## ADVERTISEMENT FOR ENGAGEMENT OF FRESH CANDIDATE & RETIRED OFFICERS ON CONTRACTUAL BASIS FOR SPECIAL DEVELOPMENT COUNCIL(SDC), KANDHAMAL

Application in the prescribe format (Copy enclosed) are invited from interested fresh candidate for the post of District Programme Coordinator between the age of 25 to 35 years from the date of advertisement & Retd. Govt. Employees for the post of (1)Personal Assistant/ Stenographer (2) Office Assistant(3) Office Attendant above the age of 60 years and having good service record and physical fitness for engagement on contractual basis for Special Development Council(SDC) of Kandhamal District.

The details of the notification can be downloaded in the District Website kandhamal.nic.in. The last date of receipt of application on or before 13.07.2018. The application received after the due date shall not be considered.

roject Administrator

Memo No. 967 Date 27.06/2018

Copy submitted to District NIC Officer, Kandhamal along with enclosure for information and necessary action. He is requested to upload in the District Website for wide publicity.

Copy to the Editor, Samaj & Sambad for information and they are requested to publish the advertisement for one day i.e. on 28.06.2018 as per the I & PR approval rate.

Project Administrator, ITDA, Phulbani

Sl. No.	Name of the post	Post to be filled up	Consolidated remuneration per month (Rupees)	Regular Counterpart in Government Service	Educational Qualification	
1	District programme Coordinator	1	35000/-	To be appointed by the concerned ITDA on contractual basis through selection process out of <u>fresh</u> candidate with consolidated remuneration	1.Master degree in Social Work 2. MBA with Specialization of rural Management. 3. Master degree in Rural Development 4. Master degree in Sociology having specialization in Rural Development.	
1	Personal Assistant/ Stenographer	1	13,000/-	Personal Assistant/ Stenographer	(Retd. Govt. Employees)	
2	Office Assistant	1	13000/-	Sr. Clerk	(Retd. Govt. Employees)	
3	Office Attendant	1	6500/-	Peon	(Retd. Govt. Employees)	

- The contractual engagement shall be made initially for a period of 1 year and may be extended for a subsequent period of 1 year subject to satisfactory performance up to a total period of two years.
- The terms and conditions are subject to codal provisions, memoranda and Resolution issued by the Finance Department from time to time
- The appointee has to discharge such duties and in such a manner, as may be prescribed by P & C Department from time to time.
- Performance of the appointee shall be monitored by SDCs Kandhamal against the monthly target assigned to the appointee.
- The retired officer against whom a Vigilance Case or Departmental proceedings or Criminal prosecution is contemplated or pending or who has been penalized for misconduct during the period upto ten years preceding his/her retirement, or is a member of a political party will not be considered eligible for reengagement.

- Consolidated remuneration of the contractual employees shall be at the rate as mentioned above and excluding the pension and TI which are availed by them.
- The period of contractual engagement shall not be counted as Government Service for the purpose of pension and any other retirement benefits.
- The engagement officers will be subjects to and will abide by the Conduct Rules applicable to the Government Servants.
- The contractual engagement may be terminated at any time by the SDCs Kandhamal for unsatisfactory performance, on notice of one month and in case of any misconduct including, but not limited to misappropriation, negligence or causing loss to Government, without any prior notice.
- In case the officers desire to resign from the engagement, he may do so by giving a notice of two months in writing to the Collector-Cum-CEO, SDC Kandhamal. After expiry of the notice period, the officer may be relived after handing over full charges of records and cash/ Bank Account to the relieving Officer as decided by the Authority.
- The Collector- Cum-CEO, SDC reserves the right reject any /all application without assigning any reason thereof.
- The application complete in all respect in the FORMAT (Provided in the official District Website of <a href="www.Kandhamal.nic.in">www.Kandhamal.nic.in</a> and should reach in the office of ITDA, Phulbani within 15 days from the date of publication of the advertisement i.e. 13.07.2018 at 5.00 PM.

Application (s) received thereafter shall not be entertained.

Project Administrator, ITDA, PhulbanI

## **FORMAT**

## Application format from for Contractual appointment of Fresh candidates & retried Government Employees

- 1. Name:-
- 2. FATHER'S NAME/HUSBAND'S NAME:-
- 3. PERMANENT ADDRESS:-

Affix a recent photograph

- 4. PRESENT ADDRESS:-
- 5. TELEPHONE/ MOBILE NO .:-
- 6. E-MAIL ADDRESS:-
- 7. DATE OF BIRTH:
- 8. NAME/ DESIGNATION OF LAST POST HELD WITH DATE AND DURETION:-
- 9. DATE OF RETIRED (COPY OF RETIREMENT ORDER)
- 10. LAST PAY DRAWN:-

11. EDUCATIONAL QUALIFICATION:-

Sl. No.	Name of the Examination	Name of the Board/University	Year of Passing	Percentage of mark	Remarks
1	2	3	4	5	6

- 12. PSOT HELD IN LAST TEN YEARS:-
- 13. WHETHER ANY CRIMINAL CASE OR VIGILANCE INQUIRY OR DEPARTMENTAL PROCEEDING WAS INITIATED OR S PENDING AGAINST THE APPLICANT. IF YES, DID IT LEAD TO CONVICTON OR IMPOSITION OF PUNISHMENT OR IT IS STILL PENDING? GIVE DETAILS
- 14. ANY OTHER RELEVENT INFORMATION:-
- 15. EXPERIENCE IF ANY:-

## **DECLARATION**

I			Sri/Smt.
Application 14 are provided to accompany	son/	Wif	e of
property in the conditions for the more processes and		do	hereby
solemnly declare that information furnished above is	true to	the 1	best of
knowledge. If any time, the information furnished is found	to be inc	orrect	. I will
be liable to be discharge from re- employment without	assigning	g any	reason
thereof.			
Place:			
track of the additional part by	terent sade		
Date:-	applicate		
Sig	nature of	Applic	ant