

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
ODISHA BLOOD BANK DHH PHULBANI, KANDHAMAL**

Letter No. 7050 / DHH Phulbani

Date: 20/6 /2018

To

The Director, I & P. R. Dept,
Lok Sampark Bhawan, Bhubaneswar
e-mail: ipr.advt@gmail.com / iprenews@gmail.com

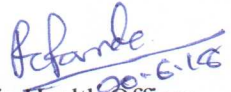
Sub : Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in Two Nos. of daily news paper (One time) by Date : on or before 23.06.2018 (The Samaj and The Sambad Berhampur Edition)

This is for favor of your kind information and necessary action.

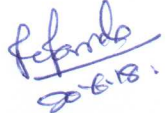
Yours faithfully,


CDM & Public Health Officer,
Kandhamal

Memo No. 7051 /DHH/ Phulbani

Date: 20/6 /2018

1. Copy to the DI&PRO, Kandhamal for information & necessary action.
2. Copy to the DIO, NIC, Kandhamal for information with a request to publish the same along with the enclosures (enclosed herewith) in the district website for information of the candidates.
3. Copy to the Head Clerk, O/o the CDMO, Kandhamal for information and necessary action.
4. Copy to the DPM/ DAM, NHM, Kandhamal for information and necessary action.
5. Copy to BBO Phulbani for information and necessary action. (Notice Board Blood Bank)


CDM & Public Health Officer,
Kandhamal

Office of the Odisha Blood Bank DHH Phulbani, Kandhamal

Advt. No. 7050/HR-2018

Date: 20/6/2018

Advertisemnt

Applications are invited from the Interested candidates fulfilling the eligibility criteria for filling up post of Office Assistant post on contractual basis with monthly remuneration of Rs. 8000/- (rupees eight thousand) per month on contractual basis for a period of 11 months and subject to renewal as per the performance.

S I N O	Name of the Post	Vacancy	Age as on 01.06.2018	Remuneration	Last Date of Application Submission	Eligibility Criteria
1	Office Assistant	1 Post	Upto 32 yrs.	Rs.8000.00	02.07.2018	Graduation having minimum 50% marks in aggregate from a recognized University With Computer Knowledge PGDCA (1 year duration) and Tally. Preference – Preference will be given to candidate having MSW from a recognized University/ Institution .S/He must have minimum 2 years experience in any Govt. Blood Bank Odisha.

The above positions are purely temporary and also co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position. Details of qualification, experience and ToR of the post along with application form can be downloaded from the district website: www.kandhamal.nic.in. The under signed reserves the right to cancel any or all the applications without assigning any reason or communication thereof.

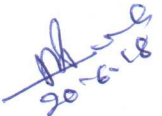
Sd/- Dr. R.Ch. Panda,
CDM & Public Health Officer,
Kandhamal

R.Ch. Panda
20.6.18

General Terms & Conditions:

1. All positions are contractual and the engagement is initially for a period of 11 months, which can be extended depending upon requirement and suitability.
2. All the positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
3. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit "**No Objection Certificate**" from concerned employer, without which they will not be eligible.
4. The application form need to be downloaded at **www.kandhamal.nic.in** and filled in application form along with the color passport size photograph, self-attested photocopies of all relevant certificate and mark-sheets shall be submitted by the applicant at the time of application submission.
5. Incomplete application in any form will be rejected.
6. The engagement are non transferable in nature and the candidate has to stay at his place of posting, failing which S/he is liable to be disengaged.
7. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc, a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form, otherwise the same will be rejected.
8. Over age, under qualification and short of requisite percentage of marks in the prescribed educational qualification shall be rejected.
9. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his/her service shall be terminated from the society forthwith. Candidates who have been disengaged earlier from the society on administrative ground such as disobedience / poor performances / misbehavior/criminal activity etc. are not eligible to apply.
10. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

Sd/- Dr. R.Ch. Panda,
CDM & Public Health Officer,
Kandhamal


20-6-18

APPLICATION FORM FOR RECRUITMENT UNDER ODISHA BLOOD BANK DHH, KANDHAMAL

<u>POST APPLIED FOR :</u> _____						<u>PHOTOGRAPH</u>
1. Name of Applicant:						
2. Father's Name:						
3. Date of Birth :			4. Gender:		5. District Domicile :	
6. Age As on 01/06/2018 :						
7. Please mention if SC/ST/SEBC/UR						
8a. Present Address :				8b. Permanent Address:		
9. E-mail Address:						
10. Telephone No.:				11. Mobile No.:		
12. Languages Known: Spoken / Written						
13. Computer Literacy: Mention all software (s) known/used						
14. Education : High School onwards, please list all your qualifications :						
Exam Passed	Institute/Board & Location	Year of passing	Marks (without Extra Optional)			Full/Part Time/Distance Learning
			Full Mark	Marks Secured	%	

15. Employment Record:-

Years of Post Qualification Experience:

Total Years of Experience:

16. Experience Details (Starting from Present employment):

Name of the Employer	Post Held	From Date	To Date	Total		Job Description	Remuneration
				Years	Months		

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment under ZSS, NHM, Kandhamal is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH & FWS, Odisha/ ZSS, Kandhamal on administrative ground such as disobedience / poor performances / misbehavior / criminal activity etc.

Further, I undertake that I shall produce all original certificates / documents in support of the above information at the time of Interview / certificate verification.

Date:

Place:

Full Signature of the Applicant

Candidates are required to attach the following documents along with the application form.

1. One recent passport size colour photograph duly pasted at the designed space.
2. Self attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Aadhar Card / Passport).
3. Self attested copies of All Mark sheet and certificate in proof of the claim made by the candidate relating to his/her educational qualification.
4. Self attested copy of HSC or equivalent marks sheet and certificate (proof of age)
5. Self attested copy of all educational certificate
6. Self attested copy of Caste Certificate issued by the competent Authority for SC/ST/SEBC candidates
7. Self attested copy of all document in support of claim raised for PWD, Sport person, Ex-serviceman.
