

OFFICE OF THE CDM & PHO CUM DISTRICT MISSION DIRECTOR, KANDHAMAL

District Programme Management Unit, DHH, KANDHAMAL, Phulbani – 762001 (Orissa)  
Ph./FAX : 06842-253249 (CDMO), 253190 (F.W.), 253220 (DPMU), e-mail [reportsnrhmkan@gmail.com](mailto:reportsnrhmkan@gmail.com)

Letter No. 7413 /NHM 2022/ Phulbani

Date : 20/06/2022

To

The Director, I & P. R. Dept,  
Lok Sampark Bhawan, Bhubaneswar  
e-mail: [ipr.advt@gmail.com](mailto:ipr.advt@gmail.com) / [iprenews@gmail.com](mailto:iprenews@gmail.com)

Sub : Publication of the advertisement.

Ref : Letter No. 5670 Dt. 27.06.2017 of the Hon'ble Chief Secretary, Odisha.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in two nos. of daily news paper (One time) by 21st June' 2022.

This is for favor of your kind information and necessary action.

Yours faithfully,

20/06/2022  
CDM & PHO cum District Mission Director  
Kandhamal

Memo No. 7414 /NHM/ 2022

Date: 20/06/22

1. Copy to the DI&PRO, Kandhamal for information & necessary action.
2. Copy to the DIO, NIC, Kandhamal for information with a request to publish the same along with the enclosures (enclosed herewith) in the district website.
3. Copy to the Head Clerk, O/o the CDM& PHO, Kandhamal for information and necessary action.

20/06/2022  
CDM & PHO cum District Mission Director  
Kandhamal

ZILLA SWASTHYA SAMITI, KANDHAMAL



Office of the CDM&PHO-cum- District Mission Director, NHM, Kandhamal, Odisha, 762001

Advt. No. 7413 / NHM / 22

Dt: 20/06/2022

**Tender Call Notice**

Sealed tenders are invited from the interested eligible bidders for hiring of vehicles under MHT (RBSK) & MHU under CDM&PHO, Kandhamal. The eligible criteria, the terms of reference and the formats for submission of bid as set forth in the tender document can be downloaded from the website [www.kandhamal.nic.in](http://www.kandhamal.nic.in). Interested bidders fulfilling the eligibility criteria may submit their proposal(s) with EMD, Tender paper cost & document as per tender call notice. The bidders have to submit their proposal(s) at the O/o: The CDM & PHO cum District Mission Director, Kandhamal, DHH, Phulbani. Proposal(s) complete in all respect should reach the undersigned on or before **5.00 PM of 11.07.2022** through Regd Post Post/ Speed post/ Courier and the same will be opened on **12.07.2022 at 11.00 AM**. The undersigned reserves the right to reject any or all the tender(s) without assigning any reason thereof.

Sd/-

CDM & PHO cum District Mission Director  
Kandhamal

## Hiring of Vehicles Under different NHM Programmes.

1	Period Of Availability of RFP Document	From <u>21.06.22</u> to <b>11.07.2022</b> (Downloadable from website: <a href="http://www.kandhamal.nic.in">www.kandhamal.nic.in</a> )
2	Last date for submission of	<b>Date: 11.07.2022, Time: 5.00 PM</b> <b>Address: CDM&amp;PHO, Kandhamal.</b>  (Through Speed post / Registered post / Courier )
3	Date, Time and place of opening of Tender	<b>Date: 12.07.2022, Time: 11.00 AM</b> <b>Place of Tender Opening: O/O CDM&amp; PHO, Kandhamal</b>

### INSTRUCTIONS TO BIDDERS

#### 1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid **separately for one or more than one locations of their interest.**

#### 2. Eligibility Criteria

- Any private individuals/ Tour operators / Travel Agency / Society /Firm can participate in the tender process.
- Should submit the required EMD @ **Rs.10,000/-** for each vehicle offered.

**Note : Vehicles with only commercial registration shall be accepted.**

#### 3. Submission and Signing of Tender

Interested eligible bidders may submit their bid(s) **separately for any unit of their interest.** The bidders interested to submit their bids for **more than one unit**, can do so by submitting **separate bids with EMD & documents** as set forth in this RFP Document **At the office of the CDM&PHO, Kandhamal**, the details of which is mentioned in the Terms of Reference.

