

**DISTRICT RURAL DEVELOPMENT AGENCY, KANDHAMAL**


No. 2696 /2019

Dated 05/07/2019

**ADVERTISEMENT**

Applications are invited from the eligible candidates to fill up one post of Asst. Project Director (Rural Housing) on contractual basis with consolidated monthly remuneration of Rs.35,000/- in DRDA, Kandhamal, which should reach the Project Director, District Rural Development Agency, Kandhamal on or before 26.07.2019 by Registered Post/Speed Post only and applications received through Courier service, by hand, e-mail and other means shall be rejected. The essential qualification for the said post must be Masters Degree in Sociology, Social Work/MBA in Rural Management or 2 years of PG Diploma in Rural Management/Rural Development from any recognized University/Institution.

The details of information regarding eligibility criteria, age, application format, etc. are available in the District website [www.kandhamal.nic.in](http://www.kandhamal.nic.in).

  
Collector & CEO,  
DRDA, Kandhamal

## **Terms & Conditions**

- All positions are contractual and the engagement is for a period of one year. The contractual agreement may be extended if the performance of the incumbent will be satisfactory.
- The essential qualification for the post of Asst. Project Director (Rural Housing) must be Masters Degree in Sociology, Social Work/MBA in Rural Management or 2 years of PG Diploma in Rural Management/Rural Development from any recognized University/Institution.
- Candidates applying for the post of Asst. Project Director (Rural Housing) must not be more than 40 years as on date 01/01/2019.
- Candidates must send ink-signed application form before the cut-off date.
- The Authority shall not be responsible for any postal delay.
- Applications should be sent only through Registered Post/Speed Post. Applications sent in other mode shall not be accepted.
- **The application form should reach the D.R.D.A., Kandhamal on or before 26.07.2019 by 5.30P.M.**
- D.R.D.A., Kandhamal reserves all rights to reject or accept any or all application(s) without assigning any reason thereof.

### **A. Method of Contractual Recruitment**

- Selection of the candidate for contractual engagement for the position shall be purely on merit basis.
- The applicants interested for applying for the advertised position will have to download the prescribed application form from the website **www.kandhamal.nic.in**
- Applicant shall send the filled in application form along with the attested photo copies of the relevant certificates showing the date of birth, qualification, two nos. of passport sized (3.5x2.5cm) photographs and all other documents as per check list to the **Project Director, DRDA, Kandhamal, At/Post-Phulbani, Dist. Kandhamal, Pin-762001 by Registered Post/Speed Post only.**
- The applications without the signature of the candidate shall be summarily rejected.
- The envelope containing the application form must be superscripted **“Application for the post of APD (RH), DRDA, Kandhamal”.**

### **B. Selection Procedure**

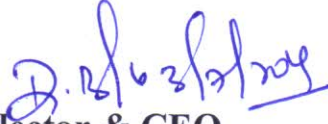
- All the applications received on or before 26.07.2019 by 5.30 P.M. shall be scrutinized at DRDA, Kandhamal in order to ascertain the eligible applicants for the position in the following manner.
- Applications received by Registered Post/Speed Post shall only be considered.
- Applications received through Courier service, by hand, e-mail and other means, if any shall be summarily rejected.
- The candidates not fulfilling the age criteria as on **01.01.2019** shall be disqualified.
- Candidates without possessing the requisite essential qualification laid down in the advertisement for the position shall be disqualified.



- Incomplete applications/applications without signature of the candidate shall be rejected.
- Applications without relevant documents/photograph of the candidate shall be rejected.
- Applications received after the due date shall not be considered.
- The list of candidates after the preliminary scrutiny will be web hoisted at [www.kandhamal.nic.in](http://www.kandhamal.nic.in)
- Applications rejected along with the reason of rejection will be web hoisted.
- The candidates shall be duly intimated about the last date for filing objections through advertisement in Odia and English daily newspapers & website [www.kandhamal.nic.in](http://www.kandhamal.nic.in)
- All objections of the applicants must be submitted by Registered Post/Speed Post only within the time limit specified thereon.
- After disposal of the objections and incorporation of the valid objections in the preliminary merit list, the final list of the eligible candidates will be prepared.
- In order to prepare the provisional merit list, the following weight age shall be assigned as against marks scored by the candidates in the respective examinations so far the post of APD (RH) is concerned.

**For the post of A.P.D. (RH)**

H.S.C.	Graduation	Essential Qualification	Total weight age
30%	30%	40%	100%

  
**Collector & CEO,**  
**DRDA, Kandhamal**

## APPLICATION FORM

1. Post applied for :- **Asst. Project Director (RH)**

2. Applicant's Name :-

3. Father's Name :-

4. Mother's Name :-

5. Present Postal Address :-

Mobile :-

Landline :-

6. Permanent Address :-

Mobile :-

Landline :-

7. Academic performance information

Examination	Degree / Diploma with specialization	Institution / Board / University	Year of Passing	Total marks / Grade Point	Aggregate mark / CGPA secured	% of mark
H.S.C.						
Graduation						
Master Degree						
Others						

8. Personal Details :

- a. Gender :-  
b. Date of Birth :-  
E-Mail

9. Computer Skill level :

	High	Medium	Low
MS Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MS Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MS Power Point	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Web/E-mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Enclosures:** Attach attested photo copies of the following documents while submitting the application by Registered Post / Speed Post.

Sl. No.	Documents Attached	Yes / No
1	HSC/articulation certificate	
2	HSC/Matriculation Mark Sheet	
3	Graduation Certificate	
4	Graduation Mark Sheet	
5	Post Graduation Certificate	
6	Post Graduation Mark Sheet	
7	Others (please specify)	

DECLARATION

I hereby declare that the above mentioned information is correct to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

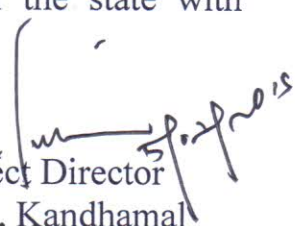
Date:

Place:

Signature of the Applicant

Memo No. 2697 , Dated, the 05/07/2019

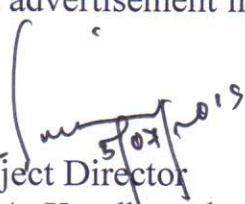
Copy to the Advertisement Manager, the Sambad/the Dharitri Odia dailies/Editor, the Indian Express English daily with a request to publish the advertisement in their newspapers in all edition of the state with minimum space and cost as per I & PR guidelines.

  
Project Director  
DRDA, Kandhamal

Memo No. 2698 , Dated, the 05/07/2019

Copy to the District Informatics Officer, N.I.C., Phulbani for information and necessary action with a request to web hoist the advertisement in the district website [www.kandhamal.nic.in](http://www.kandhamal.nic.in) immediately.

Copy to all Block Development Officers of this District /D.I.P.R.O., Kandhamal for information with a direction to display the advertisement in their notice boards for wise publicity.

  
Project Director  
DRDA, Kandhamal