services related to the assignment not later than the date indicated in fact sheet.

We agree to abide by all the terms and conditions of the tender
documents. We would hold the terms of our bid valid for one year as stipulated in the
tender paper documents.

We understand you are not bound to accept any tender you receive.

Yours Sincerely,

Authorized Signature (in full and initials)

Name & Title of Signatory:

Name of the Firm:

Address:

Location:

Date:

Form 03: Particulars of the Bidders

Tender Call Notice No. _____

Date. _____

- 1 Name of the Firm
- 2 Legal status of Firm
- 3 Address of Corporate/ National Office:
- 4 Address of office in Odisha:
- 5 Telephone No. Fax No.
- 6 Email Address
- 7 Website
- 8 Registration No. of Certificate of Incorporation & Date
- 9 Service Tax Registration No
- 10 Permanent Account Number of Income Tax & date of Registration
- 11 GST Certificate (Registration . No and clearance)

Signature of Witness:
Tenderer:

Date:

Place:

Signature of the

Date:

Place:

Company Seal

Form 04 : Compliance Sheet for Financial Bid

Tender Call Notice No. _____ Date. _____

Please Check whether the following have been enclosed in the respective covers,
namely, Financial Bid

a. Bid Letter (Financial Bid)

Yes/No

b. Financial Bid

Yes/No

Signature of Witness:
Tenderer:

Date:

Place:

Signature of the

Date:

Place:

Company Seal

Form 05 : Bid letter (Financial Bid)

To,

(Location, Date)

The District Welfare officer,
Kandhamal, Phulbani

Sub:- Submission of the financial proposal for supply of Matress.

Sir,

We, the undersigned, offer to supply of Matress to ST & SC Development Department run hostels in Kandhamal district in accordance with your Tender Documents(Tender Paper No._____) (Date._____) and our Bid(Technical and Financial Bid). Our Financial Bid is attached in form no.7.

1. PRICE AND VALIDITY

All the prices mentioned in our Tender are in accordance with the terms as specified in the tender paper documents. We declare that our Bid Price is for the entire scope of the work as specified in the appropriate section in the tender paper. All the prices and other terms and conditions of this Bid are valid minimum for a period of one year from the date of opening of the Bid. Subject to further extended period as mutually agreed upon.

We hereby confirm that our prices do not include any taxes and duties.

We understand that the actual payment would be made as per the existing tax rates during the tie of payment.

2. UNIT RATES

We have indicated in the relevant forms enclosed, the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to /decrease from the scope of work under the contract.

3. QUALIFYING DATA

We confirm having submitted the information as required by you in your Instruction to Bidders. In case you require any other further information /documentary proof in this regard before evolution of our Tender, we agree to furnish the same in time to your satisfaction.

4. BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the tender paper. These price are indicated at Financial Bid attached with our Tender as part of the Tender.

We understand you are not bound to accept any tender you receive.

We hereby declare that our Tender is made in good faith, without collusion or fraud and the information contained in the Tender is true and correct to the best of our knowledge and belief. Thanking you We Remain,

Yours sincerely,

Authorized Signature :

Name and Title of the Signatory :

Name of Firm :

Address :

Form 06 : Financial Bid Submission Format

Unit Rate/Value must be quoted below inclusive of any taxes and duties. The FINANCIAL Bid will be evaluated as per Total Value of the bid exclusive of taxes & duties.

Item	Price

Amount in Words : _____ only.

Signature of Witness :

Signature of the Tendered

Date :

Date :

Place :

Place :

Company Seal

PROFORMA OF TENDER FOR MATARESS

Sl.No	Name of the items	Brand/Makers Name	Specification	Unit Price including all Transportation cost to the school point
1	Mattress	Brand/ Non-brand	78 ft length X 34 ft width X 2" thickness with cotton cover	

Signature of the Tender

Date :

Place :

Company Seal