#### 4. Packing, Sealing and Marking of Bid

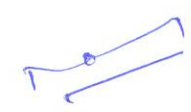
- (a) The **sealed envelope** containing the Annexure- I, Photocopy of the required documents & Annexure –II should clearly be **superscribed** with the following units i.e:

##### Tender for

- **Hiring of Vehicles under Mobile Health Team(MHT RBSK) under different CHCs.**
  - ◆ CHC Subarnagiri - MHT Durgapanga
  - ◆ CHC Subarnagiri -MHT Subarnagiri
  - ◆ CHC Gumagarh -MHT Katringia
  - ◆ CHC Tumudibandha -MHT Belghar
  - ◆ CHC Tumudibandha -MHT Kurtamgarh
  - ◆ CHC Barakhama -MHT Sudra
  - ◆ CHC Barakhama -MHT Barakhama
  - ◆ CHC K. Nuagaon -MHT Jidubadi
  - ◆ CHC K. Nuagaon -MHT Sarangagarh

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- **Hiring of Vehicles under Mobile Health Units(MHU) under different CHCs.**
  - ◆ **CHC Barakhama - MHU Barakhama**

- **RFP no. & Unit Name** (The bidder should clearly mention the **Unit Name for which the proposal is submitted**)
- The bidder's Name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed** to the **CDM&PHO,Kandhamal**

*(b) If the envelope is not sealed and marked as mentioned above, then the O/o **CDM & PHO,Kandhamal** will assume no responsibility for the tender's misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.*

#### **5. Content of the Tender Submission**

**The sealed envelope shall contain the following :**

1. EMD of **Rs.10,000/-** in the shape of a Demand Draft (for **each vehicle** they want to offer) in favour of CDM& PHO, Kandhamal and payable at Phulbani.
2. **Annexure-I** duly filled in **with** any other details, the bidder like to include in the proposal.
4. **Annexure-II (Financial Bid)** with proper signature and seal of the bidder.

#### **6. Number of Proposals**

- 1 Interested bidders fulfilling the eligibility criteria may submit their proposal **separately for any one /more than one Block of their choice.**
- 2 *The bidders have to submit their proposal(s) at O/O: CDM&PHO ,Kandhamal.*



Handwritten signatures and initials in blue ink, including the name 'S. R. G. S.' and other illegible marks.

**SECTION –I**  
**TERMS OF REFERENCE**

**Hiring of Vehicles for Mobile Health Teams (MHT) Under RBSK**

**1. What is RBSK:**

The National Rural Health Mission is launching a new initiative of **Rashtriya Bal Swasthya Karyakram (RBSK)**, a Child Health Screening and Early Intervention Services Programme to provide comprehensive care to all the children in the community.

**The objective** of this initiative is to improve the overall quality of life of children (0 –18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly to child mortality, morbidity and out of pocket expenditure of the Poor families. Child Health Screening and Early Intervention Services envisage covering 30 Identified health conditions for early detection, free treatment and its management.

**2. Mobile Health Teams Under RBSK**

**Under RBSK, Mobile Medical Team (MHT)** will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential Schools, bi-annually to Anganwadi centres and quarterly to Residential Schools. Per day each MMT will screen average 90 children at AWCs or 150 School /college students as per the prepared micro plan.

**The MMT will comprise** of two AYUSH Doctors (one male & one female), one Pharmacist and one ANM.

**Total of 24 teams** will be formed across the district. **The district and block wise list** of MMTs proposed to be engaged is at **Section IV**. In view of GPS fittings, all existing bidders have to apply afresh for continuation under this scheme.

**3. Location & Operational Area of MHTs**

- **Each Mobile Health Teams (MHT)** will be allotted with a specific operational area under the Block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the **disposal of BPHO**.
- **In case the Block CHC isn't located centrally**, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The vehicle will be stationed at the respective health institution.

**4. Essential features of the vehicle to be engaged for MHT**

1. The vehicle shall not be more than 5 years old at the time of hiring / award of Contract **from the initial registration**. If no bids were received for the vehicle having age less than 5 years then the committee may take decision to allow the vehicle for more than 5 Years.
2. **The hired vehicle during the period of contract shall have all necessary valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.



3. The vehicle should be compatible for installation of GPS device like with digital speedometer and with central locking system.
4. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
5. Vehicle:

Type of vehicles permission to be hired	Make & model	Minimum Average Mileage/Lit. for reimbursement purposes
Non-AC Dieseldriven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshal/ Bolero/Tata Sumo/Victa/TUV	12KMPL

- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a mobile phone by the Vehicle owner.
- The Driver should have a clean track record without any history of conviction in the court of law.
- The vehicle will be connected with GPS by the Health department. The GPRS equipment would be installed in the vehicle by the Health Department.

### 5. Major Features of Contract

- Vehicle will be hired locally on contractual basis. The contracts shall be initially for a period of one year which may be extended another one year subject to satisfactory performance assessed by appropriate authority (BPHO of respective block CHC) every year.
- Any private individuals/ Tour operators / Transport Agency / Society / Firm can participate in the tender process.
- The monthly rate of hire charge be quoted separately in the price bid (excluding fuel and lubricants).
- The agency will quote the financial bid keeping in account the road tax, insurance premium, GST, parking fee, toll tax etc for which State Government or Rogi Kalyan Samiti (RKS) will not pay.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The Vehicles shall report for duty for minimum of 26 days in a month.



- The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for **RBSK related health services**.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MMT and counter checked by the M.O I/C of block CHC/PHC on regular basis.
- NRHM shall invest additional fund for branding & setting up of GPS in these vehicles.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the Member Secretary of respective Rogi Kalyan samiti (RKS) for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be **terminated in case of following reasons reasons;**
  - ✓ If the **behaviour of the Driver** is not proper;
  - ✓ Any attempt to **tamper** the log book/GPS device;
  - ✓ In case of the vehicle do **not report regularly;**
  - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends **to withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

## 6 EMD/Security Deposit

- **Bidder shall have to deposit EMD of Rs. 10,000/-** (Rupees Ten Thousand only) per vehicle offered in the form of crossed Demand Draft/Pay Order in favour of **CDM& PHO, Kandhamal** along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per TOR in any respect within the period of validity of tender.
- **EMD will be refunded (i)** to the unsuccessful bidder within thirty days from the issue of work order to the successful tender and no interest would be paid there on and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.



- **Extension of EMD:** In case the contract signed with service provider (successful bidder) is extended beyond one year, on mutual consent, the service provider will have to submit fresh EMD for the extended period.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

### **7. Tender Procedure:**

For timely completion of the tender process, **tender notice will be published centrally** by the District office indicating CHC wise requirement of vehicles on hire basis. However, **tender documents will be submitted at CDM& PHO, Kandhamal.**

- **Sealed tenders** in the prescribed form duly super-scribed "Tender for Hiring of Vehicles for Mobile Health Team under RBSK" addressed to the **CDM& PHO, Kandhamal.**
- **The tender should be submitted** in the proforma given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.
- **The District Selection Committee** will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatsoever will not be accepted/ considered at all under any circumstances.
- Comparative statement duly signed by the members of the selection committee and will be submitted to the CDM& PHO-cum-District Mission Director for **approval.**
- The agreement will be **executed between the RKS and the approved L1 bidder.**
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3, L4 and so on bidders shall be selected Provided they match to the L1 rate.

#### **MHT (RBSK) Requirement under NHM**

District	Name of the CHC	Name of the MHT	No of vehicles required
Kandhamal	Subarnagiri	MHT- Durgapanga	1
		MHT- Subarnagiri	1
	Gumagarh	MHT -Katringia	1
	Tumudibandha	MHT - Belghar	1
		MHT - Kurtamgarh	1
	Barakhama	MHT - Sudra	1
		MHT- Barakhama	1
	K. Nuagaon	MHT- Jidubadi	1
MHT- Sarangagarh		1	

Technical Bid for Hiring of Vehicle under MHTName of the **Block CHC** applied for:

Vehicle applied for :

Name of the District:

1.	Name of the Bidder	
2.	Address & Telephone/Mobile No.	
3.	E-mail of the contract person, if any	
4.	ID Proof of the Individual / Registration certificate of the Organization (Photocopy)	
5.	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)	
6.	Details of Vehicle (s) enclosed ( <b>Only vehicle with Commercial registration shall be accepted</b> ) <ul style="list-style-type: none"> <li>• Date of Purchase-</li> <li>• Make &amp; Model-</li> <li>• Registration No.-</li> <li>• Insurance certificate</li> <li>• Fitness Certificate,</li> <li>• Up to date tax payment</li> </ul> Documentary evidence (Photocopy) for all above details to be attached.	
7.	The bidding agency shall submit an undertaking regarding that the agency not have been blacklisted / debarred either by the tender inviting authority or by any State Govt. or Govt. of India organization (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary) Annexure-III	

**N.B: EMD @Rs.10,000/- per vehicle to be submitted**

Yours faithfully,

**(Signature of the Applicant)**

Name:

Designation:

Seal:

SKAR

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K.L.

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**Financial Bid for MHT**

Rates quoted for hiring of vehicles on monthly basis for monitoring visits

Local packages	Hours (time)	TATA Sumo Grande	Mahindra Bolero	Mahindra TUV	Mahindra Marshal	Others (please specify)
Monthly hiring charges with a driver without any km coverage restriction	8 Am to 8 Pm					
Diesel reimbursement (km/litre)		12 KM /Litre	12 KM /Litre	12 KM /Litre	12 KM /Litre	12 KM /Litre

Declaration

1. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. We are not black listed by any central/ state Govt./public sector undertaking in India.

Yours Faithfully

Date :

Name :

Place:

Designation :

Company Name :

Company Seal :

*Handwritten signatures and stamps in blue ink.*

**DECLARATION**

(Filled by the Notary)

I / We ..... do hereby declare that I / We have **not been de-recognized / black listed** by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of **Not of Standard Quality Service / non-supply of Service.**

I / We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me / us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

**Seal & Signature of the Notary**

The block contains handwritten signatures and a stamp. On the left, there is a signature in black ink that appears to be 'S. G. S.' with a horizontal line underneath. To its right is a signature in purple ink. Further right is another signature in black ink. On the far right, there is a blue rectangular stamp with some illegible markings inside.

## 2. Hiring of Vehicle under MHU

### DETAILS TERM & CONDITION

1. Maintenance of Vehicle and payment of road tax will be borne by the owner.
2. Salary of Driver will be paid by the owner.
3. The Vehicle quoted should not be older than 2 (Two) years.
4. All repairs will be borne by the owner.
5. The Undersigned reserves the right to reject all or any officers without assigned any reason therefore.
6. The vehicles will remain with the BPMU Office on off hours for meeting any emergency.
7. Enclosed EMD of Rs 10,000/- in favour of CDM& PHO, Kandhamal in shape of DD from any Nationalized Bank payable at Phulbani.
8. On requirement of any repair, the vehicle owner has to take permission from the undersigned, failing which the amount as admissible will be deducted for the said period.
9. The vehicle should be neat & clean. Besides this clean towel will be provided by the vehicle owner on weekly basis.
10. If the owner will not provide the vehicle for the day concerned even if it is a Sunday/holiday the amount will be deducted from the hiring charges for the said day.
11. The vehicle will be utilized even if Sunday/holiday by the BPMU staffs
12. The vehicle owner and the driver must respond to the phones calls of the BPMU officials & act promptly ,if not the vehicle will be disengaged.
13. The vehicle should have A/C provision (functional) and no extra DOL will be provided for use of the A/c.
14. The Undersigned reserves the right to accept or reject any or all the tenders without assigned any reason thereof.

District	Name of the CHC	Name of the MHT	No of vehicles required
Kandhamal	Barakhama	MHU- Barakhama	1

*SAPGN* *9/12* *h L* *10/12*

**Technical Bid for Hiring of Vehicle under MHU**

1	Name of the Bidder	
2	Address of the Bidder	
3	Number of Driver as on 1 <sup>st</sup> April 2022.	
4	The bidding agency shall submit an undertaking regarding that the agency not have been blacklisted / debarred either by the tender inviting authority or by any State Govt. or Govt. of India organization. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary) Annexure-III	
5	Whether EMD of Rs. 10, 000/- in favour of CDM& PHO, Kandhamal in shape of DD from any Nationalised Bank payable at Phulbani enclosed	
6	Name, Designation & Address of the person to whom all references shall be made regarding the tender	
7	PAN details	
8	Telephone with STD Code	
9	Mobile Telephone No. if any	
10	E-Mail of the contact person	
11	Vehicle details (Vehicles more than 2 years old) will not be accepted  Make : Model: Year of Manufacturing:	

Yours faithfully,

**(Signature of the Applicant)**

Name:

Designation:

Seal:

*Signature*

*Signature*

*Signature*

*Signature*

**Financial Bid for MHU**

Rates quoted for hiring of vehicles on monthly basis for monitoring visits

Local packages	Hours (time)	TATA Sumo Grande	Mahindra Bolero	Mahindra TUV	Mahindra Marshal	Others (please specify)
Monthly hiring charges with a driver without any km coverage restriction	8 Am to 8 Pm					
Diesel reimbursement (km/litre)		12 KM /Litre	12 KM /Litre	12 KM /Litre	12 KM /Litre	12 KM /Litre

Declaration

1. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. We are not black listed by any central/ state Govt./public sector undertaking in India.

Yours Faithfully

Date :

Name :

Place:

Designation :

Company Name :

Company Seal :

S/R/S

**DECLARATION**

(Filled by the Notary)

I / We ..... do hereby declare that I / We have **not been de-recognized / black listed** by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of **Not of Standard Quality Service / non-supply of Service.**

I / We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me / us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

**Seal & Signature of the Notary**

The block contains four handwritten signatures and a blue seal impression. From left to right: a signature that appears to be 'S. G. K.' with a horizontal line underneath; a signature that appears to be 'S. K.' with a horizontal line underneath; a signature that appears to be 'K.' with a horizontal line underneath; and a blue ink seal impression consisting of two parallel lines with a small circle at the top left corner.